

ANNUAL REPORT 2012-13



NATIONAL INSTITUTE OF SOCIAL DEFENCE
An Autonomous Organisation Under
The Ministry of Social Justice & Empowerment
Government of India

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1.1 About the Institute

The National Institute of Social Defence (NISD) was set up originally as Central Bureau of Correctional Services in 1961, under the Ministry of Home Affairs. The Bureau was later transferred to the then Department of Social Security in 1964. Since 1975, the Institute functioned as a subordinate office under the erstwhile Ministry of Welfare. It became an Autonomous Body vide Government of India's Notification No. 10-3/2000-SD.Vol.II dated 15th July, 2002 and is registered under Societies Registration Act, XXI of 1860, with the Government of NCT of Delhi.

The National Institute of Social Defence is the Nodal Institute for training and research in the field of social defence. Though social defence covers the entire gamut of activities and programmes for the protection of society, the Institute is mainly assigned the task of human resource development in the areas of substance abuse prevention, inter alia IDUs and other related issues, care of older persons and other social defence issues including beggary prevention.

1.2 Mandate:

The mandate of the Institute is to provide inputs for the social defence programmes of the Government of India through training, research & documentation.

1.3 Objectives:

The main objectives of the Institute are as follows:

- i. to review policies and programmes in the field of social defence;
- ii. to anticipate and diagnose social defence problems;

- iii. to develop preventive, rehabilitative and curative policies in the field of social defence;
- iv. to identify and develop the instruments for realizing the objectives of social defence policies;
- v. to review and evaluate the implementation of social defence policies and programmes; and,
- vi. to develop and promote voluntary effort in the areas of social defence.

In order to realize the above objectives, the Institute carries out the following activities:

- i. research on social defence issues;
- ii. compilation and analysis of statistics in the areas of social defence;
- iii. develops, promotes, sponsors and undertakes training/orientation in the field of social defence;
- iv. advises the Central and State Governments/Union Territory Administrations on social defence problems and provides technical inputs for preparation of model rules and regulations in the field of social defence;
- v. provides a forum for exchange of information on social defence amongst State/Union Territories and voluntary organizations and thus serves as a clearing house for information in the field of social defence;
- vi. creates public awareness on social defence problems specially in regard to preventive and rehabilitative role of the community;
- vii. assists the Government of India for exchange of information on social defence with other countries and with

the United Nations for their specialized agencies;

- viii. organises conferences/seminars/workshops on social defence;
- ic. liaisons with universities, research institutes and voluntary organizations in the area of social defence; and
- x. brings out publications in the field of social defence, both popular and professional.

1.4 Areas of Concern:

Key areas of focus for the Institute are:

- i. Substance Abuse Prevention
- ii. Care of Older Persons, and
- iii. Other Social Defence issues including Beggary Prevention, etc.

1.5 Target Groups:

The target groups of the Institute are:

- i. Functionaries of concerned departments of the Central and State Governments
- ii. Service providers/care givers working in the areas of social defence both in Government and Non-Government sectors.
- iii. Academicians and Professionals of Schools of Social Work & concerned Academic Institutions.

1.6 Organizational Set-up:

The Institute is headed by a Director and has the following Divisions:

- i. Administration and Planning,
- ii. Substance Abuse Prevention,
- iii. Old Age Care,
- iv. Other Social Defence Issues,
- v. Research and Documentation and
- vi. Media and Publication

Each of the above Divisions is headed by a Deputy Director, except Media and Publication which is headed by Technical

Officer (Media). The Organizational Chart of the Institute is placed at **Annexure-I**.

1.6.1. Councils:

(i) General Council

The General Council is the apex governing body of the Institute with the Secretary, Ministry of Social Justice and Empowerment as its ex-officio President. Other members of the Council comprises representatives from concerned Central Ministries/ Departments and experts/professionals in the areas of social defence. The Council lays down the broad policy framework for the Institute.

(ii) Executive Council

The Executive Council is headed by the Joint Secretary (Social Defence), Ministry of Social Justice and Empowerment, Govt. of India. Other members of the committee of Director/Deputy Secretary (I F wing), Director, NISD, and two Non-official members. The Council monitors and guides the activities and programmes of the Institute.

1.6.2. Committees:

(i) Finance Committee

The Finance Committee functions under Chairmanship of the Director of the Institute. The Committee scrutinizes and recommends proposals for purchase of goods and hiring of services, etc.

(ii) Academic Committee

The Academic Committee is headed by the Director. Other members of the committee includes eminent experts in the field of social defence and concerned Deputy Directors. The Committee provides guidance to the Institute in the matters relating to course curriculum, module preparation etc.,

(iii) Library Committee:

The Library Committee is headed by the Director of the Institute and Deputy Directors, Research Officers, Technical Officer and Junior Account Officer of the Institute as members. The responsibility of the Committee is to look after matters related to the Library of the Institute.

1.7 Collaborating partners

The Institute is engaged in training & research. Training programmes are organised in collaboration with various organizations at the state, regional, national and international levels. The collaborating partners of the Institute are as follows:

GOVERNMENT SECTOR

Sl. No	National	State	Regional	Local	International
1.	Concerned State & Central Ministries/ Departments - AIIMS Police - NCB - NYKs - Universities and Social Work Institutions	State Social Welfare Deptts, Police Training Institutes	NIMHANS Madurai Institute of Social Science, Udaipur School of Social Work Jaiprakash Institute of Social Change Jain Viswa Vidyalaya Deptt. of Social Work Andhra University Deptt. of Social Work, Mysore University	PRIs	UNODC & SAARC
Voluntary Sector					
2.	FINGODAP & Indian Alcohol Policy Alliance, (IAPA)	Nil	Regional Resource Training Centres (RRTCs)	NGOs funded by Ministry of Social Justice and Empowerment	Nil

The region and state-wise number of major schools of social work / Departments in India are at **Annexure XIII**, respectively.

Out of the 193 Schools of Social Work/ Departments, the Institute has collaborated with the following seven institutions:

1. National Institute of Mental Health and Neurological Sciences (NIMHANS), Bangalore
2. Madurai Institute of Social Science, Madurai
3. Udaipur School of Social Work, Udaipur

4. Jaiprakash Institute of Social Change, Kolkata
5. Jain Viswa Vidyalaya, Jaipur
6. Department. of Social Work, Andhra University, Vishakhapatnam
7. Department of Social Work, Mysore University, Mysore

1.8 Construction of the Institute Building at Dwarka

The Institute, since its inception is functioning at West Block 1, Wing-7, R.K. Puram, New Delhi.

The Delhi Development Authority (DDA) allotted 2 acres of land at Sector 10, Dwarka to the Institute for construction of institutional building with hostel facilities. Necessary clearances have been obtained from Delhi Metro Rail Corporation (DMRC) and Airport Authority of India (AAI). Accordingly, the CPWD has submitted the building plan along with the estimated cost

of construction to the DDA for approval. The DDA vide letter no. 32(14)/87/IL/1384 dated 31.12.2012, had granted Extension of Time (EOT) up-to 31.12.2013 for construction of NISD building. However, formal approval from the DDA is in active consideration. The DDA has submitted the NISD building drawing to Delhi Urban Art Commission and Chief Fire Office for necessary clearance.

Highlights of Important Activities Major Events During 2012-13

2.1 Budget Allocation:

The Budget allocation for the year was Rs.5.00 crore (Plan) and Rs. 1.09 crore (Non - Plan), and was released as grant-in-aid to the Institute. During the year, 272 programmes were organised covering a total of 9878 beneficiaries. The Sector-wise performance is given as under:-

2.2. Substance Abuse Prevention

The Institute carries out various training/sensitization programmes for

NGO functionaries and other stakeholders including functionaries of both Central and State Governments. During the year, 252 training courses covering 3290 beneficiaries were organised. An amount of Rs. 2.36 crore was spent for the purpose. Details of Courses organized by the Institute itself and Courses organized by the Collaborating agencies with the financial support of National Institute of Social Defence(NISD) are given below:

COURSES ORGANISED BY NISD

S.No	Programme	Course	No. of Beneficiaries	Category of Beneficiaries	Expenditure
1.	3-Month Certificate Course	2	50	Project Directors and Senior Counselors of IRCAs/Treatment Centers	37.3 lakh
2.	5-Day Training of Trainers	1	25	Selected service providers from different regions working in the field of substance abuse Prevention	2.5 lakh
3.	RRTC Consultative Meet	1	25	Stakeholders including RRTCs and representatives of related Central Govt. Departments	4 lakh
	Total	4	100		43.8 lakh

COURSE ORGANIZED BY COLLABORATING AGENCIES WITH THE SUPPORT OF NISD

S.NO	Programme	Course	No. of Beneficiaries	Category of Beneficiaries	Amount of Assistance in Rs.
1.	One Month Course	10	250	Functionaries / Service Providers including Social Workers, Counselors, Outreach Workers, Nurses, Ward Boys of IRCAs/ Treatment Centers.	55.5
2.	20-Day Computer Training Course	7	140	Recovering Addicts	6.3
3.	3 to 5 Day Specialized Course on Selected Thematic Issues on Substance Abuse Prevention	46	1150	Functionaries / Service Providers including Social Workers, Counselors, Outreach Workers, Nurses, Ward Boys of IRCAs/ Treatment Centers.	62.2
4.	Sensitisation programmes to various target groups at local level	66	1650	CBOs/ Women and Youth Groups, Teachers Aaganwadis, PRIs,etc	62.0
5.	School/College based programmes	119	-	Students	6.0
	Total	248	3190		192.0

2.3. Old Age Care

The Institute carries out various training and sensitization programmes for NGOs and Government functionaries. During the year 6692 beneficiaries were trained through 165 programmes with the support of NGOs

working in the field. An Amount of Rs 2.30 crore was spent for the purpose. The Details of Ten Courses organized by the Institute itself and One fifty five courses were organized by the Collaborating agencies with the help of National Institute of Social Defence(NISD) are given below:

COURSES ORGANISED BY NISD

S. No.	Programmes	No. of Programme	No. of Beneficiaries	Category of Beneficiaries
Certificate Courses				
1.	One Year P. G. Diploma Course (Announcement & CAT)	1	6	Students with minimum degree qualification based on Common Aptitude Test (CAT)

2.	Six months Certificate Course in Geriatric Care	1	21	Students with 10th pass
3.	One month Certificate Course on Basic Issues in Geriatric Care	1	30	Functionaries of NGOs
4.	Two Day Consultation Meet on Human Rights	1	30	NGOs Collaboration and RRTCs
5.	Five day Training on Geriatric Counselling	1	30	NGO functionaries and Old Age Home staff
6.	Two Weeks Training Prgm. For "D" Group Employees (NDMC)	1	35	"D" Group Employees (NDMC)
7.	One Day Sensitization Programme to Bridge Inter Generational Gap	3	120	School /College Teachers/ Counsellors/ Students Welfare Representatives
8.	International day for Older Persons (IDOP)	1	600	Senior Citizen Forums\ RWAs
	Total	10	872	

COURSES ORGANIZED BY COLLABORATING AGENCIES WITH SUPPORT OF NISD IN FINANCIAL YEAR 2012-13

S. No.	Programmes	No. of Programme	No. of Beneficiaries	Category of Beneficiaries
Certificate Courses				
1.	Six months Certificate Course in Geriatric Care	6	180	Students with 10th pass
2.	Three- month Basic Course for caretakers/ Bed Assistants/ Rural Women/ Manual Scavengers and others	4	120	Students with 7th pass
3.	One month certificate course on Basic Issues in Geriatric Care	9	270	Functionaries of NGOs
4.	Thematic Skill Development	21	630	Govt and NGOs Functionaries working in the Sector
5.	Strategic Consultation	15	450	-
6.	Community Based Programmes	99	3738	RWA, NGOs Functionaries , Local Leaders etc
7.	Multi Activity Celebration of International Day for Older Person Delhi in Chinmaya Mission, by Anugrha	1	450	
	Total	155	5838	

(ii) Celebration of International Day for Older Persons (IDOP)

To mark the International Day for Older Persons (IDOP), the Ministry of Social Justice and Empowerment, Government of India in collaboration with NISD and Help Age India, New Delhi organized “**Inter-Generational Walkathon**” on October 1, 2012, at India Gate Lawns, New Delhi. The Walkathon was flagged off by Shri Mukul Wasnik, Union Minister of Social Justice and Empowerment.

