F. No. 1/3/2023-NISD (C. No. 76524)

National Institute of Social Defence

(Ministry of Social Justice & Empowerment, Government of India)

Plot No. G-2, Sector-10 Dwarka, New Delhi -110075

Dated: 03rd November, 2026

Vacancy Circular

Subject: Engagement of Junior Consultant (Transgender & Beggary) on contractual basis.

NISD, Delhi an autonomous body under MoSJ&E, Govt. of India, working in areas of Social Defence issues namely Sr. Citizen Welfare, Drug Abuse Prevention, and Transgender Welfare & Beggary Prevention. The Institute invites applications from eligible candidates for the posts of Junior Consultant (Transgender & Beggary) purely on contractual basis.

The NISD reserves right to increase or decrease the number of posts or not to fill up any of the post advertised without assigning any reason whatsoever Interested candidates may please go through the Institute website **www.nisd.gov.in** to know the terms and conditions including academic qualification, experiences and eligibility criteria and other information.

The qualification, experience and other details are as follows:-

1	**Name of the Post**	Junior Consultant (Transgender & Beggary)
2	**No. of Post**	02 (Two)
3	**Educational Qualification**	The applicant must have a Master's Degree in a social science field including Social Work, Sociology, Psychology, Criminology, Anthropology, etc. from a recognised University. In case of a transgender applicant, relaxation will be given to TG applicants with a Bachelor's Degree in any social science field from a recognised University with atleast 01-03years' experience in TG Welfare/Beggary prevention activities, project management, bookkeeping, etc.
4	**Age Limit**	The age of the applicant should not be more than 45 years on the last date of submission of Applications.
5	**Work Experience**	• At least 01-02years of post-qualification work experience in the field of Transgender Persons/ Beggary Prevention or Social Sector, project management, bookkeeping, etc. • Must have a thorough knowledge and understanding of Transgender issues. • Excellent coordination skills for networking with other Organisations working for the benefit of Transgender persons.

		• Experience in counselling of TG persons preferred. • Computer proficiency with commonly used packages like MS Word, Excel, PowerPoint& Internet access to search relevant data & documents. • Working knowledge of Accounts is also required. • Excellent communication (Verbal & Written) and presentation skills.
6	**Roles and Responsibilities**	• Assisting in all online and offline awareness training programmes, Conferences/ Seminars/ Workshops, and Capacity-building programmes and related work. • Preparation and drafting of various regulations, necessary reports, presentations etc. • Preparing IEC materials, Program schedule, etc. • Assist the team in timely delivery of activities as outlined in the project, and ability to scrutinize proposals and settlement of accounts. • Data compilation and maintenance. • Assisting in TG Helpline and TG Counselling Centre whenever required. • Any other work assigned by the Competent Authority.
7	**Remuneration**	The consolidated remuneration of Rs. 45,000/- p.m. Nothing extra shall be paid for any reason/ purpose e.g., HRA/ Telephone/ Transport, etc., except for travelling within or outside Delhi for official work.
8	**Nature of Appointment**	The Consultants will be engaged on a contract basis initially for a period of one year which would be extended based on requirements and performance of incumbent.

Please send your duly filled application form in prescribed format (attached) along-with all documents/testimonials, mark sheets, experience certificates etc. within 21 (Twenty One days) from the date of publication of this advertisement in the newspaper.

Applications should be clearly mentioned on the envelop the name of post applied for send by post or in person to the Dy. Director (Admn. & Plg.), National Institute of Social Defence, G-2, Sector 10, Dwarka, New Delhi – 110075. Online application will not be entertained.

Candidates are advised that clearly mention the post applied for in the Application form. Incomplete applications shall summarily be rejected.

Only shortlisted candidates will be called for interview. All communication will be through e-mail/Phone. Hence, all candidates are advised to clearly mention their e-mail/contact number in the Application Form.

Last date for submission of applications: Applications must be submitted within 21 (twenty-one) days from the date of publication of the advertisement in the newspapers.

Applications received after the due date and time shall summarily be rejected.

General Conditions:

i. The offered assignment is purely temporary and does not envisage any kind of regular appointment in NISD in future.
ii. In case of large number of applications, the Institute may shortlist the candidates as may be necessary.
iii. Canvassing in any form will be treated as disqualification.
iv. No correspondence will be entertained as regards short-listing, calling for interview, selection or engagement.
v. The shortlisted candidates will be informed about the date, time and venue of the interview.
vi. Candidates may regularly visit the website for further information/updates, if any.

03/11/2021

(Vivek Kumar)
Dy Director (Admn. & Plg.)
विवेक कुमार/Vivek Kumar
उप निदेशक (प्रशासन एवं योजना)/Deputy Director, (Admn. & Plg.)
राष्ट्रीय समाज रक्षा संस्थान/National Institute of Social Defence
प्लाट नं० जी–2, सेक्टर-10 / Plot No. G-2, Sector-10
द्वारका, नई दिल्ली-110075 / Dwarka, New Delhi-110075

APPLICATION FORMAT

Affix recent Passport size photograph of the applicant duly self attested across

Application for the Post of _____

1.	Name				
2.	Father's Name				
3.	Mother's Name				
4.	Postal Address				
5.	Permanent Address				
6.	E-Mail Address				
7.	Date of Birth				
8.	Contact No.	Mob. No. _____		Landline No. _____	
9.	Category *(Please write)*	Gen. _____	SC/ST/OBC _____		PWD _____
10.	Sex Please Mark {√}	Male _____	Female _____	Third Gender _____	
11.	Identity Proof				

12. Educational Qualification (with details) :

S. No.	Degree in Chronological Order	Specialization	University / Board	Year of Passing	% age of Marks	Any other information
1.						
2.						
3.						

4.						
5.						

13. Experience Details:

S. No.	Organisation	Position held	Period		Salary (Rs.)	Any other information
			From	To		
1						
2						
3						
4						
5						

14.	Knowledge of Computer	
15.	Any other information	

NOTE: Candidates should submit copy of all Certificates and testimonials at the time of submission of application. All Original documents to be produced for verification at the time of Interview.

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, the information provided by me is true & correct.

I understand that any wilful mis-statement described herein may lead to my disqualification or dismissal, if engaged.

(Signatures of the Candidate)

Date : _____

Place : _____

DOCUMENTS TO BE ENCLOSED WITH THE APPLICATION:

1. Self-attested copy of proof of date of birth.
2. Self-attested copies of educational qualification certificates and mark sheets.
3. Self-attested copies of relevant experience certificates.
4. Self-attested copy of valid identity proof.
5. Copies of relevant publications/research work, wherever applicable.
6. Any other document in support of the candidate's eligibility and experience.