

### Phase III

#### Advertisement for FY 2025-2026

**National Institute of Social Defence**  
**Ministry of Social Justice & Empowerment, Government of India Plot**  
**No. G-2, Sector-10, Dwarka New Delhi-110075**  
**File No: NISD-42/4/2025-DD-(NCDAP) Comp. No. 98947.**

**Final call for submitting proposals from registered CBOs/NGOs and private organisations working in the field of Drug Abuse Prevention for collaboration / empanelment for 2025-2027 through online application from all the States and UTs**

The National Institute of Social Defence (NISD), an autonomous body under the Ministry of Social Justice & Empowerment, Government of India, conducts training, awareness generation, and capacity-building programmes in the field of Drug Abuse Prevention for State officials, police, judiciary, CBOs/NGOs, and other stakeholders, along with research activities. These programmes cater to diverse target groups including students, teachers, parents, community organisations, vulnerable groups, recovered addicts, industrial workers, transport workers, and law-enforcement agencies.

NISD intends to partner with registered CBOs/NGOs and private organisations working in the field of Drug Abuse Prevention to conduct online/offline programmes for the aforesaid target groups.

([https://www.nisd.gov.in/annual\\_report/AAP\\_NCDAP.pdf](https://www.nisd.gov.in/annual_report/AAP_NCDAP.pdf))

(Reference document: [https://www.nisd.gov.in/annual\\_report/AAP\\_NCDAP.pdf](https://www.nisd.gov.in/annual_report/AAP_NCDAP.pdf))

#### Application Timeline

Eligible organisations may submit their applications within from 17th to 23rd 'March 2026, in the prescribed format, through online mode only.

**This may be treated as the final opportunity for all interested organizations for FY 2025-2027 to submit their applications and complete the required documentation.**

#### Mode of Submission

Applications shall be submitted only in soft copy/online mode through email and google form along with all mandatory and requisite documents.

#### Email:

- [directoroffice.nisd@gmail.com](mailto:directoroffice.nisd@gmail.com)
- [ncdaproposals2026@gmail.com](mailto:ncdaproposals2026@gmail.com)

#### ☞ Google Form (mandatory):

<https://forms.gle/Bb2JgCorTvsHnL947>

#### Additional Information

Detailed guidelines and relevant documents are attached below and available on the NISD website:

🌐 <http://www.nisd.gov.in>

📄 [https://www.nisd.gov.in/annual\\_report/AAP\\_NCDAP.pdf](https://www.nisd.gov.in/annual_report/AAP_NCDAP.pdf)

**NISD reserves the right to accept, reject, or modify any or all proposals without assigning any reason thereof.**

**Criteria should be covered in the proposal**

<b>Mandatory Criteria &amp; documents for advertisement</b>
<b>Mandatory Criteria for shortlisting</b>
<p>A. NGOs/CBOs is a legally registered Organization by verifying if they are registered under any of the following Acts:</p> <ol style="list-style-type: none"> <li>I. The Societies Registration Act of 1860,</li> <li>II. Charitable and Religion Act, 1920;</li> <li>III. The Indian Trust Act, 1982</li> <li>IV. Any other registration under NITI Aayog</li> </ol> <p>B. Last three year Audited Annual Report (2020 to 2025)</p> <p>C. Experience in any type of activities related to Drug Abuse Prevention</p>
<b>Essential &amp; Mandatory Documents for scoring, evaluation by committee &amp; short listing organization</b>
<ol style="list-style-type: none"> <li>1. Copy of the valid Society Registration certificate/Trust Deed furnished</li> <li>2. Copy of Memorandum of Association and Article of Association furnished.</li> <li>3. Copy of Audited account Statement (last 3 years - (2020 to 2025))</li> <li>4. Audited Annual Reports furnished (last 3 years - (2020 to 2025))</li> <li>5. Copy of the NGO/Society PAN Card</li> <li>6. List of Executive Committee/Governing Board members with Contact details and occupation</li> <li>7. Copy of valid registration / number of NITI Aayog-Darpan portal</li> <li>8. Identification document of Authorized signatory submitting EoI (copy PAN and AADHAAR Card)</li> </ol>

9. Official Website of their own (if any)  
10. Details of Funds/Grants received from:-

- NAPPDR, MoSJE NISD
- Central/State Department / Ministries, Autonomous Bodies of Government of India
- Any other than Government Department