The Institute, in collaboration with the Ministry of Social Justice and Empowerment organised **Vayosreshtha Samman** 2012 at Vigyan Bhavan , New Delhi. On this occasion, Shri Sushil Kumar Shinde, Hon'ble Minister of Home Affairs, Shri Mukul Wasnik, Union Minister for Social Justice and Empowerment and Shri D. Napoleon, Minister of State for Social Justice & Empowerment conferred Vayosreshtha Samman 2012 on six eminent senior citizens

and four Institutions in recognition of their contribution towards the care of the elderly. The category of the Samman comprises Best Institution of Services, Institution of Knowledge , Best Panchayat , Creative Art, Sports Person, Centenarian Award and Lifetime Achievement Award.

2.4. Other Social Defence Issues

The Social Defence Division organizes Training/Sensitization programmes for the Govt./NGO Functionaries on the issues related to Social Defence including Beggary Protection, Transgender and other Social Defence issues. During the Year, the division trained 1623 persons through 38 training programmes & strategic consultations. An amount of Rs. 110 lakhs was spent for the purpose. Details of Course organized by the Institute and Courses organized by NISD in Collaboration with State department/Social Work Institutions/other organizations are given below:

COURSES ORGANIZED BY NISD 2012-13

SI No.	Programme	No. of Courses	No. of Beneficiaries	Category of Beneficiaries	Expenditure Rs. (In Lakhs)
1	One Month Certificate Course on Social Defence	3	88	Govt./NGO/Functionaries/ Social Workers/Lecturers, Readers, working in the area of social defence	30.00
2	3 day Programme on children affected by drug abuse	1	40	Govt/NGOs Functionaries	2.00
3	Second National Consultation Meeting on Beggary	1	60	Central and State representatives/individual experts	5.00
	Total	5	188		37.00

COURSES ORGANIZED BY COLLABORATING AGENCIES WITH THE SUPPORT OF NISD 2012-13

SI No.	Name of the Courses	No. of Courses	No. of Beneficiaries	Category of Beneficiaries	Expenditure Rs. In Lakhs
1	Three day State level sensitization programme on Social Defence	6	240	Functionaries of concerned State Govt/ NGO/Panchayat/ Institutions	12.00
2	Three day State level training programme on Social Defence	4	160	Middle Level Police Functionaries of State Police Deptts	8.00
3	Three day State level training programme on Social Defence	4	160	Lecturers/Readers Field Work Supervisors Of Social Work Deptts & Professional Social Workers	8.00
4	Three day state level programme on specialized care for children affected by Drug Abuse and HIV/AIDS	8	320	Concerned Govt./NGO Functionaries	16.00
5	Three day programme on Beggary Prevention	1	40	Govt./NGO Functionaries	2.00
6	Five Day Regional Level Training Programme on Counselling Skills for Street Educators	9	360	Social Workers and Counselors of NGOs	27.00
7.	National Seminar on Social Defence	1	155	Social Work Educators, Policy Makers, Govt. Officials, Social Workers, Social Activists	10.00
	Total	33	1280		73.00

The detail of programmes organized during the year 2012-13 is at **Annexure- IX**.

2.5 Media Division

Seven number of posters in Hindi and English were developed on the theme of care and honour of elderly, salient features of the Maintenance & Welfare of Parents and Senior Citizens Act 2007, a booklet Age

Care India and two leaflets on Dementia and Maintenance & Welfare of Parents and Senior Citizens Act 2007. These print publication material were released by Hon'ble Home Minister of Home Affairs, Shri Sushil Kumar Shinde in the presence of Hon'ble Minister of Social Justice & Empowerment, Shri Mukul Wasnik on the occasion of "Vayoshrestha Sammans 2012" at Vigyan Bhawan New Delhi.

3.1 Organization and Management

To facilitate smooth functioning and create a congenial work environment of the Institute, there is multi-level support structure in terms of organization and management.

The **General Council (GC)** is the apex governing body of the Institute with the Secretary, Ministry of Social Justice and Empowerment, as its ex-officio President. The GC of the Institute was reconstituted vide Ministry of Social Justice and Empowerment's Order No.15-41(6)/-07-08-AG-II dated 26.03.2008 for a period of two years whose composition is given at **Annexure – II**. As per Memorandum of Association of the Institute, the GC is supposed to meet at least once in a year. During the year General Council met on 18th November, 2012.

While the GC lays down the broad and essential policy parameters, the **Executive Council (EC)** monitors and guides the activities and programmes of the Institute. EC is headed by the Joint Secretary (Social Defence), Ministry of Social Justice and Empowerment, Govt. of India. The EC of the Institute was reconstituted by the Ministry of Social Justice and Empowerment Order No. 15-41(6)/-07-08-AG-II dated 26.03.2008 for a period of two years whose composition is given at **Annexure-III**. As per Memorandum of Association of the Institute, the EC is

supposed to meet at least once in every quarter, but during the year 2012-13, the EC met three times, 28th May, 2012, 12th June, 2012 & 13th February, 2013.

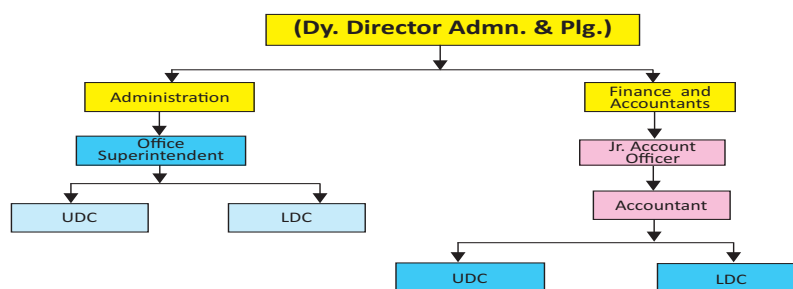
The Institute carries out a number of training programmes and research activities. To ensure expert and professional guidance in carrying out such activities, the Institute has an **Academic Committee (AC)**, headed by the Director. Eminent experts in the field of social defence and concerned Deputy Directors of the Institute are its members.

The Institute also has a **Finance Committee (FC)**, under the Chairmanship of the Director, with Deputy Directors/representatives of Programme Divisions and Accountant of the Institute as members. The FC scrutinizes & recommends proposals for purchase of goods and hiring of services.

The **Library Committee (LC)** is headed by the Director, with Heads of Divisions and Library Assistant as members. The Committee periodically reviews the activities of the Library and authorizes purchases of books from time to time.

3.2 Structure of the Division

The Dy. Director (Admn. & Plg.) of the Institute is the administrative head of the Division. The Organization Chart of the Division is given as under:



3.3 Human Resource Management

During the year, no recruitment has taken place.

3.4 Reservation for Scheduled Castes, Scheduled Tribes and Other Backward Classes

The Institute has been following the instructions of the Government of India in ensuring mandatory reservation for Scheduled Castes, Scheduled Tribes and Other Backward Classes. The strength of the employees in these categories in various grades is as under:

S. No	Group	Total sanctioned Strength as on 31.03.13 Category	No. of SC Category	No. of OBC Category	No. of ST Category	No of PWDs	No. of Minorities
1.	Group 'A'	13	1	1	1	-	1
2.	Group 'B'	21	2	2		1	-
3.	Group 'C'	16	2	1	2	-	1
4.	Group 'D'	8	5	1	-	-	-
	Total	58	10	5	3	1	2

The names & designation of present incumbents in respect of Group A & B Officers of the Institute are at **Annexure IV**

3.5 Implementation of Official Language Policy

With a view to promote the use of Official Language in the working of the Institute, an Official Language Implementation Committee has been constituted under the chairmanship of the Director of the Institute.

During "Hindi Pakhwara" from 1st to 15th September 2012, a number of events were organized including competition in Hindi typing, noting and drafting, Kavita Path etc., and the best performers were given cash awards. On the conclusion of the "Hindi Pakhwara", a workshop was organized to discuss steps required to be taken by the Institute for promoting use of

Official Language.

3.6 Implementation of Right to Information Act, 2005

The Institute has been implementing the Right to Information Act, 2005 since October, 2005. Dy. Director (SD) of the Institute is the Central Public Information Officer and the Director is the Appellate Authority.

During the year 2012-13, 21 applications were received. All applications were disposed off within the specified time limit.

3.7 Funds

The Institute is primarily supported through Grant-in-aid (GIA) released

by the Ministry of Social Justice and Empowerment. During the year 2012-13, the Institute received GIA of Rs. 5.00 crore under Plan. Besides there was carried over balance of Rs 3.05 crore of previous year's grant, Rs 0.25 crore were received as refund of unspent balance of earlier advances given to the collaborating partners for organizing training programmes. As such, an amount of Rs 8.30 crore was available for utilization, out of which an expenditure of Rs 8.34 crore was made and therefore, Rs 4 lakhs remained balance at the end of the year which has to be carried forward to the next financial year. Under Non-Plan, GIA of Rs. 1.09 crore was received. Besides there was carried over balance of Rs.0.12 of previous year's grant and as such, an amount of Rs 1.21 crore was available for utilization. However an amount of Rs 1.19 crore was utilized thereby leaving unutilized balance of Rs.0.02 lakhs. Details of receipt and expenditure incurred during the year are given below:

Sl. No	Head	Amount	Sl. No	Head	Amount
1	PLAN		1		
	Receipts			Expenditure	
	Opening balance	3.05		i) Salary and wages	0.44
	GIA received during the year 2012-13	5.00		ii) Travelling allowances	0.04
	Refund of unspent balance of earlier advance	0.25		iii) Publication	0.09
	Sub-total	8.30		iv) Office expenses	0.36
	NON PLAN			v) Programmes	7.41
2	Opening balance	0.12	2	Sub-total	8.34
	GIA received during the year 2012-13	1.09		i) Salary of staff	1.22
	Sub-total	1.21		Sub-total	1.22
	Grand total	9.51		Grand total	9.56
				Grand total	9.56
	Closing balance				(-)0.05

3.8 Accounts and Audit

As this was the Ninth year for the Institute to receive GIA from the Ministry after its conversion as an autonomous body, the accounts were maintained on accrual system of accounting, as provided in the Bye-Laws of the Institute. The internal audit of the annual accounts of the Institute was undertaken by M/s Arun Singh & Co., Chartered Accountants, Lajpat Nagar, New Delhi for the year 2012-13. A copy of the Audit Certificate and the Audited Annual Accounts of the Institute are at **Annexure XIV**.

