

ANNUAL REPORT 2014-2015



**National Institute of Social Defence
Ministry of Social Justice & Empowerment
Government of India**

Annual Report 2014&15



National Institute of Social Defence

An Autonomous Organisation under the
Ministry of Social Justice & Empowerment
Government of India





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1.1 About the Institute

The National Institute of Social Defence (NISD) was set up originally as Central Bureau of Correctional Services in 1961, under the Ministry of Home Affairs. The Bureau was later transferred to the then Department of Social Security in 1964. Since 1975, the Institute functioned as a subordinate office under the erstwhile Ministry of Welfare. It became an Autonomous Body vide Government of India's Notification No. 10-3/2000-SD.Vol.II dated 15th July, 2002 and is registered under Societies Registration Act, XXI of 1860, with the Government of NCT of Delhi.

The National Institute of Social Defence is the Nodal Institute for training and research in the field of social defence. Though social defence covers the entire gamut of activities and programmes for the protection of society, the Institute is mainly assigned the task of human resource development in the areas of substance abuse prevention, *inter alia* IDUs and other related issues, care of older persons and other social defence issues including beggary prevention and transgender welfare.

1.2 Mandate:

The mandate of the Institute is to provide inputs for the social defence programmes of the Government of India through training, research & documentation.

1.3 Objectives:

The main objectives of the Institute are as follows:

- i. develop preventive, rehabilitative and curative policies in the field of social defence;

- ii. review policies and programmes in the field of social defence;
- iii. anticipate and diagnose social defence problems;
- iv. identify and develop the instruments for realizing the objectives of social defence policies;
- v. develop and promote voluntary effort in the areas of social defence.

1.4 Areas of Concern:

Key areas of focus for the Institute are:

- i. Substance (Drugs) Abuse Prevention
- ii. Care of Older Persons and
- iii. Other Social Defence issues including Beggary Prevention, transgender welfare etc.

1.5 Target Groups:

The target groups of the Institute are:

- i. Functionaries of RRTCs and IRCAs
- ii. Functionaries of concerned social welfare departments in Government and other stakeholders working in drug (substance) abuse prevention/old age care.
- iii. State Police Academies.
- iv. Persons to work as caregivers/healthcare Institutions.
- v. Students/NSS volunteers in Universities/Colleges/Schools for sensitization programmes.

1.6. Organizational Set-up:

The Institute is headed by a Director and has the following Divisions:

- i. Administration and Planning
- ii. Drug (Substance) Abuse Prevention
- iii. Old Age Care
- iv. Other Social Defence Issues
- v. Research and Documentation and
- vi. Media and Publication

The Organizational Chart of the Institute is placed at **Annexure-I**.

1.7. Councils:

(i) General Council

The General Council is the apex governing body of the Institute with the Secretary, Ministry of Social Justice and Empowerment as its ex-officio President. Other

members of the Council comprises representatives from concerned Central Ministries/ Departments and experts/ professionals in the areas of social defence. The Council lays down the broad policy framework for the Institute.

(ii) Executive Council

The Executive Council is headed by the Joint Secretary (Social Defence), Ministry of Social Justice and Empowerment, Government of India. Other members of the committee are Director/Deputy Secretary (I F wing), Director, NISD, and two Non-official members. The Council monitors and guides the activities and programmes of the Institute.

1.8 Collaborating partners

Training programmes are organised in collaboration with various organizations at the State, Regional, National and International levels. The collaborating partners of the Institute are as follows:

Government Sector

Sl.No	National	State	Regional	Local	International
1.	Concerned State & Central Ministries/ Departments – AIIMS, Police - NCB - NYKs	State Social Welfare Deptts, Police Training Institutes	Universities and Social work Institutions	PRIs	UNODC, Colombo Plan, UNFPA.
Voluntary Sector					
2.	FINGODAP (federation of NGOs)	Non Governmental Organizations	Regional Resource Training Centres (RRTCs)	NGOs funded by Ministry of Social Justice and Empowerment	Nil

1.9 Construction of the Institute Building at Dwarka :

The Institute, since its inception is functioning at West Block -1, Wing-7, R. K. Puram, New Delhi. The Delhi Development

Authority (DDA) has allotted about 2 acres of land at Sector 10, Dwarka, New Delhi to the Institute for construction of institutional building with facilities for residential training programme.

All necessary clearances have been obtained from designated authorities viz. Delhi Metro Rail Corporation (DMRC), Airport Authority of India (AAI), Delhi Urban Art commission and Chief Fire Office etc before carrying out construction activities. CPWD is the nodal agency for construction of the building.

The detailed cost estimate as worked out by CPWD is Rs 62.42 cores for construction of a six storied building. The Institute has deposited an amount of Rs 4.46 cores during the current financial year with the CPWD for the construction of the building.

Highlights of Important Activities/ Major Events During 2014-15

2.1 Budget Allocation:

A Budget of Rs. 11.00 crore (Plan) and Rs. 1.67 crore (Non - Plan), was allocated and was released as grant-in-aid to the

Institute. The below table shows the detail Statement of GIA received and expenditure incurred during the financial year 1st April, 2014 – 31th March, 2015 Plan (Rs. in Crores)

Statement of GIA

(Rs in crores)

Head	BE advances received from the collaborating partners and other (2014-15)	Refund of earlier received during 2014-15	Grand-in-Aid	Total (4+5+6)	Expenditure
1	2	3	4	5	6
Plan	11.00	0.24	7.96	8.20	7.40

During the year, **271** programmes were organised covering a total of **10692** beneficiaries. The Sector-wise performances are given as under:-

2.2. Drug (Substance) Abuse Prevention

The Institute carries out various training/sensitization programmes for NGO functionaries and other stakeholders including

functionaries of both Central and State Governments. During the year, **92** training programmes covering **2615** beneficiaries were organised. An amount of **Rs. 2.38** crore was spent for the purpose. Details of Courses organized by the Institute and by the Collaborating agencies with the financial support of National Institute of Social Defence (NISD) are given below:

Courses organised by NISD

S. No.	Programmes	No. of Programme	No. of Beneficiaries	Category of Beneficiaries
1.	3-Months Certificate Course	2	50	Project Directors and Senior Counsellors of IRCAs/Treatment Centres
2.	RRTC Consultative Meet	1	25	Stakeholders including RRTCs and representatives of related Central Govt. Departments
	Total	3	75	

Courses organised by collaborating agencies with the support of NISD

S. No.	Programmes	No. of Programme	No. of Beneficiaries	Category of Beneficiaries
1.	One Month Course	21	630	Functionaries / Service Providers including Social Workers, Counsellors, Outreach Workers, Nurses, Ward Boys of IRCAs/ Treatment Centres.
2.	2-Months Computer Course	42	1260	Recovering Addicts
3.	3 to 5 Days Specialized Course on Selected Thematic Issues on Substance Abuse Prevention	24	600	Functionaries / Service Providers including Social Workers, Counsellors, Outreach Workers, Nurses, Ward Boys of IRCAs/ Treatment Centres.
4.	3-Days Training Programme for Conducting a Survey in the State of Punjab and Manipur for Drug Dependents Population	2	50	Functionaries / Service Providers including Social Workers, Counsellors, Outreach Workers of IRCAs/Treatment Centres.
	Total	89	2540	

The detail of programmes organized during the year 2014-15 is at **Annexure-IV**.

2.3. Old Age Care

(i) The Institute carries out various training and sensitization programmes for NGOs and Government functionaries. During the year **7171 beneficiaries** were trained

through **151** programmes with the support of NGOs working in the field. An Amount of **Rs 2.62** crore was spent for the purpose. The Details of the programmes are given below:

Programmes organized by NISD

S. No.	Programmes	No. of Programme	No. of Beneficiaries	Category of Beneficiaries
Certificate Courses				
1.	One Year P. G. Diploma Course on Integrated Geriatric	1	20	Students with minimum graduation as qualification
2.	Two months Certificate Course in Geriatric Care for Bed side Assistants/ Care Givers	3	64	Students with 7 th pass

S.No.	Programmes	No. of Programme	No. of Beneficiaries	Category of Beneficiaries
3.	One Month Certificate Course on Basic Issues in Geriatric Care	1	19	Functionaries of NGOs
Thematic Skill Development Programme				
4.	Five Days Training programme on Thematic Issues of Elderly (Dementia Care)	1	18	Care givers
Sensitization Programmes				
5.	One day Sensitization Programme to bridge Inter-generational Gap	4	160	School /College Teachers/ Counsellors/Students Welfare Representatives
Events				
6.	Celebration of International day for Older Persons (IDOP) at Vigyan Bhawan, New Delhi	1	600	Senior Citizen Forums\RWAs
	Total	11	881	

Programmes organized by Collaborating Agencies with Support of NISD financial year 2014-15

S.No.	Programmes	No. of Programme	No. of Beneficiaries	Category of Beneficiaries
Certificate Courses				
1.	Two months Certificate Course in Geriatric Care for Bed side Assistance/ Care Givers	45	1800	Students with 7 th pass
2.	One month Certificate Course on Basic Issues in Geriatric Care	4	120	Functionaries of NGOs
Thematic Skill Development Programmes				
3.	Five day Training on Dementia Management	6	150	Govt and NGOs Functionaries working in the Sector

S.No.	Programmes	No. of Programme	No. of Beneficiaries	Category of Beneficiaries
Sensitization Programme				
4.	One day Sensitization Programme to promote Inter-generational bonding	83	3320	School Children, Teachers, Counsellors, Parents Grand Parents etc.
Conferences and Meets				
5.	Asia Specific Regional Conference on Alzheimer's Disease by ARDSI	1	400	Govt and NGOs Functionaries, Experts, Doctors etc
6.	National Consultative Meet on Safeguarding Rights of Elderly in India in Context of Maintenance Act-2007 by Anugraha RRTC	1	500	Govt and NGOs Functionaries working in the Sector and Senior Citizens forum, Panchyati Raj Institution etc.
	Total		140	6290

The detail of programmes organized during the year 2014-15 is at **Annexure-VI**.

(ii) Celebration of International Day for Older Persons (IDOP)

NISD in collaboration with the Ministry of Social Justice and Empowerment, Government of India organised the Vayosreshtha Samman 2014 at Manekshaw Auditorium, Delhi to mark the occasion of International Day for Older Persons (IDOP).

2.4. Other Social Defence Issues

The Social Defence Division organizes Training/Sensitization programmes for the

Government/NGO Functionaries on the issues related to Social Defence including Beggary Prevention, Transgender and other Social Defence issues. During the Year, the division trained **906** persons through **28** training programmes & strategic consultations. An amount of 82.5 lakhs was spent for the purpose. Details of Courses organized by NISD and Collaborating State departments/Social Work Institutions/Other organizations are given below:

Consultative meetings organized by NISD

S.No.	Programmes	No. of Programme	No. of Beneficiaries	Category of Beneficiaries
1	Consultative meetings	4	60	Inter ministerial meeting on Transgender Persons Secretary meeting with experts on Beggary Two Special Committee meeting on Beggary

Courses organized by NISD

S.No.	Programmes	No. of Programme	No. of Beneficiaries	Category of Beneficiaries
1	One Month Certificate Course on Social Defence	2	60	Govt./NGO/Functionaries/Social Workers/Lecturers, Readers, working in the area of social defence
2	Three days Programme on Social Defence	1	36	Govt/NGOsFunctionaries
	Total	7	156	

Courses organized by Collaborating Agencies

S.No.	Programmes	No. of Programme	No. of Beneficiaries	Category of Beneficiaries
1	Three days State level sensitization programme on Social Defence	4	160	Functionaries of concerned State Govt/ NGO/Panchayat/Institutions
2	Three days State level training programme on Social Defence	5	200	Middle Level Police Functionaries of State Police Depts.
3	Three days State level programme on Specialized care for children affected by Drug Abuse	6	240	Concerned Govt./NGO Functionaries
4	One month Skill development Training program for Destitutes	6	150	Destitute
	Total	21	750	

The detail of programmes organized during the year 2014-15 is at **Annexure- VII**

2.5 Media Division

The Institute participated in some important public events viz. Shilpotsav at Dilli Haat, New Delhi and India International Trade Fair, Pragati Maidan, New Delhi to promote preventive education and create awareness about ill effects of alcoholism & drug abuse

and activities of the Institute. The Institute put up informative and interactive stalls in both the events where not only informative panels/ IEC material were on display but on-the-spot counselling and film shows added attraction for the visitors who visited the stalls.



3.1 Organization and Management

To facilitate smooth functioning and to create a congenial work environment of the Institute, there is a multi-level support structure in terms of organization and management.

