

GENERAL INSTRUCTIONS

The National Institute of Social Defence is the nodal training and research institute in the field of social defence. Though social defence covers the entire gamut of activities and programmes for the protection of society, it is currently focusing on human resource development in the areas of drug abuse prevention, welfare of senior citizens and transgenders, beggary prevention, and other social defence issues.

Eligibility Conditions are as under:

Officials of the Central/State Governments/Union Territories:

A. Junior Research Officer

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| 1. | Name of post | Junior Research Officer |
| 2. | Number of Vacancy | 01 (One) on deputation basis as per DOPT Guidelines. |
| 3. | Pay in the Pay Matrix | Rs. 9300-34800 plus Grade Pay Rs. 4600/- (Level – 7 as per 7 th CPC Pay Matrix |
| 4. | Eligibility | Deputation Central Government, or State Government, Universities/ Public Sector Undertakings, autonomous/ statutory bodies and recognized Research Institutions Essential I. Holding analogous posts on regular basis II. 5 years' service in posts in the scale of (Rs.9300-34800) plus Grade Pay of Rs. 4200/ III. At least 50% marks in Master's Degree in Social Work of Sociology or Criminology or Social Anthropology of a recognized Under or equivalent IV. 3 years research experience or investigation experience in the field of Social Defence or allied subjects |
| 5. | Period of Deputation | 1+2 years |

B. Technical Assistant:-

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| 1. | Name of post | Technical Assistant |
| 2. | Number of Vacancy | 01 (One) on deputation basis as per DOPT Guidelines. |
| 3. | Pay in the Pay Matrix | Rs. 9300-34800 plus Grade Pay Rs. 4200/- (Level – 6 as per 7 th CPC Pay Matrix |
| 4. | Eligibility | Deputation Central Government, or State Government, Universities/ Public Sector Undertakings, autonomous/ statutory bodies and recognized Research Institutions Essential I. Holding analogous posts on regular basis II. 5 years' service in posts in the scale of (5200 - 20200) plus Grade Pay of Rs. 2800/ III. Master's degree in Social Science subject of a recognized University or equivalent |

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| | | IV. A degree of a recognized University with a Social Science subject or equivalent and possessing 3 years' experience in the field of Social Defence. V. Working Knowledge with Computer |
| 5. | Period of Deputation | 1+2 years |

C. Stenographer Grade-III

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| 1. | Name of post | Stenographer Grade - III |
| 2. | Number of Vacancy | 02 (Two) on deputation basis as per DOPT Guidelines. |
| 3. | Pay in the Pay Matrix | Rs. 5200-20200 plus Grade Pay Rs. 2400/- (Level – 4 as per 7 th CPC Pay Matrix |
| 4. | Eligibility | Deputation Central Government, or State Government, Universities/ Public Sector Undertakings, autonomous/ statutory bodies and recognized Research Institutions Essential I. Holding analogous posts on regular basis II. 3 years' service in posts in the scale of (5200 - 20200) plus Grade Pay of Rs. 2200/ III. Higher Secondary Passed or Equivalent IV. Speed of 100 words per minute in Shorthand and 40 words per minute in Typewriting in English or Hindi V. Proficiency in Computer |
| 5. | Period of Deputation | 1+2 years |

1. The officers/officials selected shall be posted at National Institute of Social Defence (NISD), New Delhi
2. The application in the Proforma enclosed (available at www.nisd.gov.in) duly signed by the applicant along with Annual Confidential Reports/APARs for the preceding five years, vigilance clearance, integrity certificate, statement of minor/major penalty, if any, imposed on the officer during the last five years and cadre clearance of the applicant, who could be spared in the event of selection may be sent through proper channel to the National Institute of Social Defence (NISD), Plot no. G-2, Sector – 10, Dwarka, New Delhi – 110075
3. Only short-listed candidates will be called for interview or for further selection process. Mere fulfilling the minimum eligibility criteria shall not bestow any right on the applicants to be called for interview.
4. NISD reserves the right to change the number of posts or not to fill up the posts advertised, if the circumstances so warrant.
5. The application in the PROFORMA (available on NISD website: i.e., www.nisd.gov.in. duly signed by the applicant and through Proper Channel

should reach NISD within 40 days. The name of the post applied for may be written in bold letters on the top of the envelope and the Curriculum Vitae.

6. Advance copy may be sent to the NISD by the candidates in the prescribed proforma. However, the Department is required to forward the application of those candidates who can be relieved immediately.
7. The Institute reserves the right to reject any or all the applications without assigning any reason whatsoever.

(Satish Kumar)
Deputy Director (Admn. & Plg.)

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6. Director, IB, MHA ,North Block ,New Delhi
7. Director, CBI, North Block, New Delhi
8. Commissioner of Delhi Police, IP Estate, ITO, New Delhi
9. DG, Railway Protection Force, Rail Bhawan, New Delhi
10. DG, Coast Guard Headquarters, National Stadium Complex, New Delhi
11. Cabinet Secretariat, Rashtrapati Bhavan, New Delhi
12. DG, DRI, I.P Estate, New Delhi
13. Director, Directorate of Enforcement, Ministry of Finance, Lok Nayak Bhawan, New Delhi
14. Director, National Crime Records Bureau, East Block -7 R.K.Puram New Delhi
15. Employment News, East Block-4, Level 5, R.K.Puram, New Delhi, Delhi 110066