3.9 Settlement of Outstanding Accounts

In the Audit report by the Office of the C & AG, taking 1.4.2002 to 31.03.2004, as base, the outstanding advances to the tune of Rs. 34 lakhs were pending for settlement as on 31.03.2004. Out of advances of Rs 27.63 crore released to collaborating partners from 2004-05 to 2012-13, accounts worth Rs 10.44 crore remained to be settled as on 31.03.2013. The table given below shows the status of advances given and accounts pending for settlement till date.

(Rs. in crore)

Year	Amount of advances released	Outstanding advances pending for settlement
2002-2004	3.65	0.71
2004-05	1.55	0.23
2005-06	2.20	0.35
2006-07	2.09	0.42
2007-08	2.25	0.64
2008-09	2.36	0.57
2009-10	3.26	0.81
2010-11	1.84	0.65
2011-12	3.65	0.66
2012-13	4.77	4.13
Total	27.63	10.44

4.1 Background

Substance abuse has emerged as serious concern, adversely affecting the physical and socio-economic well being of the country. The stress and strain of the modern day life has rendered the individual more vulnerable to the problem of substance abuse. Addiction to substance not only affects the individual involved but also the family and society at large.

In a national survey conducted in 2001-2002 by the United Nations Office on Substance and Crime (UNODC) and the Ministry of Social Justice and Empowerment, it was estimated that about 73.2 million persons were users of alcohol and substances of these 8.7, 2.0 and 62.5 million were users of Cannabis, Opiates and Alcohol respectively. About 26%, 22% and 17% of the users of three types respectively were found to be dependent on/addicted to them. As the sample size was small (40,697 male only) looking to the country's population, the estimate can at best be taken as indicative only. The survey also indicated that other substance such as sedatives/ hypnotics, volatile substances, hallucinogens, stimulants and pharmaceutical preparations were also abused.

Several other studies also indicated that the changing prevalence and incidence of substance abuse shows the increasing use of substances among women and children, and, also the increase of pharmaceutical substance abuse and inhalant use specially with the street children are now of serious concern.

Section 71 of the Narcotic Drugs & Psychotropic Substance Act, 1985, empowers the Government for establishment of identification, treatment and rehabilitation

centres for drug addiction. The Ministry of Social Justice & Empowerment as the nodal agency has been supporting Integrated Rehabilitation Centre for Addicts (IRCAs) under the scheme of Prevention of Alcoholism and Substance (Drug) Abuse being run by voluntary organizations. During 2012-13, 221 NGOs are supported for running 262 Treatment Centres under the scheme.

The Ministry of Health and Family Welfare has established the National Drug Dependence Treatment Centre (NDDTC) at All India Institute of Medical Sciences (AIIMS), New Delhi; National Institute of Mental Health and Neurological Sciences (NIMHANS), Bangalore; RIMS; Manipur; KEM Hospital, Mumbai. The Ministry supported 122 De-addiction centres in Government Hospitals spread over the country.

While considerable number of efforts are being made through various interventions for various target groups, there is a need for human resource enhancement and professional training for effective service delivery in the changing scenario of substance abuse. Thus, substance abuse prevention is one of the core concerns of the Institute.

In view of the growing threat of substance abuse and its impact on the nation, it was decided to give the then Bureau of Substance Abuse Prevention in the Institute a broadened role by setting up a National Centre for Substance Abuse prevention (NC-DAP) in September, 1998. The mandate of the unit is to provide technical support to the Government on policies relating to substance abuse prevention and facilitate a wider and improved coverage of services throughout the country for substance demand reduction.

Through NC-DAP, the Institute has been able to expand its activities and has worked out strategies for tackling the issues of substance abuse and brings about qualitative improvements in service delivery. It has evolved a strategy for the capacity building of the service providers through a series of training and orientation courses. To formulate effective intervention modules and programmes, impetus has been provided to research and documentation activities to develop deeper insight into the problem and collection of information on extent, trends and patterns of substance abuse through feedback from the field.

4.2 Aims and Objectives

It is the endeavour of the Institute to achieve the following:

- i. Raising the competency standards of the functionaries/ personnel working in substance demand reduction and other related sectors;
- ii. Standardization of care in substance abuse prevention;
- iii. Updating information and creating a database on extent and pattern of substance abuse and interventions developed at local, regional, national and international levels; and
- iv. Promoting advocacy and networking in the field of substance abuse prevention.

4.3 Target Groups

The Institute primarily caters to the training requirements of functionaries / service providers working in the treatment and rehabilitation centres supported by the Ministry of Social Justice and Empowerment viz. Project Officers, Counsellors, Social Workers, Out-reach Workers, Community Workers, Nurses and Ward Boys/Care Takers. The Centre also organizes need based training programmes for the representatives of concerned Government Departments such as Health, Youth Affairs, Prisons and

Correctional Institutions, and functionaries working in NGOs in the related sectors including HIV/AIDS.

4.4 Activities

The main activities in the field of substance abuse prevention are:

- i. Capacity building of various levels of functionaries working in the field of substance demand reduction;
- ii. Updation of information and establishment of appropriate database and monitoring systems;
- iii. Development of linkages, facilitating advocacy, and promoting networking arrangements in the field of substance demand reduction at local, regional, national and international levels; and
- iv. Developing programmes for preventive education to control the incidence and spread evil effects of substance and alcohol abuse.

4.5 Training & Capacity Building

The Institute runs a number of programmes and training courses, tailored for specific target groups by adopting the following three pronged approaches:

(i) Three Months Certificate Course on “De-addiction Counselling and Rehabilitation”- The course is designed for Project Officers, Senior Counsellors and NGOs functionaries working in Treatment-cum-Rehabilitation Centers. The training course includes two months of classroom training and one month of field placement in selected treatment centers. The broad content of the course is in form of eight learning units - Basics of Addiction, Counselling Treatment Protocols, Awareness Creation and Preventive Education, Rehabilitation, Relapse Prevention and Aftercare Services, and Record Keeping and Documentation.

(ii) **One-Month Basic Course on “Substance Abuse Prevention** has been designed to build the knowledge base of service providers including Counsellors, Social Workers, Outreach Workers of treatment centres. The course includes interactive theoretical sessions and one week field placement in reputed treatment centers. The broad contents of the course are - Basics of Addiction, Motivation and Counselling, Community Based interventions, Outreach and Awareness Creation.

(iii) **Thematic Skill Building Programmes-** Under this category, the following two to five days programmes are undertaken:

- ◆ **Substance Addiction Identification, Initial Motivation and Early Intervention:** to orient service providers on symptomatic behavior, early identification and early warning signs so as to equip them with requisite techniques for early intervention.
- ◆ **Counselling for Addiction – Individual Family and Group:** to train counselors working in the areas of substance demand reduction so as to expand their knowledge base & sharpen their individual, group and family Counselling skills.
- ◆ **Preventive Interventions for High Risk Groups:** to sensitize the service providers working with high-risk groups such as truckers, commercial sex-workers, etc., on issues pertaining to Behavioral Change Communication (BCC).
- ◆ **Research, Rapid Assessment & Monitoring of Substance Abuse:** on the relevance, scope and contents of research, rapid assessment and monitoring of substances of abuse to obtain evidence for planning strategic interventions.
- ◆ **Management of Co-dependency and Family Issues:** to enable Counsellors/ Social Workers to deal effectively with significant others including family and co-dependents of addicts.
- ◆ **Rehabilitation and Relapse Prevention – Issues & Modalities:** for service providers for development and implementation of rehabilitation and relapse prevention programmes.
- ◆ **Prevention and Management of Substance Abuse and HIV/AIDS:** to orient and expose the service providers to the area of HIV/AIDS prevention among substance users.
- ◆ **Alcohol and Substance Abuse Prevention at Workplace:** to sensitize Labour Welfare Officers of corporate houses and Project Officers/Senior Counsellors of Treatment cum Rehabilitation Centres working with the organizations/ enterprises/industries.
- ◆ **A Learning Pack for Youth Coordinators:** designed for youth coordinators of National Service Scheme (NSS), Nehru Yuva Kendra (NYK) on substance and alcohol abuse prevention.
- ◆ **Treatment and Rehabilitation of Substance Addicts in Prisons/ Correctional Settings:** to sensitize and empower middle level functionaries working in prisons/correctional setting on substance and alcohol abuse prevention issues.
- ◆ **Documentation for Addiction Management- Assessment, Client Profiling, Recording and Documentation:** to ensure proper recording and documentation of programme activities.
- ◆ **Management Development Programme (MDP):** to provide basic skills and understanding of the programme activities being carried out by Treatment – cum – Rehabilitation Centres.
- ◆ **Orientation Course based on TNA (Training Needs Assessment):** on the selected thematic issues relating to treatment based on needs assessment in operational areas of RRTCs.

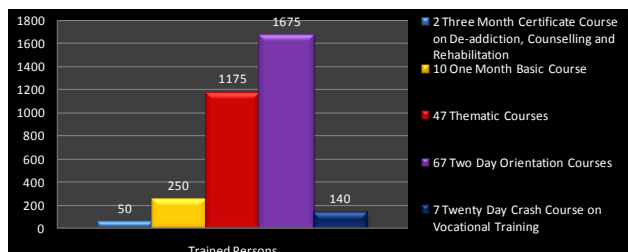
(iv) Strategic Consultations

The Institute also organizes strategic consultations with various stakeholders to evolve strategies for convergent action so as to bring synergy in on going programmes of different partners.

The Institute also held Annual Consultative Meet with the eight Regional Resource and Training Centres (RRTCs), located in different parts of the country which serve as regional extension centers. This consultative meet is organized each year to plan out the activities of NC-DAP and RRTCs for strategizing key interventions based on emerging trends, evidence and experience gained at the operational level.

4.6 Programmes conducted during the year:

252 training courses/ sensitization programmes/ consultations covering 3290 persons were organised during the year, beside organising 119 school based programmes.



The detailed list of training programmes organised during the year is at **Annexure -V**

4.7 Drug Abuse Monitoring System (DAMS):

Drug Abuse Monitoring System (DAMS) is an online data base, wherein data on the types of substances abused, method of consumption, clinical and general profile of treatment seekers at de-addiction centres is collected on a quarterly basis for

understanding the trends of the substance abuse in the country. This system is to further strengthen the existing interventions and would be useful for the developing appropriate preventive strategies in changing substance consumption behaviors.

During the year, however, due to inadequate response from the participating treatment centres, proper data on extent, trends, pattern of substance abuse amongst treatment seekers could not be collated.

4.8 Outreach/ Promotional Activities through the Regional Resource and Training Centres (RRTCs)

Ten NGOs designated as RRTCs were supported to provide training to service providers of Treatment and Counselling Centres for enhancing their capacity, at the regional levels. This is considered desirable and pragmatic in view of the size of the country and regional variations necessitating specific strategies.

Besides, RRTCs also provide the following services to the NGOs working in the field of Substance Abuse Prevention:

- ◆ Documentation of all activities of the NGOs including preparation of Information Education Communication (IEC) Material.
- ◆ Undertaking advocacy, research and monitoring of substance abuse programme
- ◆ Technical support to the NGOs, Community Based Organisation and Enterprises
- ◆ The following table shows region-wise RRTCs along with States covered by them and number of de-addiction centres under their jurisdiction.