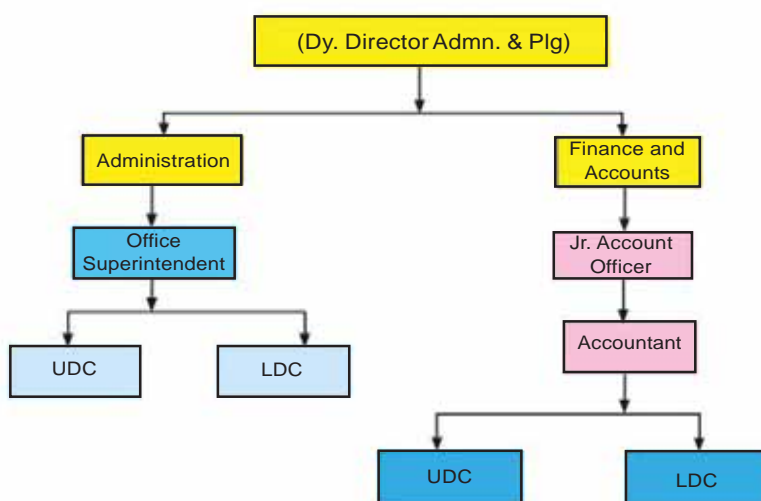
The General Council (GC) is the apex governing body of the Institute with the Secretary, Ministry of Social Justice and Empowerment, as its ex-officio President. The GC of the Institute was reconstituted vide Ministry of Social Justice and Empowerment's Order No.15-41(6)/-07-08-AG-II dated 26.03.2008 for a period of two years whose composition is given at **Annexure – II**. One meeting of the GC was held on 16th June, 2014.

While the GC lays down the broad and

essential policy parameters, the Executive Council (EC) monitors and guides the activities and programmes of the Institute. The EC is headed by the Joint Secretary (Social Defence), Ministry of Social Justice and Empowerment, Government of India. The EC of the Institute was reconstituted by the Ministry of Social Justice and Empowerment Order No. 15-41(6)/-07-08-AG-II dated 26.03.2008 for a period of two years whose composition is given at **Annexure-III**. During the year, the EC met ones on 3rd June 2014.

3.2 Structure of the Division

The Dy. Director (Admn. & Plg.) of the Institute is the administrative head of the Division. The Organization Chart of the Division is given as under:



3.3 Implementation of Official Language Policy

With a view to promote the use of Official Language in the working of the Institute, an Official Language Implementation Committee has been constituted under the chairmanship of the Director of the Institute.

During “Hindi Pakhwara” from 1st to 15th September 2014, a number of events were organized including competition in Hindi typing, noting and drafting, Poetry etc., and the best performers were given cash awards. On the conclusion of the “Hindi Pakhwara”, a workshop was organized to discuss steps

required to be taken by the Institute for promoting use of Official Language.

3.4 Implementation of Right to Information Act, 2005

The Institute has been implementing the Right to Information Act, 2005 since October, 2005. Dy. Director (SD) of the Institute is the Central Public Information Officer (CPIO) and the Director is the First Appellate Authority.

3.5 Funds

The Institute is primarily supported through Grant-in-aid (GIA) released by the Ministry of Social Justice and Empowerment. During the year 2014-15, the Institute received GIA of Rs. 7.96 crore under Plan.

Whereas Rs 0.24 crore were received as refund of unspent balance of earlier advances given to the collaborating partners for organizing training programmes. As such, an amount of Rs 8.20 crore was available for utilization, out of which an expenditure of Rs 7.40 crore was made and therefore, Rs 80 lakhs remained balance at the end of the year which has to be carried forward to the next financial year.

Under Non-Plan, GIA of Rs1.67 crore was received. Besides there was carried over balance of Rs.0.27 of previous year's grant and as such, an amount of Rs 1.94 crore was available for utilization. However, an amount of Rs 1.68 crore was utilized thereby leaving unutilized balance of Rs. 26 lakhs.

Sl. No	Head	Amount	Sl. No	Head	Amount
1	PLAN		1	PLAN	
	Receipts			Expenditure	
	Opening balance	(-) 0.16		i) Salary and wages	0.35
	GIA received during the year 2014-15	7.96		ii) Travelling allowances	0.03
	Refund of unspent balance of earlier advance	0.24		iii) Publication	0.02
	Sub-total	8.20		iv) Office expenses	0.53
				v) Programmes	6.47
	NON PLAN			Sub-total	7.40
2	Opening balance	0.27	2	NON-PLAN	
	GIA received during the year 2014-15	1.67		Expenditure	
				i) Salary of staff	1.68
	Sub-total	1.94			
	Grand total	10.14		Sub-total	1.68
				Grand total	9.08

3.6 Accounts and Audit

The accounts were maintained on accrual system of accounting, as provided in the Bye-Laws of the Institute. The internal audit of the annual accounts of the Institute was undertaken by M/s Arun Singh & Co., Chartered Accountants, Lajpat Nagar, New

Delhi for the year 2014-15. A copy of the Audit Certificate, received as part of Inspection Report vide DG Audit (Central Expenditure) letter No-AMG-I/IR/3-3/NISD/2017-18/85 dated 31/5/17 and the Audited Annual Accounts of the Institute are at **Annexure IX**.



Drug (Substance) Abuse Prevention

4.1 Background

The menace of Drug (Substance) abuse is becoming serious and a cause for global health concern. Illegal production and distribution of drugs have spawned crime and violence worldwide. Today, there is no part of the world that is free from the curse of drug trafficking and drug addiction.

In view of the growing threat of substance abuse and its impact on the nation, it was decided to give the then Bureau of Substance Abuse Prevention in the Institute a broadened role by setting up a National Centre for Drug Abuse prevention (NC-DAP) in September, 1998. The mandate of the unit is to provide technical support to the Government on policies relating to substance abuse prevention and facilitate a wider and improved coverage of services throughout the country for substance demand reduction.

Through NC-DAP, the Institute has been able to expand its activities and has worked out strategies for tackling the issues of substance abuse and bring about qualitative improvements in service delivery. It has evolved a strategy for the capacity building of the service providers through a series of training and orientation courses. To formulate effective intervention modules and programmes, impetus has been provided to research and documentation activities to develop deeper insight into the problem and collection of information on extent, trends and patterns of drug abuse through feedback from the field.

4.2 Aims and Objectives

It is the endeavour of the Institute to achieve the following:

- i. Raising the competency standards of the functionaries/ personnel working in substance demand reduction and other related sectors;
- ii. Standardization of care in substance abuse prevention;
- iii. Updating information and creating a database on extent and pattern of substance abuse and interventions developed at local, regional, national and international levels; and
- iv. Promoting advocacy and networking in the field of substance abuse prevention.

4.3 Target Groups

The Institute primarily caters to the training requirements of functionaries /service providers working in the treatment and rehabilitation centres supported by the Ministry of Social Justice and Empowerment viz. project officers, counsellors, social workers, out-reach workers, community workers, nurses and ward Boys. The Centre also organizes need based training programmes for the representatives of concerned Government Departments such as Health, Youth Affairs, Prisons and Correctional Institutions and functionaries working in NGOs in the related sectors including HIV/AIDS.

4.4 Activities

The main activities in the field of drug abuse prevention are:

- (i) Capacity building of various levels of functionaries working in the field of drug demand reduction;
- (ii) Conducting awareness programmes in

schools/colleges/universities on ill effects of Alcoholism & Drug Abuse;

- (iii) Updation of information and establishment of appropriate database and monitoring systems;
- (iv) Development of linkages, facilitating advocacy, and promoting networking arrangements in the field of substance demand reduction at local, regional, national and international levels.

4.5 Training & Capacity Building

The Institute runs a number of programmes and training courses, tailored for specific target groups by adopting the following three pronged approaches:

- (i) **Three Months Certificate Course on “De-addiction Counselling and Rehabilitation”**- The course is designed for Project Officers, Senior Counsellors and NGOs functionaries working in Treatment-cum-Rehabilitation Centres. The training course includes two months of classroom training and one month of field placement in selected treatment centres. The broad content of the course is in form of eight learning units - Basics of Addiction, Counselling Treatment Protocols, Awareness Creation and Preventive Education, Rehabilitation, Relapse Prevention and Aftercare Services, and Record Keeping and Documentation.
- (ii) **One-Month Basic Course on “Substance Abuse Prevention** has been designed to build the knowledge base of service providers including Counsellors, Social Workers, Outreach Workers of treatment centers. The course includes interactive theoretical sessions and one week field placement in reputed treatment centers. The broad contents of the course are - Basics of

Addiction, Motivation and Counselling, Community Based interventions, Outreach and Awareness Creation.

- (iii) **Thematic Skill Building Programmes**

- Under this category, the following three to five days programmes are undertaken:

- **Substance Addiction Identification, Initial Motivation and Early Intervention:** to orient service providers on symptomatic behaviour, early identification and early warning signs so as to equip them with requisite techniques for early intervention.
- **Counselling Skills & Techniques – Individual Family and Group:** to train counsellors working in the areas of substance demand reduction so as to expand their knowledge base & sharpen their individual, group and family Counselling skills.
- **Preventive Interventions for High Risk Groups:** to sensitize the service providers working with high-risk groups such as truckers, commercial sex-workers, etc. on issues pertaining to Behaviour Change Communication (BCC).
- **Management of Co-dependency and Family Issues:** to enable Counsellors/ Social Workers to deal effectively with significant others including family and co-dependents of addicts.
- **Orientation for Counsellors:** To orient & covers essential areas of Recovery, treatment team coordination counselling community services, group leadership.
- **Rehabilitation and Relapse Prevention – Issues & Modalities:** for service providers for development and implementation of rehabilitation and relapse prevention programmes.



Participants of One Month Basic Course on Drug Abuse Prevention by Aizwal Mizoram Social Development Board, Aizwal, Mizoram

- **Prevention and Management of Substance (Drugs) Abuse and HIV/AIDS:** to orient and expose the service providers to the area of HIV/AIDS prevention among substance users.
- **Documentation for Addiction Management-Assessment, Client Profiling, Recording and Documentation:** to ensure proper recording and documentation of programme activities.
- **Counselling skill & techniques:** There are different techniques counsellors use during sessions, such as sphere influence, clarifications, client expectation, congruence, encouraging, engagement, focusing, listening skills, Immediacy para phrasing etc.
- **Counsellors interaction with patients:** Listening, empathy geniusness, unemdilimal positive regard, concreteness, open question, Interprclation, self disclosures etc.

(iv) Strategic Consultations

The Institute also organizes strategic consultations with various stakeholders to

evolve strategies for convergent action so as to bring synergy in on going programmes of different partners.

The Institute holds Annual Consultative Meet with twelve Regional Resource and Training Centres (RRTCs), located in different parts of the country which serve as regional extension centers. This consultative meet is organized each year to plan out the activities of NC-DAP and RRTCs for strategizing key interventions based on emerging trends, evidence and experience gained at the operational level.

4.6 Programmes conducted during the year:

A total of 92 training courses/ sensitization programmes/ consultations covering 2615 persons were organised by NISD and in collaboration with RRTCs during the year. The detailed list of training programmes organized during the year is at **Annexure – IV.**

The list of RRTCs including the details of contact persons, states covered and number of de-addiction centres is at **Annexure – V.**

4.7 Drug Abuse Monitoring System (DAMS):

Drug Abuse Monitoring System (DAMS) is proposed to be an online data base application wherein data on the types of drugs (substance), mode of consumption, clinical and general profile of treatment

seekers at de-addiction centres is collected for understanding the trends of the substance abuse in the country. This system will further strengthen the existing interventions and would be useful for developing appropriate preventive strategies in changing drug consumption behaviours. The DAMS application is being developed by NIC.



Participants of three day Sensitization programme on children affected by drug addiction, sponsored by NSID in collaboration with TTK Hospital, Chennai, during 2nd to 4th March 2015.



Participants of two days training programme on Documentation, sponsored by NSID in collaboration with TTK Hospital, Chennai, during 29th to 30th May 2015.

5.1 Background

The world is witnessing an unprecedented demographic transition in elderly population. The proportion of 60+ population is on the rise. The phenomenon caused by increased longevity and decreased mortality has surfaced in developing countries rather swiftly as compared to the developed ones. Increased number of elderly population is not just a challenge to meet their specific

needs but also presents an opportunity as well to draw upon the vast repertoire of their experience and knowledge.

As per 2011 Census of India report, total population of senior citizens (60+) is 10.38 cores, which is 8.6% of the total population of the country. The below table shows age wise population of the senior citizens, 75 to 79 age group population is very low compared to other age groups.