11. list of activities undertaken with audited report (Which shall include proper photo, list of participants, Number of programs in below mentioned categories and any other detail) :-

- Awareness programs
- Capacity Building/training programs

12. Completed & submitted research and Development Activities:-

- National/regional/State Level Study/Survey/Project submitted and completed

13. Proper record (certificate /letter etc) of Government of India awards & recognition:

- State level
- National level
- 

14. Complete Program proposal:-

- I. Background and Justification:
- II. Contact person details:
- III. Programme title:
- IV. (Awareness/capacity/any other)
- V. Venue:
- VI. Duration:(Days)
- VII. Proposed dates:(tentative)
- VIII. Number of Participants:
- IX. Expected Outcomes:
- X. Any other point:

**Other essential documents**

**15. Copies of the affidavits required/requested:-**

*Indicating that NGO/Society/Trust/agency is not involved in any corrupt practices and they have never been blacklisted/debarred by any agency (government, private and World Bank/UN bodies).*

*In case the agency has been blacklisted / debarred in the past, the details of such Blacklisting/debarment should be provided in the Affidavit.*

16. Indemnity Bond after selection and receipt of sanction order from NISD.

**Other qualifying criteria's:**

*NGOs/CBOs/other private organizations those who have registered in different State/UT of India and have applied for proposal in other State and do not have any field experience in organization proposed programs in the applicant State may not be considered.*

*However if two or more organization has scored same marks, preference will be given to more experienced/old registered organization.*

**The nomination should be submitted only in soft Copy/online mode by email and Google form:**

**To: [directoroffice.nisd@gmail.com](mailto:directoroffice.nisd@gmail.com) &**

**To: [ncdapproposals2026@gmail.com](mailto:ncdapproposals2026@gmail.com)**

**Google form for online application: <https://forms.gle/Bb2JgCorTvsHnL947>**

## Proposal format &amp; mandatory document

S. No	Particulars	To be fill & document to be upload
1.	Name and Address of the Agency	
2.	Name and contact details of Head of the Agency	
3.	List of Executive Committee/ Governing Board members with Contact details and occupation	
4.	Year of Registration and Registered under which Act	
5.	Registration No.	
6.	NGO Darpan Registration No.	
7.	Copy of Memorandum of Association and Article of Association furnished.	
8.	Area of working	
9.	Official Website of their own (if any)	
10.	Copy of Audited account Statement (last 3 years- (2020 to 2025))	
11.	Three year Audited annual report (last 3 years- (2020 to 2025))	
12.	Copy of the NGO/ Society PAN Card	
13.	Identification document of Authorized signatory submitting EoI (copy PAN and AADHAAR Card)	
14.	<p>Details of Funds/Grants received from :-</p> <p>NAPPDR, MoSJE</p> <p>i) NISD ii) Central/State Department / Ministries, Autonomous Bodies of iii) Government of India iv) Any other than Government Department</p>	
15.	<p>list of activities undertaken with audited report (Which shall include proper photo, list of participants, Number of programs in below mentioned categories and any other detail) :-</p> <p>i) Completed Awareness program ii) Completed Capacity building</p>	
16.	<p>Completed &amp; submitted research and Development Activities :-</p> <p>i) National ii) Regional iii) State Level Study iv) Survey/project</p>	

17.	Proper record (certificate /letter etc) of Government of India awards & recognition:  i) State level ii) National level	
<b>Other essential documents</b>		
18.	Copies of the affidavit as required/requested:-  Indicating that NGO/Society/Trust/agency is not involved in any corrupt practices and they have never been blacklisted/debarred by any agency (government, private and World Bank/UN bodies). In case the agency has been blacklisted/debarred in the past, the details of such Blacklisting/debarment should be provided in the Affidavit	
19.	Complete Program proposal: - I. Background and Justification: II. Contact person details: III. Programme title: IV. (Awareness/capacity/any other) V. Venue: VI. Duration: (Days) VII. Proposed dates: (tentative) VIII. Number of Participants: IX. Expected Outcomes: X. Any other point:	
20.	Any Other (Please specify)	

**The nominations should be submitted only in soft Copy by email and Google form:**

**To: [directoroffice.nisd@gmail.com](mailto:directoroffice.nisd@gmail.com) &**

**To: [ncdapposals2026@gmail.com](mailto:ncdapposals2026@gmail.com)**

**Google form for online application: <https://forms.gle/Bb2JgCorTvsHnL947>**