S. No.	Region	Name of RRTC	States/ UTs/ Area covered	No of De-Addiction Centers
1.	North Zone - I	Society for Promotion of Youth & Masses (SPYM), New Delhi	Delhi, Haryana, Uttar Pradesh , Uttarakhand, and Punjab ,	87
2.	North Zone II	Gunjan Ogansiation for Community Development	H.P., and J &K	4
3.	East Zone-II	Calcutta Samaritans, Kolkata	Bihar, Jharkhand, Sikkim, Darjeeling	15
4.	West Zone I	Muktangan Mitra , Pune, Maharashtra	Chhattisgarh, Goa, Gujarat, Madhya Pradesh (excluding Gwalior), Maharashtra, Dadra & Nagar Haveli, Daman & Diu	64
5.	West Zone II	Opium De-addiction Treatment & Research Trust, Jodhpur	Rajasthan, Gujarat	20
6.	South Zone I	TTK Ranganathan Clinical Research Foundation, Tamil Nadu	Andhra Pradesh, Tamil Nadu, Lakshadweep, Puducherry	43
7.	South Zone II	Changnacherry Social Service Society	Karnataka, Kerala	42
8.	North East Zone-I	Galaxy Club, Manipur	Assam Manipur	27
9.	North East Zone-II	Kripa Foundation, Nagaland	Arunachal Pradesh, Meghalaya, Nagaland	10
10.	North East Zone-III	Mizoram Social Defence & Rehabilitation Board (MSDRB), Mizoram	Mizoram , North Tripura	10
TOTAL				322

The list of RRTCs, along with details of contact persons is at **Annexure-VI**

4.8.1 Activities carried out by RRTCs during the year:

(i) Society for Promotion of Youth and Masses, RRTC North Zone – 1 conducted the following activities during the year with the financial support of the Institute:

- ◆ The centre covers 6 states with 87 De-addiction Centres under its region
- ◆ 2 one month certificate courses on basic issues on Substance Abuse Prevention, 5-Day training courses on selected thematic issues, one training course for nurses and ward boys and 2-Day sensitization programmes based on TNA (Training Needs Assessment),

In addition, Society for Promotion of Youth and Masses, RRTC North Zone also conducted the following important activities during the year;

- ◆ 60 field visits were made to the Treatment Centres.
- ◆ 9 training and capacity building programmes conducted for 225 beneficiaries.
- ◆ 4 sensitization programmes were conducted for different target groups covering 120 participants.
- ◆ 8 School-based programmes at Delhi.
- ◆ IEC material prepared to educate the children, youth and parents about the evil effects of Substance abuse.

(ii) Calcutta Samaritians, RRTC East Zone-II - conducted the following activities during the year with the financial support of the Institute:

- ◆ The centre covers 4 states with 15 De-addiction Centres under its region
- ◆ One 1- month certificate course on basic issues on Substance Abuse Prevention, 5-Day training courses on selected thematic issues, one training course for nurses and ward boys and 2-Day sensitization programmes based on TNA.

In addition, Calcutta Samaritians, RRTC East Zone-II also conducted the following important activities during the year:

- ◆ Visited all the treatment centres under its jurisdiction. Some centres were visited twice or thrice depending as per need. The Training Needs Assessment (TNA) of the treatment centres was conducted during the visits.
- ◆ 7 Training Programmes conducted wherein 172 beneficiaries participated.
- ◆ Organised 8 school based programmes in Kolkatta.
- ◆ 4 sensitisation programme for different target groups including health workers, PRIs etc.
- ◆ Networked with AIIMS, NACO, NCB, UNAIDS, MSJ&E, Jharkhand Government, Positive Women Network.
- ◆ Developed various IEC materials, pamphlets, leaflets on substance abuse prevention.

(iii) Mukhtangan Mitra, RRTC West Zone I - conducted the following activities during the year with the financial support of the Institute:

- ◆ The centre covers 7 states with 64 De-addiction Centres under its region
- ◆ One month certificate course on basic issues on Substance Abuse Prevention, three 5-Day training course on selected

thematic issue, one training course for nurses and ward boys and four 2-Day sensitization programmes based on TNA and 2-day sensitization programmes based on TNA, and 1-day sensitization programmes for Jail officers.

In addition, Mukhtangan Mitra, RRTC West Zone also conducted the following important activities during the year:

- ◆ 43 visits for Training Needs Assessment (TNA) were made to various Treatment Centers.
- ◆ 22 Advocacy, Awareness, Prevention and Training programmes were conducted.
- ◆ 7 Training Programmes for NGOs covering 175 beneficiaries conducted with the support of NISD.
- ◆ Four 2-day sensitization programme at workplace and with PRIs.
- ◆ 8 school-based programmes were organized.
- ◆ Training Programmes conducted in association with Maharashtra State Police Deptt. on substance abuse prevention.
- ◆ Conducted programmes on Alcohol Abuse Prevention & Awareness for CRPF.
- ◆ Workshops conducted on Harm Reduction for Peer Educators/ Outreach Workers.
- ◆ Work Place Prevention Programmes conducted for the corporate sector and sessions undertaken for employees, families and identified substance users.

(iv) T. T. Ranganathan Clinical Research Foundation, RRTC, South Zone I - conducted the following activities during the year with the financial support of the Institute:

- ◆ The centre covers 2 and 2 UTs states with 43 De-addiction Centres under its region
- ◆ One month certificate course on basic issues on Substance Abuse Prevention,

5-Day training courses on selected thematic issuee, one training course for nurses and ward boys and 2-Day sensitization programmes based on TNA.

In addition, T. T. Ranganathan Clinical Research Foundation, RRTC, South Zone also conducted the following important activities during the year:

- ◆ Visited 43 treatment centres
- ◆ 12 onsite training programmes were conducted and topics covered were Alcoholics Anonymous (AA) programme, group therapy and structuring the treatment programme.
- ◆ 7 training programmes for NGOs working in the area conducted which benefited 175 participants.
- ◆ Four 2-day sensitisation programme for Inspecting officers and NGOs.
- ◆ 8 school-based programmes were organized.
- ◆ Awareness programmes conducted for different target groups such as school and college teachers and students, sex workers, Counsellors and Industrial workers (16 programmes with 589 participants).
- ◆ 60 training programmes conducted for different target groups such as school teachers and students.
- ◆ Several programmes were organised for Women Self Help Groups through the NGO 'Arunodhaya'.

(v) Galaxy Club, RRTC North East Zone – I - conducted the following activities during the year with the financial support of the Institute:

- ◆ The centre covers 2 states with 27 De-addiction Centres under its region
- ◆ One month certificate course on basic issues on Substance Abuse Prevention, 5-Day training courses on selected thematic issues, one training course

for nurses and ward boys and 2-Day sensitization programmes based on TNA.

In addition, Galaxy Club, RRTC North East Zone – I also conducted the following important activities during the year:

- ◆ 42 field visits to treatment centres were made. Some centres were visited twice or thrice depending as per need.
- ◆ 7 training and capacity building Programmes were conducted.
- ◆ 2 sensitisation programme for PRIs.
- ◆ 8 school based programmes were held.
- ◆ 26 Awareness /advocacy programmes were conducted for different target groups in the states.
- ◆ IEC materials were prepared and distributed to educate the children, youth and parents about the ill effects of substance abuse.

(vi) Kripa Foundation, RRTC North East Zone- II - conducted the following activities during the year with the financial support of the Institute:

- ◆ The centre covers 2 states with 10 De-addiction Centres under its region
- ◆ One month certificate course on basic issues on Substance Abuse Prevention, 5-Day training courses on selected thematic issues, one training course for nurses and ward boys and 2-Day sensitization programmes based on TNA.
- ◆ Sensitisation programmes on Substance Abuse Prevention with community leaders, student leaders, church leaders, youth leaders, Government officials, media persons and police personal were conducted.
- ◆ In addition, Kripa Foundation, RRTC North East Zone- II also conducted the following important activities during the year:
- ◆ The centre covers 3 states with 10 De-addiction Centres under its region

- ◆ One month certificate course on basic issues on Substance Abuse Prevention, three 5-Day training course on selected thematic issues, one training course for nurses and ward boys and Two 2-Day sensitization programmes based on TNA.
- ◆ 16 visits to treatment centres were made. Some centres were visited twice or thrice depending as per need. The Training Needs Assessment (TNA) of the treatment centres were conducted during the visits.
- ◆ 6 school-based programmes conducted at Kohima.

(vii) Mizoram Social Defence and Rehabilitation Board Mizoram, RRTC North East Zone - III - conducted the following activities during the year with the financial support of the Institute:

- ◆ The centre covers 2 states with 10 De-addiction Centres under its region.
- ◆ One month certificate course on basic issues on Drug Abuse Prevention, Two 5-Day training courses on selected thematic issues, one training course for nurses and ward boys and Two 2-Day sensitization programmes based on TNA.
- ◆ 6 school-based programmes were organized.

In addition, Mizoram Social Defence and Rehabilitation Board Mizoram, RRTC North East Zone - III also conducted the following important activities during the year:

- ◆ 35 field visits were made to Treatment Centres and the NGOs implementing Targeted Intervention under the State AIDS Control Society for capacity building. Follow up visits were also conducted.
- ◆ Survey was conducted to assess the extent of the problem of substance abuse and Alcoholism in Mizoram.
- ◆ Training programmes conducted for NGOs working in the field of Substance

Addiction and Alcoholism to ensure good quality services.

- ◆ Awareness /advocacy programmes were conducted for different target groups in the states.
- ◆ A two wheeler rally was organized in collaboration with Mizoram State AIDS Control Society (MSACS), Excise and Aizawl Thunder (Bullet Bikers' Club) from Kulikawn to Bawngkawn, in Mizoram to spread the message of International Substance Day's theme. Dr. Lalzama, Hon'ble Minister, Excise Department, Govt. of Mizoram flagged off the rally.
- ◆ Video films were used to educate the children, youth and parents about the evil effects of substance abuse. Posters, Pamphlets and booklets were distributed among the general public as part of preventive measures.

(viii) Changanacherry RRTC South Zone-II – conducted the following activities during the year with the financial support of the Institute:

- ◆ The centre cover 2 states with 42 De-addiction Centres under its region.
- ◆ Organised one 1-month training course on DAP, 20-day computer course for recovering addicts.
- ◆ 8 school based programmes were conducted.
- ◆ Three 5 day training courses on selected thematic issues, one training course for nurses and ward boys and Three 2-day sensitization programmes based on TNA.
- ◆ 26 field visits of Treatment Centres and the NGOs implementing Targeted Intervention under the State AIDS Control Society for capacity building. Follow up visits were also conducted.
- ◆ 7 Awareness/advocacy programmes were conducted for different target groups in the states.

(ix) Gunjan Organisation for Community Development, Dharamshala, Himachal Pradesh, RRTC North-II conducted the following activities during the year:

- ◆ The organisation cover 2 states with 4 De-addiction Centres under its region.
- ◆ Three 5-day training courses on selected thematic issues, One training course for nurses and ward boys and three 2-day sensitization programmes based on TNA and one computer training course for recovering addicts.
- ◆ 6 school-based programmes were organised
- ◆ 6 field visits of Treatment Centres and the NGOs implementing Targeted Intervention under the State AIDs Control Society for capacity building. Follow up visits were also conducted.
- ◆ 2 Awareness/advocacy programmes were conducted for different target groups in the states.