Senior Citizens Population - 2011

Age Group	Male	Female	TOTAL
60-64	18701749	18961958	37663707 (36.2%)
65-69	12944326	13510657	26454983 (25.5%)
70-74	9651499	9557343	19208842 (18.5%)
75-79	4490603	4741900	9232503 (8.9%)
80 & above	5283695	6005310	11289005 (10.9%)
Grand Total	51071872	52777168	103849040 (100%)

Source: Census of India 2011

The projected population aged 60+ and their percentage share in the total projected population of country, for the year 2016 to 2026 as per 2006 report of the Technical Group on population projections constituted by the National Commission on population published by the Registrar General of India is as under:

Year	Senior Citizens	
	Projected Population (Crore)	As % of Total Population
2016	11.81	9.3
2021	14.32	10.7
2026	17.32	12.4

5.2 Aims and Objectives

In pursuance with the National Policy on Older Persons (NPOP), the National Institute of Social Defence is developing a dedicated cadre of Geriatric Caregivers and generating skilled manpower, with focused attention on training, for intervention in the family and community settings. The younger generation and others concerned with the welfare of older persons are encouraged to attend to the needs of the older persons. The objectives of the programme are to:

- Develop a cadre of professionals for the care and welfare of the older persons;
- Develop appropriate skills for working with older persons.

5.3 Target Group:

The Target group is senior citizens and functionaries of Government/NGOs, policy makers in the field of ageing etc.

5.4 Activities:

The main activities taken up in the field of ageing are:

- Consultative meetings of experts in the field of Geriatrics,
- Training of Master Trainers in Geriatric Care,
- Training and academic courses in Geriatric Care,
- Orientation programmes for senior citizens in the community,
- Sensitization programmes in schools/colleges for promoting Intergenerational Bonding,
- Out-reach programmes in the community to assess and meet the needs of the elderly.

5.5 Training & Capacity Building :

To meet the felt need of skilled geriatric caregivers and to provide care to the elderly in institutionalized and home settings, the Institute runs the following courses on regular basis:

(i) One – Year Post Graduate Diploma Course in Integrated Geriatric Care:

The objective of the course is to develop a team of quality Geriatric care personnel at managerial level. The training course includes theoretical sessions, practical sessions, internship and project work. In addition, seminar presentation and submission of dissertation based on field work are other essential parts of the course. No course fee is charged from the students. The course was conducted by NISD in New Delhi.

(ii) Two -Months Certificate Course in Geriatric Care:

Objectives of the training are:

- To improve the status of underprivileged and needy persons dwelling in city slums and rural areas through comprehensive and job oriented training;
- To develop cadre of bedside assistants for care of elderly in Institutional and Non - Institutional set - ups;
- To improve the quality of care of elderly through bedside assistants with good nursing skills; and

During the year 2014-15, 1,864 students passed out from these courses. No course fee was charged from the students.



Distribution of Certificates to participants of one Month Certificate Course on Basic Issues in Geriatric Care



(iii) One Month Certificate Course on Basic Issues in Geriatric Care for Functionaries of NGOs:

The main objective of the course is to build comprehensive knowledge base on basic issues in geriatric care, facilitate delivery of quality services in the old age homes, enhance skills and expertise in geriatric counselling, provide tools for efficient management of homes, etc.



(iv) Five Days Training on Management of Dementia: The objective of this course is to enhance the knowledge on dementia among the senior functionaries of NGOs and to orient them on early detection and slowing the process of dementia and upgrade their skills on management of dementia care as well as equip them with appropriate interventions.



Certificate distribution and Group Photo of participants of Five Day Training on Management of Dementia which held at NISD from 15-19th December 2014

(v) One Day Sensitization Programme for School Teachers/Counsellors, Parents, Students and Senior Citizens to Bridge the International Gap: The objective of the programme was to make the school teachers and counsellors understand the

concept of generation gap to workout on different techniques and ways to bridge the generational gap, sensitize the school teachers to impart proper values and attitudes in children/younger generation; make the counsellors aware of different counselling techniques to



Teachers, students, parents in One Day Sensitization Programme to Bridge the Intergenerational Gap



Teachers, students, parents in One Day Sensitization Programme to Bridge the Intergenerational Gap

combat intergenerational conflict among old age as well as young age and to create awareness about the Maintenance and Welfare of Parents and Senior Citizens Act, 2007.

(vi) Strategic Consultations:

The Institute organized strategic consultative meets/workshops in order to obtain the views of experts working in the field, NGOs, senior officials and others on various emerging issues of concern to facilitate effective programme implementation. The List

of collaborating Agencies of Old Age Care Division is at **Annexure VIII**.

5.6 Programmes conducted during the year:

The Institute organized **151** Training Courses/Sensitization Programmes covering **7171** persons.

A detailed list of training and other programmes organized during the year 2014-15 is at **Annexure – VI**.

6.1 Background:

Social Defence as understood in common parlance pertains to certain marginalized population group requiring protection as well as care and support through systematically organized and coherent efforts both by Government and Civil Society. Social Defence issues such as Drug Abuse, Old Age, Beggary, Transgender, HIV/AIDS, trafficking, probation services, prisons etc. are the emerging concern. Therefore the efforts for well being of those sections of the society which are affected is vital and requires immediate and suitable interventions.

Beggary is a serious problem in India which needs to be addressed on priority. The problem is more of a social issue and needs to be handled accordingly. Systematic training/sensitization programmes for the concerned State officials and NGOs partners on beggary prevention would go a long way in eradication of this social evil.

Transgender community is one among the most weakest and vulnerable communities in India. They face high levels of stigma in almost every sphere of their life such as health, schools/colleges, employment, social schemes and entitlement. Extreme social exclusion diminishes self-esteem and sense of social responsibility. The community needs to be included in the mainstream development program of the country and be protected from all forms of abuse and exploitation. The Social Defence Division assists the Ministry for conducting consultation meets, workshops, inter-ministerial meetings on transgender for chalking out developmental schemes/programs for TG community.

The Division also looks after the matters related to issues relating to children affected by drug abuse, counselling skills for the stakeholders in the field of Social Defence. The Division also trains the Govt./NGOs/ Panchayat/Police functionaries and Social Work professionals on Social Defence issues through its comprehensive National level one month programme and three days State and Regional level programmes.

6.2 Aims and Objectives

The basic aim of the Division is to establish links with State Police and Social Welfare Departments and Institutions working in the areas of Beggary Prevention and other Social Defence issues for imparting training to stakeholders/service providers. Its works for:

- Sensitization of stakeholders and the community towards the issues of the vulnerable group such as beggars and transgender persons;
- Development of welfare schemes and conduction of programmes for such marginalised group.

6.3 Target Groups

The target group of the Division are officials of concerned State Social Welfare Depts., Probation Officers, middle level functionaries of State Police Departments, field supervisors of Social Work Institutions, concerned NGO functionaries, Social Workers and Panchayat functionaries.

6.4 Activities

The following are the activities of the Division:

- Capacity building of various functionaries working in area of other

Social Defence issues including Beggary Prevention and Transgender;

- Sensitizing Government officials, Panchayat, NGO Functionaries, and social workers in the areas of Social defence issues;
- Research and documentation in the area of other social Defence issues; and
- Organising national level seminars and consultative meets on the issues related to Social Defence.

6.5 Training and Capacity Building Programme:

6.5.1 One Month Certification course:

Comprehensive one Month Certificate Course on Social Defence issues was organised for the Government/NGO and Panchayat functionaries and social workers with the objective of equipping / orienting the stakeholders / service providers for effective implementation of Social Defence programmes of the government.



Dr.R.Giriraj and Shri. M.Sunil Kumar, Dy. Directors, NISD grace the occasion of Valedictory function of One Month Certificate Course on Social Defence held from 12 Nov – 11 Dec, 2014



Group photo of participants of One Month Certificate Course on Social Defense held from 22nd Jan to 20th Feb, 2015

6.5.2 Thematic Skill Building Programmes

The following short term thematic programmes were organised by the Division:

- **Three Day Training Programme for Government/ NGO/ Panchayat functionaries on Social Defence Issues** aims at sensitizing and orienting

participants on Social Defence Issues to develop knowledge and understanding of concepts, legislations, programmes, schemes of Social Defence issues and the roles and responsibilities of different personnel and agencies in the successful implementation of Social Defence Programme of the Govt.



Sh. Anand Katoch, Director, NISD distributes certificate to Dy. Director from Dept of Social Defence, Govt. of Tamil Nadu who attended three day training program on Social Defence for Govt./NGO/Panchayat Functionaries held from 7-9 Jan 2015 at NISD, New Delhi.



Group photo of participants of three training program on Social Defence for Govt./NGO/Panchayat Functionaries held from 7-9 Jan 2015 at NISD, New Delhi.



Dr. R Giriraj, Dy. Director (trg.), NISD enquires the problems and needs of beggars residing at Beggars Home, Nizamuddin, New Delhi.

- Three Days Training Programme for the functionaries of Police Department on Social Defence Issues** aims at sensitizing and orienting participants on Social Defence Issues and equips the officers with understanding of the different provisions of laws and programmes and their responsibilities in the Social Defence domain.
- Three Days Programme on Specialized Care for Children Affected by Drug abuse for Concerned Government/NGO Functionaries** aims at sensitizing the



Dr. R. Giriraj, Dy. Director, NISD addresses the participants during the valedictory session of One Month vocational training program for Destitute held from 5.2.2015 to 4.3.2015 at Night shelter Home , Yamuna Bazar, New Delhi

participants regarding the special services for children affected by drug abuse and trains them to provide special skills required for rehabilitation of such children.

6.5.3. One Month Vocational Training Program for Destitutes:

One month vocational Training Program for Destitutes was organised with the aim of developing skill among the destitute to lead a normal life on pilot basis. The program was successfully organised and around 150 destitute were trained through six programme on different trades such as electrical wiring, basket making, plumbing etc.

Social Defence Division of NISD also assisted Ministry in conducting Inter Ministerial Meeting on Transgender on 5th May, 2014 at Shastri Bhawan, New Delhi. During the meeting, officials of different Ministries presented their views on the welfare measures to be proposed for transgender along with the existing schemes meant for the vulnerable community. The Committee was also of the view that there should be convergence of existing

programmes meant for vulnerable groups for the upliftment of transgender community.

Social Defence Division organised a Meeting with experts on Beggary under the Chairmanship of Shri Sudhir Bhargava, Secretary, Ministry of Social Justice and Empowerment at Conference Room, Shastri Bhawan on 20.05.2014. In addition to this, a Special Committee meeting on Beggary was also organised at NISD, New Delhi 29.08.2014 with objective of fine tuning the draft National Model legislation on Destitutes. Another meeting was organised on 7.11.2014 at NISD, New Delhi. The detailed report along with Draft National Model/Central legislation on Destitutes was submitted to the Ministry for necessary action.

During the year 2014-15, the Social Defence Division covered **931** beneficiaries through **29** training & sensitization programmes at National, State and Regional level. These Programmes covered special issues like beggary prevention, children affected by drug abuse, Comprehensive Social Defence Programmes etc. Detailed list of programmes organized during the year 2014-15 is at **Annexure-VII**.



7.1 Introduction

NISD has been collaborating with universities/institutions / organization working in the area of social defence to undertake research in the areas of Substance Abuse Prevention, Old Age Care and Other Social Defence Issues including Beggary Prevention, etc.

7.2 Research and Documentation

In order to strengthen the Research Wing of the Institute and to undertake action oriented research in the field of social defence, the Academic Committee identified few areas of action research in respect of Drug abuse Prevention, Old Age Care and Beggary Prevention. In this regard, the Institute framed research guidelines on the basis of some of the National level Institutes such as NICFS, ICSSR, etc. suiting the requirements of NISD as an Autonomous Body. The Research Advisory Body has been set up to advice on the matters relating to research and documentation of the Institute, with Director NISD as Chairman and six Experts representing aforementioned three core sectors of the Institute along with all the Deputy Directors of the respective Programme Division of the Institute.

❖ Drug Abuse Prevention

The Institute has developed the following database to increase the outreach and capacity building programmes:

- Details of NGOs and service providers,
- Details of resource persons/trainers

working in the field of Drug Demand Reduction and HIV/AIDS prevention in the country and

- Details of functionaries/service providers trained by NC-DAP, RRTCs & other collaborating agencies

❖ Old Age Care

During the Six Months Certificate Course, the students are provided practical learning experience in the field by way of household survey in the community.

● One-Year Post Graduate Diploma Course In Integrated Geriatric Care

Dissertation work is undertaken as a partial fulfillment of research work for post-graduate programme. An effort was made to understand the vital issues of elderly like cognitive impairment, retirement changes, health related problems, role of community and family, mental health etc. in rural and urban settings.

● Six Months Certificate Course In Geriatric Care

In Six Months Certificate Course, dissertation/project is an integral part of the curriculum. It is basically a fieldwork exposure for the students and gives an insight into the problems relating to old age in a particular community/locality. The dissertation/project topics are mainly concerned with care-giving system, medical services, psychological problems, successful/productive ageing, empowerment of elderly and community based care etc.

❖ Other Social Defence Issues

The Division has a list of experts in the field of Social Defence, working in the Government and Non-Government Sectors.

