

NATIONAL INSTITUTE OF SOCIAL DEFENCE

(Ministry of Social Justice & Empowerment, Govt. of India)
West Block-1, Wing-7, Ground Floor, R. K. Puram,
New Delhi-110 066

F.No. NISD/29/5/2017-18/Accounts/

Dated: 4th July, 2018

NOTICE INVITING QUOTATION

National Institute of Social Defence (NISD) is an autonomous body under M/o. Social Justice & Empowerment, Government of India. The annual accounts (viz Balance Sheet, Income & Expenditure Account, Receipt & Payment Accounts and relevant schedules etc.) of the year 2017-18 have been prepared through uploading of data in Tally ERP9 software from Vouchers, Cashbooks, Bank Statements, Receipt Books, Pay Bill Registers and other records available in NISD.

2. In order to conduct audit and certify the annual accounts of NISD for 2017-18, sealed quotation are invited from Chartered Accountants, empanelled with Comptroller and Auditor General of India for conduct audit of accounts for the year 2017-18.

3. The eligible C&AG empanelled Chartered Accountants may submit their financial proposals consisting the following details:-

- (i) Resume
- (ii) Experience of firm
- (iii) C&AG empanelled number (copy of certificate should be attached)
- (iv) Manner in which work is to be executed
- (v) Probable time (number of working days) of completion and submission of Audit Report and Certification of Annual Accounts.

4. Financial bids with the quoted rate and indicating the above details may please be submitted in sealed cover to the Director, National Institute of Social Defence, West Block-I, Wing-7, Ground Floor, R.K. Puram, New Delhi-110066 latest by 20th July, 2018.

(Sujit Kumar Mishra)
Dy. Director (Admn. & Plg)
Tel. No. 011-26106325

Copy to:

1. NISD Website
2. NISD Notice Board