(x) Opium Deaddiction and Research Centre, Jodhpur, Rajasthan West Zone II conducted the following activities during the year:

- ◆ The organisation cover 2 states with 20 De-addiction Centres under its region.
- ◆ One-month Certificate Course on DAP was organized.
- ◆ Three 5-day training courses on selected thematic issues, One training course for nurses and ward boys and Three 2-day sensitization programmes based on TNA.
- ◆ 6 School-based sensitization programmes were conducted.

- ◆ 12 field visits of Treatment Centres and the NGOs implementing Targeted Intervention under the State AIDs Control Society for capacity building. Follow up visits were also conducted.

4.9 Other Important Events

Observance of "The International Day Against Substance Abuse and Illicit Trafficking".

The Ministry of Social Justice & Empowerment observed the International Day Against Substance Abuse & Illicit Trafficking on 26th June 2012 by organising a programme at Sri Sathya Sai International Centre, Lodhi Road, New Delhi to sensitize the society particularly the youth on the growing menace of the Substance Abuse. Shri Ajay Maken, Minister of Youth Affairs was the Chief Guest for the programme and presided by Shri Mukul Wasnik, Union Minister of Social Justice and Empowerment. On the occasion, a cultural programme (stage performances by two cultural troupes both from Punjab and Manipur states cultural zones under the Ministry of Culture) was organised and followed by prize and certificate distribution to those volunteers of NYKS who have participated in the competitions held on issues relating to drug abuse prevention. An exhibition displaying various IEC materials developed by NISD and Regional Resource Training Centres (RRTCs) and NGOs was felicitated by Shri Mukul Wasnik, Hon'ble Minister of Social Justice & Empowerment and Shri Ajay Maken, Hon'ble Minister of Youth Affairs, Govt. of India.



The cultural troupe from state of Manipur Zone, Ministry of Culture, Gol have done stage performance on the occasion of International Day Against Substance Abuse & Illicit Trafficking on 26th June 2012.



The cultural troupe from state of Punjab Zone, Ministry of Culture, Gol have done stage performance on the occasion of International Day Against Substance Abuse & Illicit Trafficking on 26th June 2012.



Presiding Speech by Shri Mukul Wasnik, Hon'ble Minister of Social Justice & Empowerment on the occasion of International Day Against Substance Abuse & Illicit Trafficking on 26th June 2012.



Shri Ajay Maken, Minister of Youth Affairs was distributed prizes to the winners of Poster Competition among the children of National Bal Bhawan on the theme of Drug Abuse Prevention.



Glimpses of Exhibition held on the occasion of International Day Against Substance Abuse & Illicit Trafficking on 26th June 2012.



The pictorial view of main function of International Day Against Substance Abuse & Illicit Trafficking was held at Sri Sathya Sai International Centre, Lodhi Road, New Delhi on 26th June 2012.

5.1 Background

The world is witnessing an unprecedented demographic transition in elderly population. The proportion of 60 + population is on the rise. The phenomenon caused by increased longevity and decreased mortality has surfaced in developing countries rather swiftly as compared to the developed ones. Increased number of elderly population is not just a challenge to meet their specific

needs but also presents an opportunity as well to draw upon the vast repertoire of their experience and knowledge.

As per 2011 Census, total population of Senior Citizens (60+) was 8.6%, of which population of males and females was 7.7% and 8.4%, respectively. A total of 73.3 million Senior Citizens reside in the rural areas compared to 30.6 million Senior Citizens who resides in urban areas.

POPULATION (2001)

Population by Residence

(in millions)

All Areas		
	Population	%
Total	1,210.9	
60+	103.8	8.6
80+	11.3	0.9
Rural		
	Population	%
Total	833.7	
60+	73.3	8.8
80+	7.9	0.9
Urban		
	Population	%
Total	377.1	
60+	30.6	8.1
80+	3.4	0.9

Sources: Census, 2011

The projected population aged 60+ and their percentage share in the total projected population of country, for the year 2006 to 2026 (as on 1st March) as per the May 2006

report of the technical Group on population projections constituted by the National Commission on population published by the Registrar General of India, is as under:

Year	Senior Citizens	
	Projected population (crore)	As % of total population
2006	8.36	7.5
2011	9.84	8.3
2016	11.81	9.3
2021	14.32	10.7
2026	17.32	12.4

Continuous increase in life expectancy means that more people are now living longer. While in 1996, about 6.6% of the total population was aged 60 years and above, the figure is projected to go up to 12.4% in 2026

General improvement in the health care facilities over the years is one of the main reasons for continuing increase in protection population of senior citizens. Ensuring that they not merely live longer, but lead a secure, dignified and productive life is a major challenge.

The Institute has the key responsibility to evolve appropriate strategy for strengthening the traditional care systems, which has come under strain due to imperatives of the modern world. Capacity building of the institutions by training their personnel to raise standard of services in old age homes and day care centres is another area of concern. The Institute is also engaged in evolving multi-pronged framework to augment services required by the elderly population to ensure an active, productive and dignified ageing. To address various issues involved in building society for all ages, National Initiative on Care for Elderly (NICE) was launched by the Institute in pursuance of the National Policy of Older Persons (NPOP), 1999.

The Government of India is fully committed to create a supportive environment towards the well – being of elderly and is playing a vital role in formulating and implementing policies in order to create an enabling environment for the older persons to lead an active and productive life. The Ministry of Social Justice & Empowerment as the Nodal Agency provides basic policy guidance, the roadmap for implementation of the same and also coordination with stakeholders viz. concerned Central Ministries, State Governments, NGOs, Civil Society, etc. The Ministry also implements the scheme of Integrated Programme for Older Persons (IPOP) under which financial assistance is provided to eligible voluntary organizations

for running and maintenance of old age homes, day care centres, mobile medicare units, etc. During 2012-13, the Ministry supported 400 NGOs for various programmes under the Scheme.

5.2 Aims and Objectives

In pursuance with the National Policy on Older Persons (NPOP), the National Institute of Social Defence is developing a dedicated cadre of Geriatric Care Givers (Geriatric Animators) and generating skilled manpower, with focused attention on training, for intervention in the family and community settings. The younger generation and others concerned with the welfare of older persons are encouraged to attend to the needs of the older persons. The objectives of the programme are to:

- ◆ develop a cadre of professionals for the care and welfare of the older persons ;
- ◆ provide a comprehensive and scientific knowledge based on various aspects relating to geriatric care ;
- ◆ develop appropriate skills for working with older persons ; and
- ◆ orient the students on techniques/ interventions for managing the care of the elderly with focus on programme development and management.

5.3 Target Group

The Target groups are senior citizens and functionaries of NGOs/Government, policy makers in the field of ageing etc.

5.4 Activities

The main activities taken up in the field of ageing are:

- ◆ Consultative meetings of experts in the field of Geriatrics,
- ◆ Training of Master Trainers in Geriatric Care,
- ◆ Training and academic courses in Geriatric Care,

- ◆ Orientation programmes for senior citizens in the community,
- ◆ Sensitization programmes for youth,
- ◆ Sensitization programmes for school teachers/students, and
- ◆ Out-reach programmes in the community to assess and meet the needs of the elderly.

5.5 Training & Capacity Building

To meet the felt need of skilled geriatric caregivers and to provide care to the elderly in institutionalized and home settings, the Institute runs the following courses on regular basis:

(i) One – Year Post Graduate Diploma Course in Integrated Geriatric Care:

The objective of the course is to develop a team of quality Geriatric care personnel at managerial level. The training course includes theoretical sessions, practical sessions, internship and project work. In addition, seminar presentation and submission of dissertation based on field work are other essential parts of the course. Details of the course viz. eligibility / qualification of candidates, course structure, admission procedure, etc. is at **Annexure X**. No course fee is charged from the students.

The Institute doesn't make any arrangement for placement of passed out students. The course is presently conducted only in New Delhi by NISD. During the year,

6 students successfully passed out from the course.

(ii) Six – Months Certificate Course in Geriatric Care:

The objective of the course is to build a skilled cadre of Geriatric Animators/ Care givers. The details of the course viz. eligibility /qualification of candidates, course structure, admission procedure etc. is at **Annexure XI**. The course module has theory, practical session and project work. The course is presently being organised at NISD, New Delhi and the following 6 Regional Centres:

1. Calcutta Metropolitan Institute of Gerontology, Kolkata,
2. Centre for Action Research and Training, Bhubaneswar,
3. Abhoy Mission, Tripura,
4. PSGR Krishnamal College, Coimbatore,
5. Nightingale's Medical Trust, Bangalore, and
6. Alzheimers Related Disorders Society of India, Cochin.

During each course, each centre selects 30 students. No fee is charged from the students. The Institute doesn't make any arrangement for placement of passed out students. During the year, 180 students passed out from these courses.

(iii) One Month Certificate Course on Basic Issues in Geriatric Care for Functionaries of NGO:



One month Participants in Interactive session with Senior citizens in Sandhya Old Age Home

The main objective of the course is to build comprehensive knowledge base on basic issues in geriatric care, facilitate delivery of quality services in the old age homes, enhance skills and expertise in geriatric counselling, provide tools for efficient management of homes, etc. This training is for the NGO functionaries.

(iv) Vocational Training for NDMC Group D Employees

The Main objectives of the programme would be: to enhance the skill of the employees in taking care of Senior Citizens; to make them aware of the problems and basic issues in old age; and to enhance their skill in taking care of ailing/sick elderly.

(v) Twenty Days Community Training in Computers for Elderly:

The main purpose of the course is to



Interactive session with dementia Patients in Alzheimer's Related disorders Society Delhi Chapter

dementia care as well as equip them with appropriate interventions.

(b) Basic Care of Elderly/Issues Related to Elderly : The objective is to orient service providers on basic care of elderly/issues related to elderly; provide them practical training on dealing with bedridden elderly/care giving; understand the special psychosomatic needs of older persons and apply this understanding for their care. The target group included NGO functionaries and care givers.

impart basic and practical knowledge of computers to the older persons viz. features of computer operation, using internet, sending e-mails, booking tickets, downloading the relevant information, etc.

(vi) Short Term Courses -Thematic Skill Building Programmes / Sensitization Programmes

To enhance the skill of the elderly and the functionaries of the service providing agencies, the Institute undertakes a number of skill based thematic programmes, which are as follows:

(a) Orientation Programme on Management of Dementia: The objective is to enhance the knowledge on dementia among the senior functionaries of NGOs and to orient them on early detection and slowing the process of dementia and upgrade their skills on management of



(c) Five Days Training Programme on Capacity Building for Key Functionaries in Geriatric Counselling: The objective is to develop and enhance the basic skills in geriatric counselling of the key functionaries of different NGOs in Northern Region, enable the participants to understand the various psychological factors related to ageing to orient the participants with various approaches in counselling for the care of older persons to give practical exposure of specialized intervention strategies while caring for the aged.