7.3 Library

The Institute has a well-stocked library comprising of about 15000 books and documents besides collections of periodicals, journals and dictionaries. The broad subject areas are Child Rights, Child Welfare and Protection, Juvenile Justice, Geriatric/ Old Age Care and drug Abuse Prevention. Other subjects include Criminal Procedure Code, Indian Penal Code, Criminal Law, Crime and Police, Criminology, Probation, Juvenile

Delinquency, Prison Manuals, Prison Welfare and Reforms, Psychology, Sociology, Social Work, Substances and AIDS, Substance Abuse and Trafficking, Substance Abuse and its consequences etc.

The library subscribes to various magazines in English and Hindi; journals on complimentary basis like Samaj Kalyan, Social Welfare, The Indian Police Journal, SPAN, Indian Journal of Criminology, Criminology Medicine Legalize Japonica, Nation and the World and Manakdoot. The Library is used by the students who are enrolled in various training programmes and courses run by the Institute.

8.1. Background

The Institute develops publicity and IEC materials in the area of substance/alcohol abuse, concept of intergenerational bonding and care of elderly.

8.2. Exhibition and Events

The Institute participated in some important public events viz: Shilpotsav at Dilli Haat, New Delhi and India International Trade

Fair(IITF), Pragati Maidan, New Delhi to promote preventive education and create awareness about ill effects of alcoholism & drug abuse and activities of the Institute. The Institute put up informative and interactive stalls in both the events where not only informative panels/IEC material were on display but on-the-spot counselling and film shows created an added attraction for the visitors who visited the stalls.



NISD officials at IITF, Delhi



Sh. Thaawarchand Ghelot, Hon'ble Minister, SJ&E during the visit to stall at Shilpotsava-2014

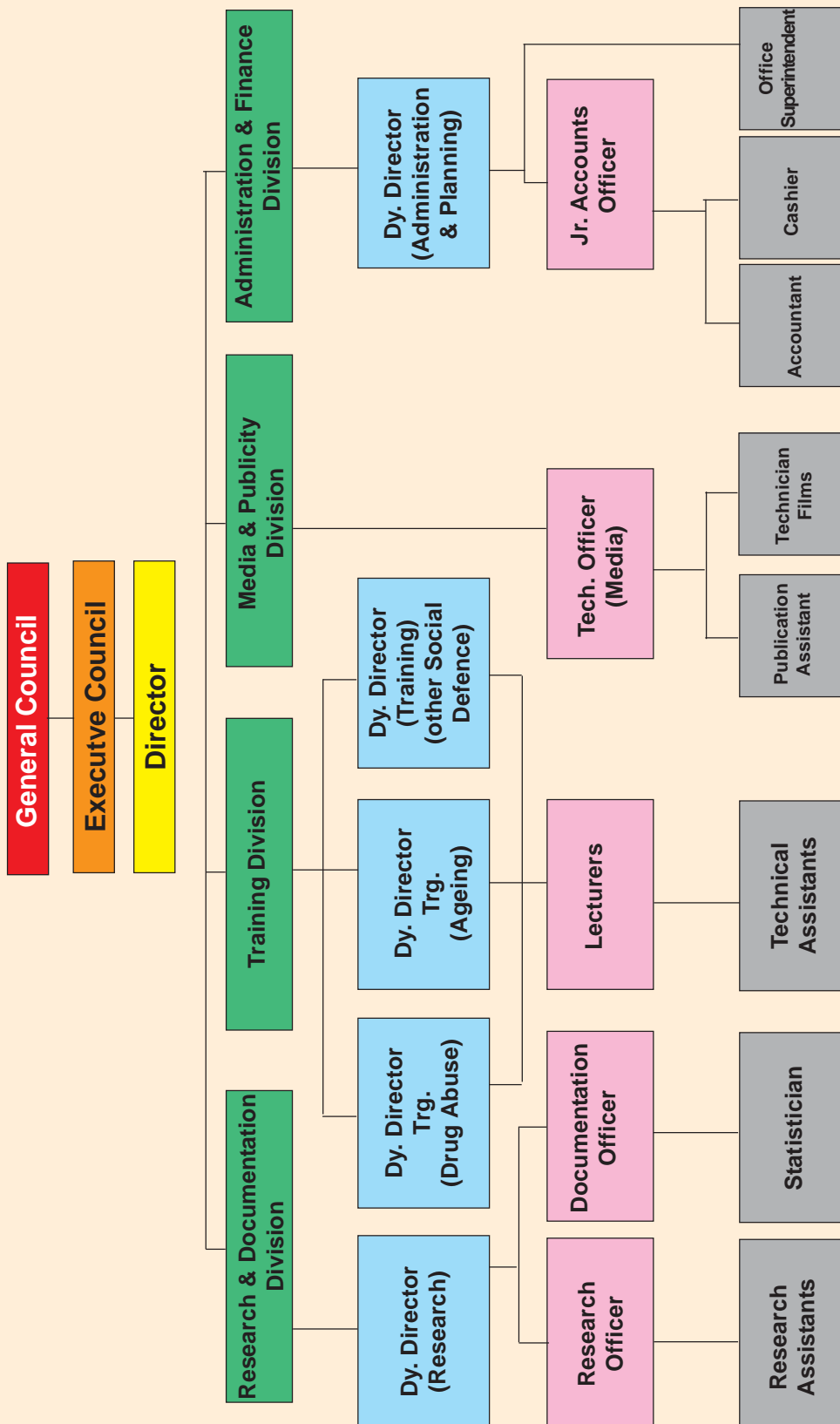


Annexures

Annexure - I

(Para No. 1.6 of Chapter No. 1)

Organisational Structure of NISD





Annexure - II

(Para No. 3.1 of Chapter No. 3)

Members Of The General Council

Constitution of the General Council of the National Institute of Social Defence(NISD) as per Ministry of Social Justice and Empowerment's order No.15-41(6)/07-08/AG-II dated 26th March 2008, is as follows:-

1.	Secretary Ministry of Social Justice & Empowerment Govt. of India Shastri Bhawan, New Delhi.	President
2.	Joint Secretary (SD) Ministry of Social Justice & Empowerment Govt. of India Shastri Bhawan, New Delhi.	Member
3.	Financial Advisor Ministry of Social Justice & Empowerment Govt. of India Shastri Bhawan, New Delhi.	Member
4.	Joint Secretary Ministry of Home Affairs Govt. of India Shastri Bhawan, New Delhi.	Member
5.	Representative Ministry of Women & Child Development Govt. of India Shastri Bhawan, New Delhi.	Member
6.	Representative Ministry of Health Govt. of India Shastri Bhawan, New Delhi.	Member
7.	Representative Department of Secondary and Higher Education Govt. of India Shastri Bhawan, New Delhi.	Member

8.	Representative Department of Youth Affairs & Sports Govt. of India Shastri Bhawan, New Delhi.	Member
9.	Representative Ministry of Labour Govt. of India Sharam Shakti Bhawan, New Delhi.	Member
10.	Representative Department of Revenue Ministry of Finance Govt. of India North Block, New Delhi.	Member
11.	Representative Department of Legal Affairs Ministry of Law & Justice Govt. of India Shastri Bhawan, New Delhi.	Member
12.	Representative Narcotics Control Bureau West Block-1, Wing-3 R.K. Puram, New Delhi.	Member
13.	Secretary Social Welfare Department Govt. of National Capital Territory of Delhi I.P. Estate, New Delhi.	Member
14.	Director Secretary National Institute of Social Defence West Block-1, Wing-7, R.K. Puram, New Delhi.	Member
Six specialists/representatives of Voluntary Organizations/Social Workers in the field		
15.	Shri P.N. Arora Founder Trustee Yashoda Foundation 113, Gandhi Nagar Ghaziabad.	Member
16.	Shri Manohar Arora X-52, West Patel Nagar New Delhi-110008.	Member

17.	Dr. S.G. Sekhar No. 294, Purasawalkkam High Road Kellys, Chennai Tamil Nadu-600010.	Member
18.	Prof. Rajeev Kumar C/o. Abhiram Singh Rashtriya Pustakalaya Lane East Lohanipur, Kadam Kuan, Patna-800003, Bihar.	Member
19.	Shri Dinesh Gupta 55/77, Punjabi Bagh(West) New Delhi-110026.	Member
20.	Shri Madiga Errabapu Esrayal H.No.3-24, Tammaluru Village Maheshwaram Mandal Ranga Reddy District Hyderabad – 501359(Andhra Pradesh).	Member



Annexure - III

(Para No. 3.1 of Chapter No. 3)

Members Of The Executive Council

Constitution of the Executive Council of the National Institute of Social Defence(NISD) as per Ministry's order No.15-41(6)/07-08/AG-II dated 26th March 2008, is as follows:-

1.	Joint Secretary (Social Defence) Ministry of Social Justice & Empowerment Shastri Bhawan, New Delhi.	Chairman
2.	Director/Deputy Secretary (I.F.Wing) Ministry of Social Justice & Empowerment Shastri Bhawan, New Delhi.	Member
3.	Shri Om Prakash Ranga House No.1262, Street No.9 Swatantra Nagar, Narela Delhi-110040.	Member
4.	Dr. (Smt.) Sheilu Sreenivasan President Dignity Foundation Mumbai.	Member
5.	Director National Institute of Social Defence West Block-1, Wing-7 R.K. Puram, New Delhi.	Member – Secretary



Annexure - IV

(Para No. 4.6 of Chapter No. 4)

List of Programmes on Drug Abuse Prevention during the year 2014-2015

S. No.	Title of the Training Course/ Programme	Collaborating Agency	Venue	No. of Participants
Three Month Certificate Course				
1.	3 Months Certificate Course on Drug Abuse Prevention	NISD	New Delhi	25
		NISD	New Delhi	25
One Month Basic Course				
2.	One Month Course on Skill Development programme of Addiction Counselling	Society for Promotion of Youth and Masses (RRTC North I)	New Delhi	30
		Society for Promotion of Youth and Masses (RRTC North I)	New Delhi	30
		Galaxy Club (RRTC North East I)	Imphal	30
		Galaxy Club (RRTC North East I)	Imphal	30
		Mizoram Social Defence and Rehabilitation Board (RRTC NE III)	Aizawl	30
		Mizoram Social Defence and Rehabilitation Board (RRTC NE III)	Aizawl	30
		T.T.K Ranganathan Clinical Research Foundation (RRTC South I)	Chennai	30

S.No.	Title of the Training Course/ Programme	Collaborating Agency	Venue	No. of Participants
		T.T.K Ranganathan Clinical Research Foundation (RRTC South I)	Chennai	30
		Calcutta Samaritans (RRTC East II)	Kolkata	30
		KRIPA Foundation, (RRTC NE II)	Kohima	30
		KRIPA Foundation, (RRTC NE II)	Kohima	30
		Changnacherry Social Service Society (RRTC South II)	Changnacherry	30
		Changnacherry Social Service Society (RRTC South II)	Changnacherry	30
		Association for Voluntary Action (RRTC East III)	Odisha	30
		Association for Voluntary Action (RRTC East III)	Odisha	30
		Muktangan Mitra, (RRTC West)	Pune	30
		Muktangan Mitra, (RRTC West)	Pune	30
		Sri Shakti (RRTC South III)	Davanagere	30
		Sri Shakti (RRTC South III)	Davanagere	30
		Gunjan Organization for Community Development (RRTC North II)	Dharamshala	30

S.No.	Title of the Training Course/ Programme	Collaborating Agency	Venue	No. of Participants
		Gunjan Organization for Community Development (RRTC North II)	Dharamshala	30
2-Month Skill Development Course for Recovery Addicts, Spouses and Dependents of Addicts				
3.	2 Months Course on Welding	Society for Promotion of Youth and Masses (RRTC North I)	New Delhi	30
4.	2 Months Course on House Wiring	Society for Promotion of Youth and Masses (RRTC North I)	New Delhi	30
5.	2 Months Course on House Painting	Society for Promotion of Youth and Masses (RRTC North I)	New Delhi	30
6.	2 Months Course on Food Processing	Society for Promotion of Youth and Masses (RRTC North I)	New Delhi	30
		Association for Voluntary Action (RRTC East III)	Odisha	30
7.	2-Months Course on Computer, Hardware and Networking	Society for Promotion of Youth and Masses (RRTC North I)	New Delhi	30
		Calcutta Samaritans (RRTC East II)	Kolkata	30
		Kripa Foundation (RRTC North East II)	Kohima	30
		Galaxy Club (RRTC North East I)	Imphal	30
		Galaxy Club (RRTC North East I)	Imphal	30
		Mizoram Social Defence and Rehabilitation Board (RRTC NE III)	Aizawl	30
		Sri Shakti (RRTC South III)	Davanagere	30

S.No.	Title of the Training Course/ Programme	Collaborating Agency	Venue	No. of Participants
8.	2-Months Course on Aluminum Fabrics	Society for Promotion of Youth and Masses (RRTC North I)	New Delhi	30
9.	2-Months Course on Acupressure Therapy	Gunjan Organization for Community Development (RRTC North II)	Dharamshala	30
10	2-Months Course on Massage Therapy	Gunjan Organization for Community Development (RRTC North II)	Dharamshala	30
11	2-Months Course on Pine Needle Craft Work	Gunjan Organization for Community Development RRTC North II	Dharamshala	30
12	2-Months Course on Basic computer course	Gunjan Organization for Community Development (RRTC North II)	Dharamshala	30
13	2-Months Course on Jute Product Making	Calcutta Samaritans (RRTC East II)	Kolkata	30
14	2-Months Course on Tailoring	Calcutta Samaritans (RRTC East II)	Kolkata	30
15	2-Months Course on DTP animation	Calcutta Samaritans (RRTC East II)	Kolkata	30
16	2-Months Course on Mushroom Farming	Association for Voluntary Action (RRTC East III)	Odisha	30
17	2-Months Course on Mobile Phone Repairing	Association for Voluntary Action (RRTC East III)	Odisha	30
		KRIPA Foundation, (RRTC NE II)	Kohima	30
		Galaxy Club (RRTC North East I)	Imphal	30

S.No.	Title of the Training Course/ Programme	Collaborating Agency	Venue	No. of Participants
		Galaxy Club (RRTC North East I)	Imphal	30
		Mizoram Social Defence and Rehabilitation Board (RRTC NE III)	Aizawl	30
		Sri Shakti (RRTC South III)	Davanagere	30
18	2-Months Course on Applique Work	Association for Voluntary Action (RRTC East III)	Odisha	30
19	2-Months Course on Bamboo Craft Furniture & building structure	KRIPA Foundation, (RRTC NE II)	Kohima	30
20	2-Months Course on Iron Fabrication Sector in Basic Welding	KRIPA Foundation, (RRTC NE II)	Kohima	30
21	2-Months Course on Handicraft & Carpentry Fundamentals	Changnacherry Social Service Society (RRTC South II)	Thala Yolaparambu	30
22	2-Months Course on Computer Fundamentals	Changnacherry Social Service Society (RRTC South II)	Trivendrum	30
23	2-Months Course on Computer Fundamentals	Changnacherry Social Service Society (RRTC South II)	Mundupalam	30
24	2-Months Course on Masonary	Changnacherry Social service Society (RRTC South II)	Kottayam	30
25	2 Months vocational training course on computer as livelihood option	T T K Ranganathan Research Foundation (RRTC South I)	Chennai	30
26	2-Months Course on Sewing (Tailoring & Embroidery)	Changnacherry Social Service Society (RRTC South II)	Changnacherry	30
27	2-Months Course on Four Wheeler driving License	Muktangan Mitra (RRTC West I)	Pune	30

S.No.	Title of the Training Course/ Programme	Collaborating Agency	Venue	No. of Participants
28	2-Months Course on Assistant Cook	Muktangan Mitra (RRTC West I)	Amravati	30
29	2-Months Course on Repairing of Electronic & Household Appliances	Muktangan Mitra (RRTC West I)	Mumbai	30
30	2 months on home appliance's	Sri Shakti (RRTC South III)	Davanagere	30
31	2-Months Course on Addiction Treatment for Ward Attendants and Aaya	Muktangan Mitra (RRTC West I)	Pune	30
32	2-Months Course on Housekeeping	Muktangan Mitra (RRTC West I)	Goa	30
33	2-Months Course on Tally Software	Sri Shakti (RRTC South III)	Davanagere	30
34	2-Months Course on Sewing (Tailoring & Embroidery)	Changnacherry Social Service Society (RRTC South II)	Changnacherry	30
35	2-Months Course on Four Wheeler driving License	Muktangan Mitra (RRTC West I)	Pune	30
36	2-Months Course on Assistant Cook	Muktangan Mitra (RRTC West I)	Amravati	30
37	2-Months Course on Repairing of Electronic & Household Appliances	Muktangan Mitra (RRTC West I)	Mumbai	30
38	2 months on home appliance's	Sri Shakti (RRTC South III)	Davanagere	30
39	2-Months Course on Addiction Treatment for Ward Attendants and Aaya	Muktangan Mitra, (RRTC West I)	Pune	30
40	2-Months Course on Housekeeping	Muktangan Mitra, (RRTC West I)	Goa	30

S.No.	Title of the Training Course/ Programme	Collaborating Agency	Venue	No. of Participants
41	2-Months Course on Tally Software	Sri Shakti (RRTC South III)	Davanagere	30
3 to 5 Day Courses				
42	5-Day Training Course on Harm Reduction	Society for Promotion of Youth and Masses (RRTC North I)	New Delhi	25
43	5-Day training Course on Orientation Course for New Counsellors	T.T.K Ranganathan Clinical Research Foundation (RRTC South I)	Chennai	25
44	5-Day training Course on Prevention Intervention for High Risks Groups	Calcutta Samaritans (RRTC East II)	Kolkata	25
45	5-Day training Course on Life Skills for Prevention and Management of Alcohol & Drug Abuse	Changnacherry Social Service Society (RRTC South II)	Changnacherry	25
46	5-Day training Course on Counselling Skills and Techniques	Gunjan Organization for Community Development (RRTC North II)	Dharamshala	25
		Muktangan Mitra, (RRTC West)	Pune	25
		Sri Shakti (RRTC South III)	Banguluru	25
47	5-Day training Course on Rehabilitation & Relapse Prevention	Opium De-addiction Centre (RRTC West II)	Jodhpur	25
		Kripa Foundation (RRTC North East II)	Nagaland	25
		Mizoram Social Defence and Rehabilitation Board (RRTC NE III)	Aizawl	25
		Galaxy Club (RRTC North East I)	Imphal	25

S.No.	Title of the Training Course/ Programme	Collaborating Agency	Venue	No. of Participants
		Association for Voluntary Action (RRTC East III)	Bhubneshwar	25
48	3-Day Course for Nurses and Ward Boys	RRTC North - Society for Promotion of Youth and Masses (RRTC North I)	New Delhi	25
		Galaxy Club (RRTC North East I)	Imphal	25
		Mizoram Social Defence and Rehabilitation Board (RRTC NE III)	Aizawl	25
		T.T.K Ranganathan Clinical Research Foundation (RRTC South I)	Chennai	25
		Calcutta Samaritans (RRTC East II)	Kolkata	25
		KRIPA Foundation, (RRTC NE II)	Dimapur	25
		Changnacherry Social Service Society (RRTC South II)	Trivendrum	25
		Gunjan Organisation for Community Development (RRTC North II)	Dharamsala	25
		Muktangan Mitra (RRTC West I)	Pune	25
		Opium De-addiction Centre (RRTC West II)	Jodhpur	25
		Sri Shakti (RRTC South III)	Banguluru	25

S.No.	Title of the Training Course/ Programme	Collaborating Agency	Venue	No. of Participants
		Association for Voluntary Action (RRTC East III)	Bhubneshwar	25
49	3-Day Training Programme for Conducting a Survey in the State of Punjab for Drug Dependents Population	RRTC North - Society for Promotion of Youth and Masses (RRTC North I)	Mohali	25
50	3-Days training for conducting a survey in Manipur for Drug Dependent population	Galaxy Club (RRTC North east I)	Imphal	25
51	Consultative Meeting for RRTCs	NISD	New Delhi	20
Total		92		2615



Annexure - V

(Para No. 4.6 of Chapter No. 4)

List of Regional Resource Training Centres (RRTCs) for Drug Abuse Prevention

S.No.	Name of RRTC & Chief Functionary	Name of Organization	Address, Phone & E-mail of organization
1	RRTC North-I Dr. Rajesh Kumar Executive Director	Society for Promotion of Youth & Masses (SPYM), 111/9, Opposite Sector B-4 Vasant Kunj, New Delhi-110070	011-26893872 Fax No.011-26896229 spymdelhi@gmail.com Mob:- 09891268872
2	RRTC North-II Mr. Sandeep Parmar (Director)	Gunjan Organization for Community Development, Near Eagle Motor Service Station, Opposite Sai General Store Shyam Nagar Dharamsala, H.P - 176215	Mob:- 09418080369/ 09418122425/ 09977910280 gocd.hp@gmail.com
3	RRTC South-I Mrs. Shanthi Ranganathan, Hony. Secretary	T.T. Ranganathan Clinical Research Foundation, IV Main Road, Indira Nagar Chennai-600020	044-4912948, 24918461 ttrcrf@gmail.com Mob:- 09444046554
4	RRTC South-II Secretary	Changnacherry Social Service Society, P.B. No.20, Archbishop House, Kottayam, Changnacherry (Kerala)	southrrtc@rediffmail.com acceptrrtc@rediffmail.com Mob:- 09847231365
5	RRTC West-I Ms Mukta Puntambekar Deputy Director	Muktangan Mitra Alandi Road, Mohanwadi, Yerawada, Pune-411006	Mob # 098816 97612 080079 90097 Tel # 020 - 6401 5947 Fax # 020 - 2668 3271 rrtcwest@gmail.com
6	RRTC East-II Premila Pavamani, Director,	Calcutta Samaritans 48 Rippon Street, Kolkata-700016.	Ph: 033-22299731, rrtccalsam@gmail.com Mob:- 08981190929
7	RRTC NE-I Dr. A. Jayanta Kumar President	Galaxy Club Imphal Singjamei mathak Chongtham leikai, 795001, Imphal	0385-2227574/2445486 jayanta_dr@yahoo.com Mob:- 09862350946
8	RRTC NE-II Dr. P Ngully, Director	KRIPA Foundation Near Catholic Public Centre, D Block, Kohima-797001 Nagaland.	0370-2290227 rrtc_aizol@yahoo.com Mob:-08131822556

S.No.	Name of RRTC & Chief Functionary	Name of Organization	Address, Phone & E-mail of organization
9	RRTC NE-III Ms. Lalparmawii Chief Executive Officer	Mizoram Social Defence & Rehabilitation Board Chaltlang, Aizwal-796001 (Mizoram)	0389-2349320 rrtc_aizol@yahoo.com Mob:-08131822556
10	RRTC West-II Dr. Narayan Singh Manaklao	Opium De-addiction treatment Training & Research Trust, Manaklao Jodhpur, Rajsthan	Mob:- 09414133996 nsmanaklao@gmail.com
11.	South-III Sri Shakti Association	Guttur Post Harihar-577601 Davangere District, Karnataka	srishkthikarnataka@gmail.com Shakthi1992@yahoo.co.in Mob: 09986408105 /09945221004/09945221004
12	RRTC East-III Mr. Sudhir Das President	Association for Voluntary Action (AVA) Dampur, P.O Berboi, Odisha-752016	rrtcodisha.ava@rediffmail.com 09437042482/06758240733



Annexure - VI

(Para No. 5.6 of Chapter No. 5)

(OLD AGE CARE DIVISION)

List of Training Programmes organized during the year 2014-15

Sl. No.	Title of the Training Courses/Programmes	Collaborating Agency/ Venue and Date	No of Programmes	No of Participants
I. Certificate Courses				
1.	One Year P. G. Diploma In Integrated Geriatric Care.	NISD - New Delhi	1	20
2.	Two Months Certificate Course In Geriatric Care for bedside assistance/ care givers	NISD- Delhi IRDEO - Manipur Anugraha - New Delhi NMT - Bangalore CMIG - Kolkata ARDSI - Cochin Heritage Foundation- Hyderabad PSGR- Coimbatore ILC- Pune	48	1864
3.	One Month Certificate Course On Basic Issues Of Geriatric Care	NISD - Delhi CMIG - Kolkata Anugraha - Delhi NMT - Banguluru IRDEO - Manipur	5	139
ii. Thematic Skill Building Programme				
1.	Five Days Training Programme on Management of Dementia	NISD - Delhi IRDEO- Manipur Anugraha - New Delhi NMT- Banguluru CMIG - Kolkata ARDSI - Cochin Heritage Foundation - Hyderabad	7	168
iii. Strategic Consultation/Expert Meets				
1	Asia pacific Regional Conference on Alzheimer's Disease by ARDSI		1	400

Sl. No.	Title of the Training Courses/Programmes	Collaborating Agency/ Venue and Date	No of Programmes	No of Participants
2.	One-Day Sensitization Programme for School/ College Teachers/ Counsellors/ Students to Bridge the Inter Generational Gap with focus on Maintenance and Welfare of Parents Senior Citizens Act- 2007	NISD, New Delhi- 4 Prog. IRDEO, Manipur-7 Prog Welfare Society for Elderly and Destitute People (WSEDP) -7 Prog. ANUGRAHA -7 Prog. NMT, Bangalore -5 Prog. PSGR, Coimbatore- 6 Prog. ARDSI, Cochin- 2 Prog. Dignity Foundation, Mumbai-2 Prog. Respect age India- 3 Prog. Abhaya Interear Mission Society, (AIMS) Pedapeta-3 Prog. CMIG, Kolkata-7 Prog. ILC, Pune-6 Prog. Heritage Foundation-7 Prog. Pahal Society -3 Prog. Sukh Chain Kalyan Samity- 3 Prog. SEA, Rajathan -3 Prog. MADAT, Odisha- 3 Prog. Deep Welfare Society- 3 Prog. ARTCE, Coimbatore- 3 Prog. Siya Foundation- 2 Prog.	87	3480
3.	National Consultative Meet on Safeguarding Rights of Elderly in Indian Context of Maintenance Act-2007	Anugraha, Chandigarh	1	500
4.	International day for Older Persons (IDOP) in Vigyan Bhawan, New Delhi	NISD, New Delhi	1	600
	Total		151	7171