(d) One Day Sensitization Programme for School Teachers/ Counsellors, Parents, Students and Senior Citizens to Bridge the International Gap: The objective of

the programme is to make the school teachers and counsellors understand the concept of generation gap to workout on different techniques and ways to bridge



Photograph of Sensitization Programme for School Teachers/ Counsellors, Parents, Students and Senior Citizens to Bridge the Intergenerational Gap

the generational gap, sensitize the school teacherstoimpartpropervaluesandattitudes in children/younger generation; make the counsellors aware of different counselling techniques to combat intergenerational conflict among old age as well as young age and to create awareness about the Maintenance and Welfare of Parents and

Senior Citizens Act, 2007.

(f) One Day Sensitization Programme for Panchayati Raj Institutions on Empowerment of Elderly: The Institute in collaboration with collaborating Agencies organized One Day Sensitization Programme for Panchayati Raj Institutions on Empowerment of Elderly. The objectives



are to sensitize the Panchayati Raj Institutions on active, productive and healthy ageing; to make them aware about the New Maintenance and Welfare of Parents and Senior Citizens Act, 2007.

effective programme implementation. The List of collaborating Agencies of Old Age Care Division is at **Annexure XII**.

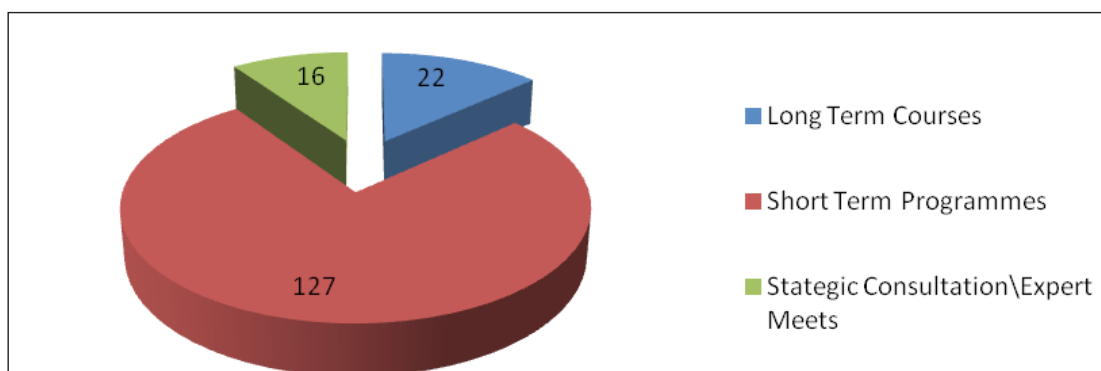
(vii) Strategic Consultations

The Institute organizes strategic consultative meets/workshops in order to obtain the views of experts in the field, NGOs, senior officials and others on various emerging issues of concern to facilitate

5.6 Programmes conducted during the year:

The Institute organized 165 Training Courses/Sensitization Programmes covering 6710 persons. The programmes organized with number of functionaries/ persons covered are under:

S. No.	Programme	No. of Programme	No. of Persons
1	Long Term Courses	22	627
2	Short Term Programmes	127	5603
3	Strategic Consultation\Expert Meets	16	480
	Total	165	6710



A detailed list of training and other programmes organized during 2012-13 at **Annexure – VII.**

5.7 Other Important Events:

(i) Celebration of International Day of Older Persons (IDOP)

The Institute, in collaboration with the Ministry of Social Justice and Empowerment organised, Vayosreshtha Samman 2012 at Vigyan Bhavan, New Delhi. On this occasion, Shri Sushil Kumar

Shinde, Hon'ble Minister of Home Affairs, Shri. Mukul Wasnik, Union Minister for Social Justice and Empowerment and Shri D. Napoleon, Minister of State for Social Justice & Empowerment conferred Vayosreshtha Samman 2012 on six eminent senior citizens and four Institutions in recognition of their contribution towards the care of the elderly. The category of the Samman comprises Best Institution of Services, Institution of Knowledge, Best Panchayat, Creative Art, Sports Person, Centenarian Award and Lifetime Achievement Award **Annexure – VIII.**



The pictorial view of Vayosreshtha Samman 2012 at Vigyan Bhavan, New Delhi.



Release of Age Care India Booklet & Posters on theme of Care for Elderly on the occasion of Vayosreshtha Samman 2012 at Vigyan Bhavan, New Delhi.

(ii) National Conference on Ageing

A Two-Day National Conference on "Ageing" was held on November 6 & 7, 2012 at Vigyan Bhawan.

Objectives of the Conference are: **to sensitise all stakeholders on ageing issues, review the various interventions of Central Government and State Governments, NGOs and the Civil Society with focus on best practices; and to prepare a Plan of Action for more effective implementation of various programmes for the welfare of senior citizens.**

Four broad themes were identified for deliberation Financial and Social Security covering issues pertaining to Pension, Tax Concession and Rebate, Protection and Safety of Older Persons; Health Care would include topics such as General Physical Health, Mental Health, Elderly Disabled and Dementia/ Alzheimers' Patients, Health Insurance, Assistive Devices etc.; Family and Community Care would include components of Empowerment of Family, Inter –Generational Issues, Empowerment of Elderly, Living Arrangements etc.; and Special Elderly Group would mainly focus on Rural Elderly, Older Old (80 years and above), Elderly Widows and Women, Elderly and Human Rights, other Vulnerable Groups, etc.

Representatives from Ministries of Health & Family Welfare, Rural Development, Panchayati Raj, Women & Child Development, Home, Financial Services, IRDA, Labour and

Employment, Law, Science & Technology, Disability Affairs, Planning Commission and National Human Rights Commission. Participated in the conference Further, Principal Secretary/Secretary and Director of State Government/UT Administrations dealing with senior citizens, Department of Health, Department of Panchayat, State Planning Board, State Human Rights Commission and Delhi Police actively participation in the Conference. Besides, International Agencies, viz. International Labour Organisation (ILO), World Health Organisation (WHO), International Social Security Organisation (ISSO), UNFPA, World Bank, Regional Resource Training Centres (RRTCs), NGOs receiving Grant – in – Aid from the Ministry, Experts in the field, Representatives of Corporate Sectors such as FICCI, ASSOCHAM, PHD Chamber of Commerce, SCOPE, National Housing Bank etc., active members of NCSrC, Eminent Individuals, Activists, Civil Society would also be invited for attending the Conference.

(iii) Old Age Care, NISD in collaboration with Anugraha, Delhi organized One Day Multi Activity Event on the theme based "Celebration of International Day for Older Persons in Chinmaya Mission, Delhi"- On the occasion of Celebration of the International Day of Older Persons on September 30th 2012. The event included theme based on Exhibition on problems related to elderly and available facilities, cultural programmes highlighting the active , graceful and healthy ageing was performed by renowned senior artist.



6.1 Background:

Social Defence as understood in common parlance pertains to certain marginalized population group requiring protection as well as care and support through systematically organized and coherent efforts both by Government and Civil Society. Social Defence issues such as Drug Abuse, Old Age, Beggary, HIV/AIDS, trafficking, probation services, prisons etc. are the emerging concern. Therefore the efforts for well being of those sections of the society which are affected is vital and requires immediate and suitable interventions.

Beggary is serious problem in India which needs to be addressed on priority. Laws against vagrancy and beggary are a means of control over such persons, who constitute a source of potential threat and annoyance to society. However the problem is more of a social issue & needs to be handled accordingly. Systematic training/sensitization Programmes for the concerned State officials and NGOs partners on beggary prevention would go a long way in eradication of this social evil.

Transgender community is one among the most weakest and vulnerable communities in India. They face high levels of stigma in almost every sphere of their life such as health, schools/colleges, employment, social schemes and entitlement. Extreme social exclusion diminishes self-esteem and sense of social responsibility. The community needs to be included in the mainstream development program of the country and be protected from all forms of abuse and exploitation. The Social Defence Division assists the Ministry for conducting consultation

meets, workshops, inter-ministerial meetings on transgender for chalking out developmental schemes/programs for TG community.

The Division also looks after the matters related to issues relating to children affected by drug abuse, counseling skills for the stakeholders in the field of Social Defence. The Division also trains the Govt./NGOs/Panchayat/Police functionaries and Social Work professionals on Social Defence issues through its comprehensive National level one month programmes and 3 day short term state and regional level programmes.

6.2 Aims and Objectives

The basic aim of the Division is to establish links with State Social Welfare Departments and institutions working in the area of Beggary Prevention, Child Protection and Social Defence for imparting training to stakeholders/service providers. Its Objectives are:

- ◆ Greater access to services such as health care, education and justice for beggars and Transgender persons
- ◆ Development of specialized services in the field of Beggary Prevention and Transgender welfare.

6.3 Target Groups

The target group of the Division is officials of concerned State Social Welfare Deptts., Probation Officers, middle level functionaries of State Police Departments, lecturers, Readers and Field work Supervisors of Social Work Institutions, concerned NGO functionaries, Social Workers, Panchayat functionaries and Research Scholars.

6.4 Activities

The following are the activities of the Division:

- ◆ Capacity building of various level functionaries working in area of other Social Defence issues including Beggary Prevention and Transgender;
- ◆ Sensitizing Govt. Officials, Panchayat, NGO Functionaries, and Social Workers in the areas of other social Defence Issues;
- ◆ Research and documentation in the area of other social Defence issues; and
- ◆ Organising national level seminars and consultative meets, on the issue.

6.5 Training and Capacity Building Programme:

6.5.1 Long Term Course:

A comprehensive one Month Certificate Course on Social Defence issues is organised for the Govt /NGO and Panchayat functionaries, Social Workers and Social Work Educators with the objective of equipping / orienting the stakeholders / service providers for effective implementation of Social Defence programmes of the government. Modules of the training course on Social Defence include Drug Abuse Prevention, Old Age Care, Child Protection, Beggary Prevention, Trafficking, Probation etc.



Shri Lal Sanglur, Director, NISD graces the occasion of Valedictory function of One Month Certificate Course on Social Defence held from January – February, 2013



Group photo of participants of One Month Certificate Course on Social Defence held from 20th November to 19th December, 2012



Shri Lalsanglur, Director, NISD interacts with participants of One Month Certificate Course on Social Defence.



6.5.2 Thematic Skill Building Programmes

The following short term programmes are organised by the Division:

Other Social Defence Issues

- ◆ **Three Day Training Programme for Government/ NGO/ Panchayat functionaries on Social Defence Issues** aims at sensitizing and orienting participants on Social Defence Issues to develop knowledge and understanding of concepts, legislations, programmes, schemes of Social Defence and the roles and responsibilities of different personnel and agencies in the successful implementation of Social Defence Programme of the Govt.
- ◆ **Three Day Training Programme for the functionaries of Police Dept. on Social Defence Issues** aims at sensitizing and orienting participants on Social Defence Issues and equip the officers with understanding of the different provisions of laws and programmes, and their responsibilities in the Social Defence domain.
- ◆ **Three Day Regional Level Training Programmes on Social Defence Issues for Social Work Professionals** aims at orienting and sensitizing the lecturers, readers, field work supervisors of Social Work institutions on Social Defence issues. This particular training Programme is expected to make three fold impact i.e Educators, Students of Social work Institutions and Vulnerable Groups. Regarding concept, legislations and Programmes on social Defence issues, lecturers, readers and Field Work Supervisors would be trained / sensitized.
- ◆ **3-Day Programme on Specialized Care for Children Affected by Drug abuse for Concerned Govt. /NGO Functionaries** aims at sensitizing the participants regarding the special services for children affected by drug abuse and trains them to provide special skills required for rehabilitation of such children.
- ◆ **Five Day training Programme on Counselling Skills for the Stakeholders in the field of Social Defence** to strengthen capabilities of Counselors to provide effective services in Social Defence domain. The programme focuses on providing basic communication and counselling skills to stakeholders to effectively carryout their job in the field of Social Defence.
- ◆ **3-day State Level Training Programme on Beggary Prevention for Govt./NGO functionaries** aims to orient and train the participants on the Beggary Prevention. Module of the training includes concept, magnitude, programmes etc. on Beggary Prevention for rehabilitation



Group Photo of Participants of Five Day training Programme on Counselling Skills for the Stakeholders in the field of Social Defence was held at Thiupati from 15-19 April 2014.

through convergence of resources, entrepreneurial, multi skill trainings and micro credit.

6.5.3 Strategic Consultations

National Level seminars and workshops are organised with the objective of finding out the latest status of Social Defence issues, evaluation of programmes and schemes and analyzing the suitability of intervention strategies in the field of Social Defence.

6.5.4. Second Consultation Meeting on beggary

The Second Consultation Meeting on Beggary was held on 12st July 2012

at Committee Room 'A', Vigyan Bhawan Annexe, New Delhi under the Chairmanship of Hon'ble Union Minister of Social Justice and Empowerment. The meeting was attended by the representatives of Central/ State Governments, reputed Institutions, NGOs and individual experts working in the field of beggary. National Consultation Meeting was to discuss the need to develop a sound database on Beggary, formulation of a new Centrally Sponsored Scheme for Prevention and Rehabilitation of Beggars and drafting of Model Legislation for elimination of Beggary.

The Second consultation meet on beggary recommended for setting up a small group to concentrate on National



Second Consultation Meeting on Beggary was organized on 12.07.2012 at Vigyan Bhawan, New Delhi. Hon'ble Union Minister of Social Justice and Empowerment Shri Mukul Wasnik, Shri Anil Goswami, Secretary, Shri A.K. Srivastava, Addl. Secretary, Shri T.R. Meena, J.S. (SD) were present during the Consultation Meet.



Officials from different States presented Papers on status of Beggary in their respective States.

Policy and Model Legislations on beggary and Group confine the Defining the begging, Evaluation Studies on Beggary in different parts of the country, Status of Implementation of the State Legislations and Commonalities and differences in State Legislations need to be identified towards elimination of beggary.

During the year 2012-13, the Social Defence Division covered 1623 beneficiaries through 38 training & sensitization programmes (at national, State and regional level). These Programmes covered special issues like counseling skills, beggary prevention, children affected by drug abuse, Comprehensive Social Defence Programmes etc.

S. No.	Programmes	No. of Courses	No. of Beneficiaries	Category of Beneficiaries
1.	One Month Certificate Course in Social Defence	3	88	Govt/NGOs Functionaries / Social Worker/ lectures/Readers, working in the area of social defence
2.	Thematic Skill Building Programme	33	1320	Govt/ NGO/Panchyat/Police Functionaries
3.	Consultative Meets	2	215	Central/State representatives and experts
	Total	38	1623	

The Details List of Training & Other Programmes Organized during 2012-13 is at **Annexure- IX.**

7.1 Introduction

Research and Documentation is the mainstay of any programme that warrants evidence-based policy intervention, and offers data and information pertaining to identified social problems or issues, gathered from the field using scientific method and tools. Data and information gathered from research finding serve as critical input for formulation of policies and programmes. Such findings also need to be documented in an easily accessible format for ready use of policy makers, programme implementing agencies as well as for researchers for subsequent research work.

NISD has been collaborating with universities/institutions / organization working in the area of social defence to undertake research in the areas of Substance Abuse Prevention, Old Age Care and Other Social Defence Issues including Beggary Prevention, etc.

7.2 Research and Documentation:

(i) Research

In order to strengthen the Research Wing of the Institute and to undertake action oriented research in the field of social defence, the Academic Committee identified few areas of action research in respect of Drug abuse Prevention, Old Age Care and Beggary Prevention. In this regard, the Institute framed research guidelines on the basis of some of the National level Institutes such as NICFS, ICSSR, etc. suiting the requirements of NISD as an Autonomous Body. The Research Advisory Body has been set up to

advise on the matters relating to research and documentation of the Institute, with Director NISD as Chairman and six Experts representing aforementioned 3 core sectors of the Institute alongwith all the Deputy Directors of the respective Programme Division of the Institute.

The Institute invites research proposals from Universities, Research Organizations and Institutions, Centre-State Deptts., and NGOs having background and experience in research by providing them with financial support for conducting various studies in the areas of social defence. During the year 2012-13, no research proposal was sponsored.

(ii) Substance Abuse Prevention

The Institute has developed the following database to increase the outreach and capacity building programmes:

- ◆ Details of NGOs and service providers,
- ◆ Details of resource persons/trainers working in the field of Substance Demand Reduction and HIV/AIDS prevention in the country and
- ◆ Details of functionaries/service providers trained by NC-DAP, RRTCs & other collaborating agencies

These were updated during the year.

(iii) Old Age Care

During the period under report the students of the Six-Month Certificate Courses organised in the North, North-East and Eastern Region were also provided a practical learning experience in the field by way of household survey in a particular locality.

◆ **One-Year Post Graduate Diploma Course In Integrated Geriatric Care:**

Dissertation work is undertaken as a partial fulfillment of research work for post-graduate programme. An effort was made to understand the vital issues of elderly like cognitive impairment, retirement changes, health related problems, role of community and family, mental health etc. in rural and urban settings.

◆ **Six-Month Certificate Course In Geriatric Care:**

In Six-Month Certificate Course, dissertation/project is an integral part of the curriculum. It is basically a fieldwork exposure for the students and gives an insight into the problems relating to old age in a particular community/locality. The dissertation/project topics are mainly concerned with care-giving system, medical services, psychological problems, successful/productive ageing, empowerment of elderly and community based care etc.

(iv) Other Social Defence Issues

The Division has developed a National directory on Social Defence which includes the details of concerned State Social Welfare/Social Defence Departments, NGOs, related National Level Institutes and Research Organizations. Further, printing of the above is under progress. The Division also has prepared a list of experts in the field of Social Defence, working in the Government and

International Departments/organizations.

7.3 Library

The Institute has a well-stocked library comprising of about 15000 books and documents besides collection of periodicals, journals and dictionaries. The broad subject areas are Child Rights, Child Welfare and Protection, Juvenile Justice, Geriatric/ Old Age Care and Substance Abuse Prevention. Other subjects include Criminal Procedure Code, Indian Penal Code, Criminal Law, Crime and Police, Criminology, Probation, Juvenile Delinquency, Prison Manuals, Prison Welfare and Reforms, Psychology, Sociology, Social Work, Substances and AIDS, Substance Abuse and Trafficking, Substance Abuse and its consequences and Child Development. The books are in both Hindi and English. Besides this, there are books on Administrative Rules, Reference Books, Dictionaries, Yearbooks, Statistical Abstracts, Atlas of Child in India, etc.

The library subscribes to 14 magazines in English and 10 magazines in Hindi; journals on complimentary basis like Samaj Kalyan, Social Welfare, The Indian Police Journal, SPAN, Indian Journal of Criminology, Acta Criminologie Medicina Legalis Japonica, Nation and the World and Manakdoot. The Library is used by the students who enrolled in the various training programmes and courses run by the Institute as well as research scholars of various educational institutions of the country.

8.1. Background

The Institute develops publicity and IEC materials in the area of substance/alcohol abuse, concept of intergenerational bonding and care of elderly.

8.2. Exhibition and Events

During the year, the Institute participated in some important public events to promote preventive education and create greater awareness about issues of concerns which includes Shilpotsav at Dilli Haat, New Delhi. The Institute put up informative and interactive stalls in both the events where not only informative panels were on display but on-spot counselling booths, film shows

and other cultural programmes created an added attraction for the visitors who thronged to the stall in huge numbers.

8.2.1 Shilpotsava

The Institute participated actively in the Shilpotsava-2012 organized by the Ministry at Dilli Haat, INA, New Delhi, from 1st to 11th November 2012. The Institute organized "Pantomime Show", a cultural programme and film show on theme relating to the various target groups of the Ministry during the exhibitions. In addition, it also displayed IEC material and provided counselling in its stall on the issues relating to old age care and substance abuse prevention.



Shri Anil Goswami, Sec. SJE along with Smt. Ghazala Meenai. JS visited to NISD Stall during Shilpotsava organized by the Ministry at Dilli Haat, New Delhi, from 1st to 11th November 2012

8.3. Publications:

The publications of the National Institute of Social Defence are highly sought after by individuals, Government officials and Non-Government organizations working in the various areas of social defence as they provide critical insights about policies and practices in the areas of social defence.

Release of posters on the theme of care and honour of elderly, Salient features of the Maintenance of Parents and Senior Citizens Act 2007, booklet Age Care India and Leaflets on Dementia. These IEC material was released by Hon'ble Home Minister of Home Affairs, Shri Sushil Kumar S Shinde in the presence of Hon'ble Minister of Social Justice & Empowerment, Shri Mukul Wasnik on the occasion of "Vayoshrestha Sammans 2012" at Vigyan Bhawan New Delhi.



The IEC Material Age Care India Booklet & Posters on theme of Care for Elderly developed by Media & Publicity Division of NISD were released on the occasion of Vayoshreshtha Samman 2012 at Vigyan Bhavan, New Delhi.

PUBLICATION MATERIALS DEVELOPED DURING 2012-13

MEAL PLAN FOR ELDERLY (SEDENTARY)

Age Group	Calories	Protein	Fat	Carbohydrate
60-69	1800	55g	65g	240g
70-79	1600	50g	60g	220g
80-89	1400	45g	55g	200g

HEALTHY AGING

HEALTHY AGING FACTORS:

- Genetics
- Environment
- Lifestyle
- Healthcare
- Social Support

वृद्धावस्था के लिए पारदर्शी बाजार

1. वृद्धों को सुरक्षित रूप से खरीदने के लिए...

2. वृद्धों को खरीदने के लिए सुरक्षित स्थान...

3. वृद्धों को खरीदने के लिए सुरक्षित समय...

THE MAINTENANCE AND WELFARE OF PARENTS AND SENIOR CITIZENS ACT, 2007

Enacted in December 2007 to provide more effective maintenance and welfare of parents and senior citizens.

Ministry of Social Justice & Empowerment, Government of India.

राष्ट्रीय समाज रक्षा संस्थान

संस्था का उद्देश्य: समाज के कमजोर वर्गों को सुरक्षित रखना और उनके जीवन को बेहतर बनाना।

मुख्यालय: नई दिल्ली।

UNDERSTANDING BEGGARY

Diagram showing the cycle of poverty and beggary:

```

    Diagram:
    - Don't Teach Fish to a Beggar Every Day (Teach Mother a bit of Fishing)
    - Rehabilitation of Beggars
    - Resilience Mobilization (Community based)
    - Skill Identification and Development
    - Income Generation (Occupational Mobility)
    - Digital and welfare Income
    - Economic Security
    - Minimum quality of Life
    - Nature's Pride
    
```

IS BEGGARY SOCIAL EVIL?

Yes, with the increase in number of beggars in the country the economy has to carry a huge burden...