Annexure - VII

(Para No. 6.5.3 of Chapter No. 6)

List Of Training Programmes Organized By Other Social Defence Division During the Year (2014-15)

S. No	Provisions	Venue & Date	Name of the States and Collaborating Departments	No. of Participants
I Consultative Meets				
1	Inter-Ministerial Meeting on Transgender	Shastri Bhawan New Delhi on 20.05.2014	NISD	25
2.	Meeting with experts on Beggary by Secretary, SJ& E	Shastri Bhawan New Delhi on 20.05.2014	NISD	25
3.	Special Committee meeting on Beggary	NISD, New Delhi 29.08.2014	NISD	5
		NISD, New Delhi 07.11.2014	NISD	5
II Long Term Course				
1	One Month Certificate course on Social Defence	NISD, New Delhi 12 th Nov to 11 th Dec. 2014	NISD	30
2	One Month Certificate course on Social Defence	NISD, New Delhi 22 nd Jan to 20 th Feb. 2014	NISD	30
III Short Term Course				
1	Three day Sensitization Programme on Social Defence for Govt./NGO/ Panchayat Functionaries	Andhra Pradesh 22-24 Jan 2015	Dept of Juvenile Welfare, Govt. of Andhra Pradesh	40
		Mumbai 12-14 Feb 2014	Tata Institute of Social Science, Mumbai	40
		Kolkata 11-13 Feb, 2015	Dept. of Social Welfare, Govt. of West Bengal	40

S. No	Provisions	Venue & Date	Name of the States and Collaborating Departments	No. of Participants
		Chennai 25-27 March 2015	Department of Social Defence, Government of Tamil Nadu	40
		New Delhi 7-9 Jan 2015	NISD	36
2	Three days state level training programme on Social Defence for Police Functionaries	Chennai 16-18 Sept,2014	Police training Academy, Vandalur Chennai	40
		Chennai 8-10 Sept, 2014	Police Training Academy, Vandalur Chennai	40
		Jaipur 25-27 Feb,2015	Rajasthan Police Academy, Jaipur	40
		Jaipur 18-20 March,2015	Rajasthan Police Academy, Jaipur	40
		Mysore 13-15 Nov, 2014	Karnataka Police Academy, Mysore	40
3	Three Days Programme on specialized Care for Children affected by Drug Abuse	New Delhi 3-5 Feb, 2015	SPYM, New Delhi	40
		Imphal 17-19 Feb,2015	Galaxy Club, RRTC, Imphal	40
		Chennai 2-4 March,2015.	TTK Hospital, Chennai	40
		Pune 26-28 Feb, 2015	Muktangam Mitra, RRTC West 1,Pune	40
		Changanacherry 24-26 Feb, 2015	ChanganacherrySocial Services Society, RRTC South	40
		Dharamsala 4-6 March, 2015	Gunjan Organisation for Community Development (RRTC NE-II)	40

S. No	Provisions	Venue & Date	Name of the States and Collaborating Departments	No. of Participants
IV One Month Skill Development Training Program				
1.	One Month Skill Development Training Program for Destitute.	New Delhi 1 st Sept– 30 th Sept 2014	Samarth Community Centre, Yamuna Bazar Delhi	25
		New Delhi 1 st Sept– 30 th Sept 2014	Samarth Porta-Cabin, Yamuna Nagar, Delhi	25
		New Delhi 1 st Sept– 30 th Sept 2014	Samarth Community Centre, Kashmiri-Gate, Delhi	25
		New Delhi 15 th Sept- 15 th Oct.2014	SPYM Sewa Kutir, Kingsway Camp, Delhi	25
		New Delhi 1 st Oct- 30 th Oct 2014	SPYM Nizamuddin, Delhi	25
		New Delhi 13 th Oct- 15 th Oct 2014	SPYM Kotla Mubarakpur, Delhi	25
	Total	28		906



Annexure - VIII

(Para No. 5.5 of Chapter No. 5)

Old Age Care Division List of RRTC /Collaborating Agencies

S.No	Name and Address of Agency	Contact No.
1	Dr. (Smt.) Indrani Chakravorty The Secretary, (CMIG) Calcutta Metropolitan Institute of Gerontology, (CMIG) (RRTC) E/1, Sopan Kutir,53 B ,Dr. S. C. Banerjee Road Kolkata -700010 (West Bengal).	033-23701437 09830398184 Sh. Gautam Saha 09339825148 cmig@rediffmail.com chakraindrani@gmail.com
2.	Dr. Abha Choudhary Founder Secretary Anugraha (RRTC) B-33, Arya Nagar Apartment, 91, I.P. Extension Perpatganj, New Delhi	anugrahaIndia@yahoo.com 91&11&22726632 eks- 09810717722
3	Dr. Radha Murthy, The Managing Trustee, Nightingales Medical Trust (NMT), (RRTC) 8P6, 3 rd A Main East of NGEF Layout, Kasturinagar, Banaswadi, Bangalore-560043	09844037381 080-42426565 Fax: 080&42426575 nightingalesmt@gmail.com www.nightingaleseldercare.com
4	Kumar Singh, Secretary Integrated Research Development Education Organization (IRDEO) (RRTC) Wangbal, P.O. Thoubal - 795138, Manipur	irdeo.manipur@gmail.com 094436883222 09873668044

S.No	Name and Address of Agency	Contact No.
Other Collaborating Agencies		
1	Dr. Jacob Roy Chairman Alzheimer's And Related Disorders Society Of India (ARDSI) Madavana Temple Road, Vennala P.O, Pararivattam, NH Bye Pass, Kochi-28, Kerala	Phone: 04885&2508088, 09846198786, 09846198471 E-mail: ardsicochin@gmail.com office@alzheimer_india.org alzheimer@md2vsnl.net.in
2	Dr. (Mrs.) N. Yesodha Devi Principal PSGR, Krishnammal College for Women, Peelamedu, Coimbatore-04	0422-2572222 Fax: 0422-2591255 M. 09994283962 principal@psgrkc.com
3	Dr. Anjli Rajee Executive Director International Longevity Center (ILC) CASP Bhawan, S.No- 133/2 Plot No-3, Pashan Banker Link Road, Pune	longevetic@gmail.com 020&65002595
4	Help Age India Dr. Methew Chairan Executive Director Help Age India C-14, Qutab Institutional Area, New Delhi	9810042046, 011-41688955, 41688956 mathewchairen@helpageinida.org
5	Dr. Sheilu Sreenivasan President Dignity Foundation 206 B, Byculla Service Industries Premises Sussex Road, Byculla- East, Mumbai- 400 027	Fax: 23898082 Ph.: 02261381100 dignity@vsnl.com www.dignityfoundation.com
6	Dr. K.R. Gangadharan Director Heritage Foundation 37 Kamalapuri Colony Phase-III, Hyderabad-500073	Tel.: 09848035037 (M). 91-40-23379999] Fax: 23379207 gangadharankr@yahoo.com heritagefoundationhyd@gmail.com

S.No	Name and Address of Agency	Contact No.
7	Shri Bighnaraj Routray Secretary Centre for Action Research and Training (CART) HIG-10/6,Phase-IM.B Colony, Chandreshekharapur Bhubaneswar, Orissa-751016	0674-2397984, 2741596 09938512549 Fax: 0674&-2741596/2741682 E-Mail: cartodisa@gmail.com
8	Smt. Rekha Sharma Coordinator Welfare Society for Elderly and Destitute Peoples (WSEDP) R-114, Street No-7, Top Floor, Joga Bai Extn., Okhla, Jamia Nagar, New Delhi-110025	91-9211532289 wsedpindia@gmail-com wsedp@wsedp.org www.wsedp.org
9	Ms. Sushmita De The Secretary Abhoy Mission Ram Nagar Road No. 1 Post Office Ram Nagar, Agartala, Tripura West-799002.	M. 09436123069 FAX: 0381 2208507 E-mail: swabalamban@redifmail.com
10	Dr. Mohini Giri Chairperson Guild of Service C-25, Qutab Institutional Area, New Delhi 110016	41013416, 41013417 Fax: 41013418 Email: guildofserviceni@yahoo.com



Annexure - IX

(Para No. 3.6 of Chapter No. 3)

**OFFICE OF
THE DIRECTOR GENERAL OF AUDIT
(CENTRAL EXPENDITURE)
NEW DELHI-110002**

AUDIT CERTIFICATE

The General Condition of the accounts maintained by National Institute of Social Defence, (NISD), West Block-1, Wing No. 07, R K Puram, New Delhi for the year 2014-15 was found to be satisfactory subject to the observations made in the in the inspection report.

The inspection report has been prepared on the basis of records and information furnished and made available by National Institute of Social Defence, (NISD) West Block-1, Wing No. 07, R K Puram, New Delhi. The O/o the Director General of Audit, Central Expenditure disclaims any responsibility for any mis-information and/or non-information on the part of the auditee.

Sd/-

Sr. Audit Officer (AMG-I)

OFFICE OF THE DIRECTOR GENERAL OF AUDIT
CENTRAL EXPENDITURE



ARUN SINGH & COMPANY
CHARTERED ACCOUNTANTS
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E-Mail: arunsinghco@gmail.com

INDEPENDENT AUDITOR'S REPORT

To

**Members
National Institute of Social Defence
West Block-1, Wing 7,
R K Puram, New Delhi-110066**

We have audited the accompanying financial statements of National Institute of Social Defence ("**NISD**"), which comprise the Balance Sheet as at March 31, 2015 and the Income and Expenditure for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the financial statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued



by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion subject to the following:-

1. The details of the fixed assets have been entered in the fixed assets register till the close of the financial year 2014-15. Based on this register all the assets under different groups have been taken in the accounts as required. The depreciation on all the assets have been provided at the specified rates of Income Tax Act as per the written down value (WDV) method. Fixed Assets Register is not being maintained as per the proper format mentioning the details like quantity, rate, complete description of the fixed assets, location and working condition of fixed asset. Depreciation is also not charged in the Fixed Assets Register. The Fixed Assets Register is not reconciled with the Financial Statements. Further, no physical verification of the Fixed Assets has been carried out during the year. We are unable to comments on the existence of the Fixed Assets and any consequential adjustments, if required.
2. (a) The institute was initially allotted a plot of land by Delhi Development Authority (DDA) in Janakpuri, New Delhi measuring 1682 sq.mt. on 24.04.1988 on perpetual



basis and an amount of Rs 10,11,768 was deposited with DDA. However, due to shortage of space the institute again approached the DDA for an alternate plot of land for its office and hostel accommodation also. Thereafter, a plot of land measuring 2 acres in Dwarka sector-10 New Delhi was allotted by the Delhi Development Authority vide its letter No. F 32 (14)/87/12 dated 19-03-1993 on perpetual lease hold basis. The land was allotted at the provisional premium of Rs 40 lacs @ Rs 20 lacs per acre. However in anticipation of revision in rate of land which was stated to be under consideration of the government, NISD was required to deposit Rs 60 lacs with the DDA as the cost of land by DDA. As such an amount of Rs 60 lacs were deposited with the DDA. However, DDA neither informed about the revision of cost of land nor refunded Rs 20 lacs. The matter was further persuaded with the DDA for refund of Rs 20 lacs vide NISD letter no. 1/1/2010 and the reminder letter and the visit has been made to DDA for the refund of Rs 20 lacs and such refund was awaited from DDA. However no reply was received. Simultaneously the matter was taken up with the Ministry of Urban Development at the higher level to sort out the issue and direct to DDA & CPWD to commence the construction of NISD Building.

The plot was handed over to the institute on 16.07.1993 in lieu of the earlier plot at Janakpuri. The earlier plot of land is to be handed over to DDA immediately after allotment of alternate plot of land for hostel accommodation and staff quarters or refund the excess amount of advance of Rs 20 lacs paid to them earlier.

Further to the above, the institute is regularly reminding the DDA and has also taken it up with the DDA for allotment of an alternate plot for residential complex which is very essential for properly conducting the functions of the institute vide letter no. 1/1/2001-Admin in continuation of Institute's earlier letters dated 04.04.2005 and 16.04.2007 and many reminder letter on various dates. It would also help the institute to set off/ adjust the additional funds of Rs 20 lacs already paid to DDA.

(b) As per the clause (v) of the allotment letter for the Dwarka plot, the construction on land as per the sanctioned plan was to be completed within a period of 2 years of taking possession. The institute has obtained an extension of time (EOT) upto 31st December 2013 from the DDA without levying any



compensation fees vide letter no. F 32(14)/87/1L/384 dated 24.7.12. On continuous reminder set with the DDA, the institute has again obtained the approval for extension of time (EOT) upto 31st December 2017 vide file no. 01/01/2004-Admin-NISD without levying any compensation fees. The Institute has already deposited an amount of Rs 4.47 cores with the CPWD for the construction of the building in the land allotted. However due to some technical and procedural difficulties, the institute has not been able to get the clearances from the Ministry of Urban Development & DDA. The institute has sent repeated reminders to the concerned authorities including CPWD and DDA but approval of sanction of building plan are awaited and the construction work is still pending. The institute is advised to pursue the matter with the concerned authorities.

On review of the above it was observed that CPWD has submitted building plans with necessary modifications to DDA on 29.05.2008 for approval vide Ministry of Urban Development (Commercial Section) office memorandum no. 18011/8/2008 W2 dated 01.07.2008. On demand of DDA an amount of Rs 35800/- has been deposited by CPWD with DDA as fees for plan approval vide CPWD letter no. 23(71)DDA/6271 dated 30.10.2009. Air Authority of India has issued NOC and EOT has been obtained from the DDA and is granted up to 31.12.2017. The Building model along with its drawings was submitted to Delhi Urban Art Commission (DUAC) for approval on aesthetic quality of urban and environmental design. The DUAC after examining of NISD building models and drawings had granted approval. The Chief Fire Officer cleared the proposal and accorded their approval on NISD building plans.

Simultaneously DDA has been requested to issue approval of building plans so that commencement of construction of the NISD Building will be commenced. They also confirmed the receipt of Rs 4.46 cores which has now been adjusted against Rs 23.62 crores (the cost of the building), demanding in installments the balance of Rs 19.16 crores.

The CPWD was requested to submit revised cost estimate for NISD building construction. CPWD had worked out detail cost estimates and indicated project construction execution time frame of 28 months with revised cost estimates of Rs



62.42 cores for six storey NISD building covering a total area of 13,261 sq mtr including basement in plot No G-2, Sector10, Dwarka, New Delhi.

3. We observed that Rs. 13,65,95,820 were outstanding as on 31st March 2015 in "Advance to Collaborating Agencies relating to period from 2004-05 to 2014-15 out of which Rs. 7,09,26,970 are brought forward from previous year with no further payment/adjustment. We are informed that follow ups and correspondences has been made for the adjustment/recovery of such outstanding amount by the Institute. Further, there was no movement in the advances to Collaborating Agencies amounting to Rs. 69,19,459 relating to 1983-84 to 2003-04 with no recovery/adjustment.
4. Though the Institute is following the accrual system of accounting but it was observed that most of the expenses of the previous years were recorded as current year expenses majorly related to the P7 bills i.e., Advances to agencies or in house advances and their corresponding adjustments. Further, no provision for the expenses though incurred has been accounted for in the financial statements for the period ending on 31st March 2015. The impact of this on the Income and Expenditure cannot be quantified due to non- availability of the information.
5. Accounting Policies and Procedures are to be reviewed for strict compliance as the same are not being followed and adhered to strictly such as:
 - a. Amount paid as advance against programs have to be accounted for within a period of one month as per the policy of NISD, but the same are not being done, resulting in an abnormal increase/ decrease of certain expenditure. Some of the adjustments are below mentioned which are related to advances given to agency prior to FY 2010-11:-

Party	Advance Date	Advance Bill No.	Adjustment Date	Adjustment Bill no.
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Madurai Institute of Social Science	06.11.09	P7/429	21.08.14	P7/364
Deptt. Of Social Work, Govt. of Meghalaya	14.03.07	P7/958	26.08.14	P7/385
Calcutta Samaritans	21.01.09	P7/697	05.09.14	P7/425
NIMHANS	17.12.09	P7/527	15.09.14	P7/462
Kripa Foundation Mumbai	31.03.08	P7/1010	15.09.14	P7/465
Mizoram Social Defence & Rehab. Board	10.11.09	P7/444	22.09.14	P7/503
Open learning System	31.03.08	P7/1020	31.10.14	P7/594
Muktangan Mitra	31.03.08	P7/994	12.11.14	P7/628
Nashabandi Mandal	31.03.08	P7/1023	12.11.14	P7/631
Vivekananda Education Society	21.01.09	P7/698	15.12.14	P7/723
Muktangan Mitra	16.12.08	P7/628	15.12.14	P7/725
Nashabandi Mandal	31.03.08	P7/1022	15.12.14	P7/726
Calcutta Samaritans	15.03.08	P7/906	19.01.15	P7/881
Mizoram Social Defence & Rehab. Board	06.10.08	P7/459	19.01.15	P7/885
Vivekananda Education Society	17.03.08	P7/913	11.02.15	P7/988
Kripa Foundation Kohima	14.03.08	P7/868	11.02.15	P7/990
Muktangan Mitra	15.03.08	P7/904	27.02.15	P7/1074
Muktangan Mitra	10.03.08	P7/846	27.02.15	P7/1082
Muktangan Mitra	04.09.09	P7/273	05.03.15	P7/1090
Muktangan Mitra	15.10.09	P7/368	12.03.15	P7/1101
CART	17.11.09	P7/463	23.3.15	P7/1137
CART	18.12.09	P7/542	31.03.15	P7/1184



6. As per the government advances rules, the institute can't release any further advance until/unless previous advances haven't been adjusted within 1 month of the programme held. But in the below mentioned cases, institute is releasing further advances without any adjustment of previous advances.

Serial No.	Name of the Agency
1	Anugrha Delhi
2	Calcutta MIGK
3	Calcutta Samaritans Kolkatta
4	Director Juvenile WCS&SC Karntaka
5	Deptt. of Social Defense Govt of Tamilnadu
6	Director of Social Welfare Govt of WB Kolkata
7	Galaxy Club Imphal
8	Heritage Foundation Hyderabad
9	International Longetivity Centre India
10	Kripa Foundation Kohima Nagaland
11	Mizoram Social Defense & Rehabilitation Board
12	Muktagan Mitra Pune
13	Nightingales Medical Trust Bangalore
14	Police Training College Chennai
15	Rajasthan Police Academy Jaipur
16	T T Ranganathan Clinical Foundation Chennai
17	Changnacherry Social Service Society Kerela
18	DIGNITY Foundation
19	Gunjan Org for Community Development Dharamsala
20	Lucknow University
21	Muskan Foundation, New Delhi
22	Opium Deaddiction Treatment Researc Trust Rajasthan
23	IRDEO Wangabal
24	Tata Institute of Social Science, Mumbai

7. There are also some bills which are found missing in the billing register but the same has been adjusted/paid by the institute. Details are provided below:-

Date	Bill No.	Expense Head	Amount	Description
------	----------	--------------	--------	-------------



16.04.14	P7/15(A)	(Not accounted for)	Nil basis	Settlement of accounts for TA/DA for 4 th meeting of Expert committee on transgender held on 21 st January 2014 in library hall of Shastri Bhawan
05.06.14	P7/87(A)	Old Age Program	35,400	Vocational Training of Group D employees from 16.07.13 to 20.07.13 at conference hall, NISD
11.06.14	P7/94	Old Age Program	1,61,400	Vocational Training of Group D employees from 12.09.13 to 03.10.13 at conference hall, NISD - a request from Samaj Kalyan Samiti

8. It is generally observed that TDS is not deducted in case of advances given to staff for the conducting of program. Some of the instances are mentioned below :-

Bill Date	Bill No.	Expense Head	Payee Party	Amt. of payment	Advance date	Advance Bill No.	Advance Party
09.04.14	P7/9	Old Age Expense	Pabla & Co.	8,321	28.02.14 10.03.14	P7/780 P7/883	M Sunil Kumar
09.04.14	P7/9	Old Age Expense	Chitra Art Printers	3,947	28.02.14 10.03.14	P7/780 P7/883	M Sunil Kumar
25.04.14	P7/19	Drugs Abuse Program	Pabla & Co.	7,700	24.09.13 09.10.13 28.10.13	P7/348 P7/396 P7/467	M Sunil Kumar



					06.12.13	P7/550	
04.06.14	P7/82	Old Age Expense	Pabla & Co.	7,422	22.03.13	P7/1121	Punam Rani

9. It is observed that TDS has not been deducted in the below mentioned instances:-

Date	Bill No.	Expenses Head	Payee Party	Amount
20.11.14	P7/658	Old Age Expense	ITDC	8,88,163
26.11.14	P7/684	Old Age Expense	Ali Travels	33,100

10. During audit it was noticed that the following bills were found to be cancelled :-

Date	Bill No.	Bill Type
08/07/14	P4/178	PLAN
16/07/14	P4/209	PLAN
31/07/14	P7/261	PLAN
01/08/14	P7/264	PLAN
13/08/14	P7/313	PLAN
13/08/14	P7/314	PLAN
19/08/14	P7/329	PLAN
22/08/14	P7/363	PLAN
15/09/14	P7/458	PLAN
15/09/14	P7/460	PLAN
17/09/14	NP1/479	NON PLAN
29/09/14	NP1/525	NON PLAN
30/10/14	P7/596	PLAN
05/11/14	P7/601	PLAN
05/11/14	P7/602	PLAN
26/12/14	P7/775	PLAN
26/12/14	P7/780	PLAN
15/01/15	P7/853	PLAN
15/01/15	P7/856	PLAN
15/01/15	P7/858	PLAN
15/01/15	P7/859	PLAN



15/01/15	P7/861	PLAN
15/01/15	P7/862	PLAN
16/01/15	P7/873	PLAN
20/01/15	P7/898	PLAN
22/01/15	P7/914	PLAN
29/01/15	P7/917	PLAN
23/02/15	P7/1058	PLAN
27/02/15	P7/1070	PLAN
27/02/15	P7/1075	PLAN
24/03/15	P7/1139	PLAN
27/03/15	NP1/1174	NON PLAN
27/03/15	NP1/1175	NON PLAN
27/03/15	NP1/1176	NON PLAN

11. It is observed that there is no recovery of festival advances in the following cases :

Non recovery month	Type of Employees	Amount
August 2014	Non Plan	4,125
September 2014	Non Plan	4,125
September 2014	Plan	750

12. It is also observed that interest on motor cycle advanced to Raj Kishore Prasad, UDC has not been recovered in the whole year. And there is recovery of Rs 4000 per month as interest on motor car advanced to Punam Rani, Research Officer but any calculation working does not held on record in order to verify the authenticity of interest amount. Detail of advances are mentioned below:-

Name of Employee	Type of Advance	Date of advance	Amount of advance	No. of instalments	Amount of instalment	Date of Maturity
Punam Rani, RO	Motor Car	May 2009	1,35,680	50	49 @ Rs 2,750/- 1 @ Rs 930/-	June 2013



Raj Kishore Prasad, UDC	Motor Cycle	January 2010	30,000	60	Rs 500/-	January 2015
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13. There is no adjustment of staff advance in the whole year as below mentioned :-

Name of Staff	Date of Advance	Bill no. of Advance	Amount
Anil Kumar, UDC	19/12/2013	P6/572	8,000
D C Jaya Raju	Before FY 2010-11	No record	13,500
Manoj Hatoj	17/02/2011	P/562	25,000

14. It is generally observed that bills of following parties are neither issued to the institute on the monthly basis nor on the timely basis. It can be concluded that the parties are issuing their bills on ad hoc basis.

Name of Party	Expense Head	Bill Date	Bill No.	Bill related period	Amount
Sarvesh Securities Services Pvt. Ltd.	Security Charges	05/05/14	P6/37	June-Jan 2014	3,95,824
		14/04/14	P6/318	Feb-Mar 2014	95,677
		18/03/15	P6/1120	April-Oct 2014	2,02,237
		27/03/15	P6/1166	Nov-Jan 2015	1,48,434
ESF Securitas	Housekeeping Charges	02/07/14	P6/152	Feb-Apr 2014	68,328
		15/09/14	P6/466	May-July 2014	68,328
		11/02/15	P6/980	Aug-Sep 2014	68,328
		23/02/15	P6/1050	Nov-Jan 2015	68,328
Dwaser	Newspaper				



Vaishya	and Magazine Charges	24/11/14	P6/673	June-Aug 2014	12,736
		27/03/15	P6/1162	Sep-Dec 2014	17,090
Central News Agency Pvt. Ltd.	Newspaper Charges	20/10/14	P6/567	May & July 2014	2,167
		24/11/14	P6/669	Apr, August and September 2014	3,134
		16/12/14	P6/730	October 2014	1,215
		27/03/15	P6/1163	Nov-Jan 2015	3,339

15. It is observed that the contract of M/s Sarvesh Security Services Pvt. Ltd. with the institute for providing security services was valid upto 28th February 2015 but they have provided the service for March 2015 also (i.e., working out of contract) and director approval lies to be held on record. However, the bill for March 2015 doesn't found held on record which clarifies that the security service may be provided to the institute in the said month.

16. During the year, the institute has made the FDR of Rs 3 crores for three months only (i.e 4th June 2014 to 3rd September 2014) upon which it has earned the interest of Rs 5,38,520 but there is neither any interest working not interest certificate found to be held on record. The impact of this on the Income and Expenditure cannot be quantified due to non- availability of the information.

17. The institute has reimbursed the Tea and biscuits expenses to D C Jaya Raju for the period of October 2013 to December 2014 vide bill no. P6/837 dated 14th January 2015 amounting to Rs 5,350/- but there is no sanction order, no director level approval and reasonability of such reimbursement found to be held on record.



18. Institute has paid to SRJ & Associates amounting to Rs 19,453 /- vide bill no. P7/706 dated 22nd January 2015 for snacks and dry fruits but there is neither sanction order nor reasonability of such expenses found to be held on record although Director has authenticated the bill.

19. Institute has paid honorarium expenses amounting to Rs 3,750/- vide bill no. P7/909 dated 27th January 2015 but there is no receipt copy of receiving person found to be held on record. Only sanction copy has been attached.

20. It is also observed that though institute is registered under the Society Registration Act 1860 as a society but it's not registered under Sec 12AA of the income tax Act 1961 as a trust. Institute is not filing income tax return under section 139(4a) of income tax act 1961 which is the mandatory requirement if the taxable income exceeds the exemption limit not chargeable to tax. Institute is not filing its ITR since it has become autonomous i.e FY 2004-05. Due to non-registration under income tax act, institute is not able to avail income tax exemption under section 11 of the said act.

21. It is observed that no provision has been made for gratuity and leave encashment .In absence of the information, we are unable to quantify the same

22. It is noted that the surplus funds of the society are not judicially invested in the form of the flexi deposits with the bank to earn interest.

23. Subject to our observations at Para 1 to 22 above

a. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purposes of Audit.



- b. In our opinion, proper books of account as required by bye-laws of the institute have been kept by the institute so far as appears from our examination of those books.
- c. Balance Sheet and Income & Expenditure A/c and Receipt & Payment A/c dealt with by this report are in agreement with the books of account.
- d. In our opinion and to the best of our information and according to the explanations given to us, the said accounts subject to our observations in Para 1 to 22 above gives true and fair view:
 - i) in the case of the Balance Sheet, of the state of affairs of the Society as at 31st March, 2015.
 - ii) In so far as it relates to the Receipt & Payment Account of the transaction for the year and the closing balances ended on that date.
 - iii) In the case of the income and Expenditure Accounts, of the excess of Income over Expenditure for the year ended on that date.

For Arun Singh & Co.
Chartered Accountants

FIRM Reg. No. 011863N

(Ravi Kapoor)
Partner
M. No. 095214




NATIONAL INSTITUTE OF SOCIAL DEFENCE

BALANCE SHEET AS AT 31.03.2015

CORPUS/CAPITAL FUND AND LIABILITIES		(Amount Rs.)	
	Schedule	Current Year	Previous Year
Corpus/Capital Fund	1	638,79,227.00	638,79,227.00
Reserves and Surplus	2	1,484,81,884.00	1,513,65,285.00
Current Liabilities and Provisions	3	22,55,499.00	55,51,495.00
Other Current Liabilities			
Provisions			
TOTAL		2146,16,610.00	2207,96,007.00
ASSETS			
Fixed Assets Acquired from Capital Fund	4	109,87,166.00	130,08,486.00
Fixed Assets Acquired from Grant-in-aid			
Current Assets, Loans, Advances etc.	5	108,95,963.00	1,74,883.00
Bank Balances with Scheduled Bank		2,501.00	4,501.00
Cash In Hand		1927,30,980.00	2076,08,137.00
Loan and Advances			
TOTAL		2146,16,610.00	2207,96,007.00
Significant Accounting Policies	9		
Notes on Accounts	9		

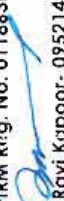
For and on behalf of NISD


Placidus Lakra
Cashier


Anand Katoch
Director


S. K. Mishra
Dy. Director-Admin

Auditor's Report

In terms of our separate
report of even date annexed
Arun Singh & Company
Chartered Accountants
FIRM Reg. No. 011863N

(Ravi Kapoor- 095214)
Partner

Place : New Delhi
Date : 05-05-2016

NATIONAL INSTITUTE OF SOCIAL DEFENCE

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31.03.2015

		(Amount Rs.)	
INCOME	Schedule	Current Year	Previous Year
1. Grant in Aid - Non Plan		272,00,000.00	135,00,000.00
2. Grant in Aid - Plan		795,68,000.00	810,00,000.00
3. Sale of forms/ tender fees/ Postal Orders		62,150.00	96,780.00
4. Interest on FDR		5,38,520.00	-
5. Interest on Car Advance		28,000.00	-
6. Other Income		9,547.00	5,86,562.00
7. Liabilities no longer required		3,70,507.00	-
TOTAL (A)		1027,76,724.00	951,83,342.00
EXPENDITURE			
1. Payment against Scheme	6	779,83,747.00	300,41,904.00
2. Establishment Expenses	7	198,57,812.00	187,39,397.00
3. Administrative Expenses	8	53,66,135.00	48,14,177.00
4. Depreciation	4	24,55,431.00	35,01,090.39
TOTAL (B)		1056,60,125.00	570,96,568.39
Balance being excess of Income over Expenditure (A-B)		(28,83,401.00)	380,86,773.61
BALANCE BEING SURPLUS CARRIED TO CAPITAL FUND		(28,83,401.00)	380,86,773.61
Significant Accounting Policies	9		
Notes on Accounts	9		

For and on behalf of NISD

S. K. Mishra
S. K. Mishra
Dy. Director Admin

Auditor's Report

In terms of our separate
report of even date annexed

Anand Katoch
Anand Katoch
Director

Placidus Laxra
Placidus Laxra
Cashier

Anun Singh & Company
Chartered Accountants
FIRM Reg. No. 011863N

Place : New Delhi
Date : 05-05-2015

Ravi Kripoor
(Ravi Kripoor- 095214)
Partner

NATIONAL INSTITUTE OF SOCIAL DEFENCE
Ministry of Social Justice & Empowerment

RECEIPT & PAYMENT ACCOUNT ACCOUNT FOR THE YEAR ENDED 31st MARCH 2015

RECEIPTS	CURRENT YEAR	PREVIOUS YEAR	PAYMENTS	CURRENT YEAR	PREVIOUS YEAR
To Opening Balance			By Opening Balance		
Cash in hand	4,501.00	5,001.00	Syndicate Bank 965 (Plan)	12,97,051.00	5,78,639.00
Syndicate Bank 406	1,74,863.00	1,74,863.00	Syndicate Bank 2455 (Non Plan)	26,07,610.00	-
Syndicate Bank 2455 (Non Plan)	-	14,300.00			
Grants in Aid			Capital Purchases Plan		
From Ministry			Purchase of books	9,454.00	1,90,311.00
- Specific Grant in Aid Plan	795,68,000.00	810,00,000.00	Purchase of computer	1,50,524.00	5,81,700.00
- Specific Grant in Aid Non Plan	220,00,000.00	1,35,00,000.00	Purchase of furniture	-	-
			Purchase of photostat machine	-	12,25,696.00
Revenue Receipts			Purchase of office equipments	1,38,164.00	-
Sale of forms	62,150.00	96,760.00	Payment of printer	39,449.00	1,23,184.00
Interest on FDR	3,58,500.00	-	Purchase of water dispenser	-	31,425.00
Other Income	3,547.00	2,51,931.00	Payment of Web Portal	-	-
Expenses No more Occurred	3,70,507.00	-	Payment of Web Site	-	-
			Payment of electrical installation	-	43,85,407.00
Receipts from Deposits			Purchase of software	-	-
FDR (Plan)	300,00,000.00	-	Advances & Deposits		
Caution Money & Library Security Deposits	-	20,000.00	Advance payment to NGOs for training	508,81,981.00	48,113,651.00
			Staff Advance	37,20,192.00	64,60,462.00
Refund from Advances			FDR (Plan)	500,00,000.00	-
LTC Advance Non Plan	160.00	1,254.00	Computer Advance	30,000.00	-
LTC Advance Plan	700.00	1,924.00	Festival Advance	52,500.00	52,500.00
Travelling Advance Plan	70,609.00	390.00	HRA Advance Non Plan	5,86,500.00	5,86,500.00
			LTC Advance Plan	2,20,762.00	1,924.00
			LTC Advance Non Plan	94,500.00	67,500.00
Refund of Unpaid Balances of Advance from NGOs	27,35,411.00	13,84,529.00	Traveling Advance Plan	1,10,000.00	50,390.00
Refund of Unpaid Balances of Advance from Staff	1,86,399.00	7,02,291.00	Security Deposits	-	25,000.00
			Payment Against Schemes		
Closing Balance			Drug Abuse Prog. & Ment System Plan	70,30,075.00	43,21,768.00
Bank Overdraft (Syndicate Bank 2455 (Non Plan))	-	26,07,610.00	Media Works Plan	2,71,001.00	4,85,300.00
Bank Overdraft (Syndicate Bank 965 (Plan))	-	13,97,051.00	Old Age Program Expenses Plan	39,22,706.00	85,06,797.00
			Social Defence Program Plan	96,630.00	20,50,115.00
			Revenue Expenditure Plan		
			Office and Admin Expenses		
			Audit Fees Plan	-	1,09,551.00
			Bank Charges Plan	1,178.00	2,854.00
			Computer Repair & Maintenance Plan	55,335.00	1,07,576.00
			Conveyance Charges Plan	9,300.00	2,700.00
			Electrical & Water Expenses Plan	54,780.00	42,270.00
			Earned Leave Encashment Plan	25,694.00	27,681.00
			General Council Meeting Plan	-	50,179.00
			Meeting Exp Plan	49,932.00	82,199.00



Hind Pradyogika Expenses Plan	42,000.00	46,000.00
Honorarium Expenses Plan	17,750.00	0.00
Manpower Supply	9,02,840.00	2,86,626.00
Newspapers Books & Periodicals Plan	68,322.00	71,884.00
Annual Maintenance Contract Plan	6,69,767.00	6,78,092.00
Office Repair & Maintenance Plan	3,79,630.00	4,55,109.00
Office Security & Housekeeping Plan	11,17,437.00	5,51,203.00
Office Printing & Stationery Exp Plan	2,59,324.00	7,89,073.00
Name Plate & Stamp Plan	2,940.00	325.00
Postage and Courier Charges	46,633.00	1,27,776.00
Telephone Charges Plan	2,97,680.00	1,78,600.00
Travelling Expenses/Allowance Plan	50,501.00	2,66,727.00
Ta Claim & Allowance Plan	1,00,426.00	0.00
Vehicle Running & Maintenance Plan	1,48,699.00	1,20,977.00
Vehicle Hiring Charges	71,900.00	4,78,497.00
Wages Plan	95,924.00	1,00,177.00
Office Expense Misc. Plan	36,444.00	34,583.00
Overtime Allowance		1,04,000.00
Advertisement Expenses	1,12,992.00	6,87,229.00
Consultants Fees Plan	4,26,838.00	-
Helpline Related Expenses	5,13,501.00	-
Record Maintenance Exp Plan	2,055.00	-
Salary Expenses		
Ex Gratia Expenses Plan	34,500.00	-
Leave Salary & Pension Contribution Non Plan		-
LTC Exp Plan	5,17,384.00	21,441.00
Medical Reimbursement Plan	17,360.00	6,070.00
Salary Expenses Plan	38,012.00	23,61,642.00
Salary/ Arrear/ DA Arrear/ Bonus Plan	26,05,550.00	68,386.00
Tuition Fees Plan	51,534.00	57,320.00
	87,965.00	
Revenue Expenditure Non Plan		
Office and Admin Expenses		
Bank Charges	1,752.00	1,514.00
Earned Leave Encashment Non Plan	85,551.00	69,360.00
Honorarium Expenses Non Plan	80,500.00	-
Record Maintenance Exp Non Plan	640.00	-
Salary Expenses		
Ex Gratia Exp Non Plan	16,930.00	-
Leave Salary & Pension Contribution Non Plan		
LTC Expenses Non Plan	21,09,838.00	8,42,022.00
Medical Reimbursement Non Plan	15,300.00	5,11,977.00
Salary Expenses Non Plan	2,83,514.00	2,71,403.00
Salary Basic/ Arrears/ Increment/ Bonus Non Plan	11,20,614.00	1,24,84,023.00
Tuition Fees Non Plan	5,13,273.00	8,87,081.00
	3,05,431.00	2,81,275.00





NATIONAL INSTITUTE OF SOCIAL DEFENCE

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