DIAGRAM: "ALMS GIVING PERPETUATES POVERTY"

```

    Diagram:
    - Alms Giving
    - Personal Disorganization
    - Economic Inequality
    - Poor Quality of Life
    - Poverty perpetuates Beasts to beggary
    - Defends the Nation
    
```

FAQ ON BEGGARY

WHAT IS BEGGARY? Beggary is the condition of a person who is unable to support himself or herself by his or her own means...

WHAT IS THE DIFFERENCE BETWEEN BEGGAR AND MENDICANT? A mendicant is a person who has no wealth but has a regular work, whereas a beggar has no work and no money...

WHY IS BEGGARY A SOCIAL EVIL?

Beggary is a social evil because it is a sign of poverty and economic inequality. It is a burden on the state and society.

WHY IS BEGGARY A SOCIAL EVIL? It is a social evil because it is a sign of poverty and economic inequality. It is a burden on the state and society.

The posters are arranged in two rows of three. The top row features posters in Hindi and English. The bottom row features posters in Hindi and English. The posters include the following text:

- Top Left (Hindi):** भारत में वृद्धों की देखभाल - एक राष्ट्रीय पहल. NISD logo. राष्ट्रीय समाज रक्षा संस्थान, नवदिल्ली, नया दिल्ली-110066.
- Top Middle (English):** AGE CARE INDIA NATIONAL INITIATIVE ON CARE FOR ELDERLY. NISD logo. NATIONAL INSTITUTE OF SOCIAL DEFENCE, MINISTRY OF SOCIAL JUSTICE AND EMPLOYMENT, GOVERNMENT OF INDIA.
- Top Right (English):** Enactment of the Maintenance and Welfare of Parents and Senior Citizen Act, 2007 - a boon for a better future -. NISD logo. NATIONAL INSTITUTE OF SOCIAL DEFENCE.
- Bottom Left (Hindi):** मनोभ्रंश रोगियों के लिए सुरक्षित समुदाय में भागीदारी देखभाल और सृजनशीलता. DEMENTIA HELPLINE NUMBERS: National helpline (based in Kerala) +91 98461 98473, +91 98461 98478, +91 98461 98471. NISD logo. राष्ट्रीय समाज रक्षा संस्थान, नवदिल्ली, नया दिल्ली-110066.
- Bottom Middle (English):** elderly that accept persons with dem. (sic). These Day Care Centres are run by various ARDSI chapters, and also organization such as the Dignity Foundation (Mumbai) and the Nightingales Medical Trust (Bangalore). Care also need to be provided at Home like: Regular checkup by a friends or relatives, Daily physical exercise, Mental activity eg. games, puzzles, reading, etc., Visiting nurse, No smoking, both for health and safety reason. DEMENTIA HELPLINE NUMBERS: New Delhi: +91 11 29669490, 91164533963. NISD logo. NATIONAL INSTITUTE OF SOCIAL DEFENCE (An Autonomous Body of Ministry of Social Justice and Empowerment) West Block-1, Wing-7, Ground Floor, R.K. Puram, New Delhi-110066.
- Bottom Right (English):** Sharing, Caring, and Creating a Safe Community for Dementia. NISD logo. NATIONAL INSTITUTE OF SOCIAL DEFENCE.

POSTERS DEVELOPED DURING 2012-13

WHERE HAVE THEY GONE ...THOSE LOVED ONES

Help elderly to have safe & secure life.

NATIONAL INSTITUTE OF SOCIAL DEFENCE
Ministry of Social Justice & Empowerment, Government of India
West Block-1, Wing-7, Ground Floor, R.K. Puram, New Delhi-110066

Every wrinkles tells a story

Care Care for the aged. Respect their experience.

THE MAINTENANCE AND WELFARE OF PARENTS AND SENIOR CITIZENS ACT, 2007

NATIONAL INSTITUTE OF SOCIAL DEFENCE
MINISTRY OF SOCIAL JUSTICE AND EMPLOYMENT
GOVERNMENT OF INDIA

Care Care for the aged. Respect their experience.

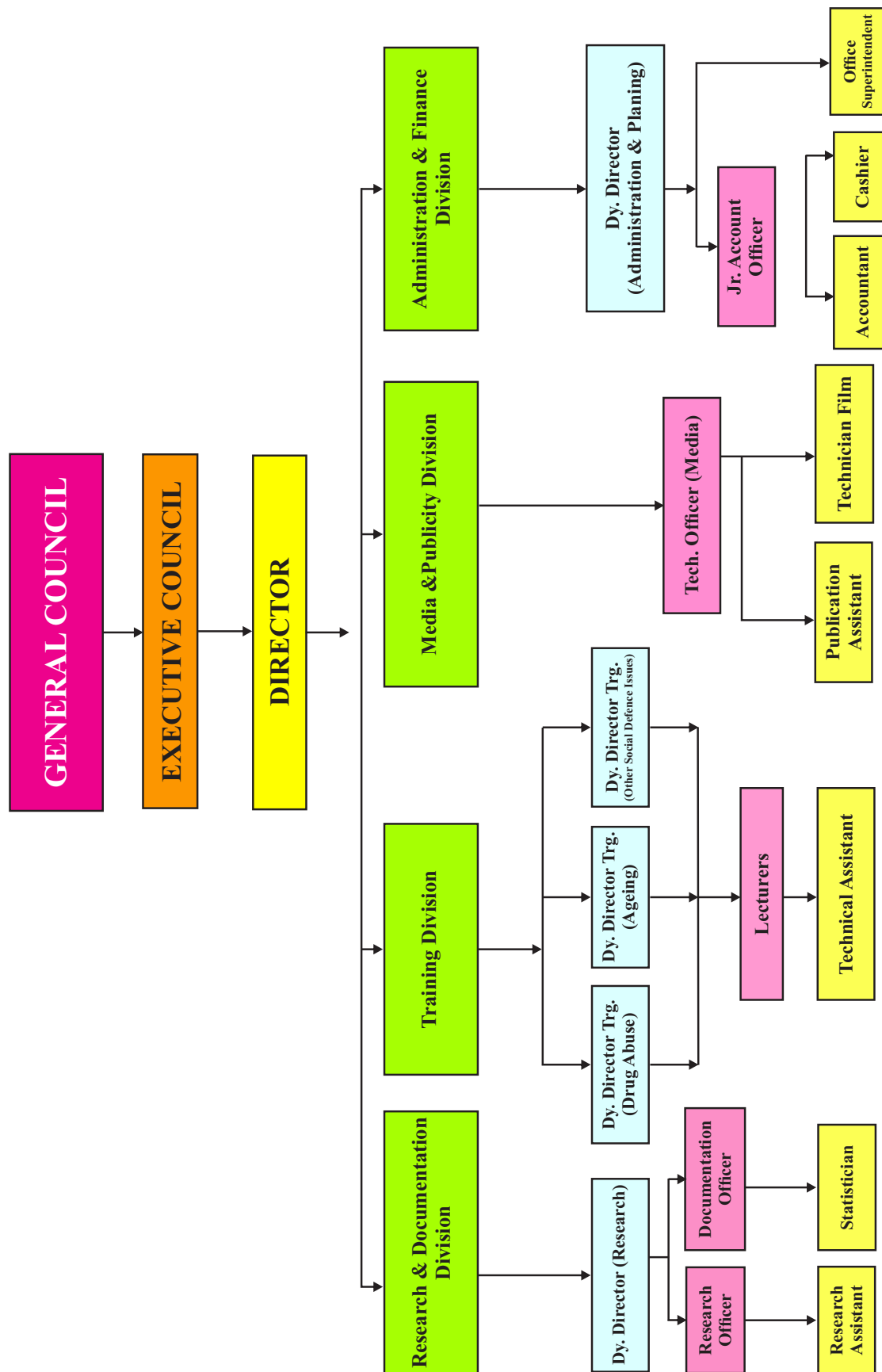
THE MAINTENANCE AND WELFARE OF PARENTS AND SENIOR CITIZENS ACT, 2007

NATIONAL INSTITUTE OF SOCIAL DEFENCE
MINISTRY OF SOCIAL JUSTICE AND EMPLOYMENT
GOVERNMENT OF INDIA

ANNEXURE – I

(Para No 1.6 Chapter 1)

ORGANISATIONAL STRUCTURE OF NISD



ANNEXURE – II

(Para No 3.1 Chapter No 3)

MEMBERS OF THE GENERAL COUNCIL

Constitution of the General Council of the National Institute of Social Defence(NISD) as per Ministry of Social Justice and Empowerment's order No.15-41(6)/07-08/AG-II dated 26th March 2008, is as follows:-

- | | |
|---|------------------|
| <p>1. Secretary
Ministry of Social Justice & Empowerment
Govt. of India
Shastri Bhawan, New Delhi.</p> | <p>President</p> |
| <p>2. Joint Secretary (SD)
Ministry of Social Justice & Empowerment
Govt. of India
Shastri Bhawan, New Delhi.</p> | <p>Member</p> |
| <p>3. Financial Advisor
Ministry of Social Justice & Empowerment
Govt. of India
Shastri Bhawan, New Delhi.</p> | <p>Member</p> |
| <p>4. Joint Secretary
Ministry of Home Affairs
Govt. of India
North Block, Central Secretariat,
New Delhi.</p> | <p>Member</p> |
| <p>5. Representative
Ministry of Women & Child Development
Govt. of India
Shastri Bhawan, New Delhi.</p> | <p>Member</p> |
| <p>6. Representative
Ministry of Health
Govt. of India
Nirman Bhawan, New Delhi.</p> | <p>Member</p> |
| <p>7. Representative
Department of Secondary and Higher Education
Govt. of India
Shastri Bhawan, New Delhi.</p> | <p>Member</p> |

- | | | |
|-----|--|--------------------|
| 8. | Representative
Department of Youth Affairs & Sports
Govt. of India
Shastri Bhawan, New Delhi. | Member |
| 9. | Representative
Ministry of Labour
Govt. of India
Sharam Shakti Bhawan, New Delhi. | Member |
| 10. | Representative
Department of Revenue
Ministry of Finance
Govt. of India
North Block, New Delhi. | Member |
| 11. | Representative
Department of Legal Affairs
Ministry of Law & Justice
Govt. of India
Shastri Bhawan, New Delhi. | Member |
| 12. | Representative
Narcotics Control Bureau
West Block-1, Wing-3
R.K. Puram, New Delhi. | Member |
| 13. | Secretary
Social Welfare Department
Govt. of National Capital Territory of Delhi
I.P. Estate, New Delhi. | Member |
| 14. | Director
National Institute of Social Defence
West Block-1, Wing-7,
R.K. Puram, New Delhi. | Member – Secretary |

Six specialists/representatives of Voluntary Organizations/Social Workers in the field.

- | | | |
|-----|---|--------|
| 15. | Shri P.N. Arora
Founder Trustee
Yashoda Foundation
113, Gandhi Nagar
Ghaziabad. | Member |
| 16. | Shri Manohar Arora
X-52, West Patel Nagar | Member |

New Delhi-110008.

- | | | |
|-----|---|--------|
| 17. | Dr. S.G. Sekhar
No. 294, Purasawalkkam High Road
Kellys, Chennai
Tamil Nadu-600010. | Member |
| 18. | Prof. Rajeev Kumar
C/o. Abhiram Singh
Rashtriya Pustakalaya Lane
East Lohanipur, Kadam Kuan,
Patna-800003, Bihar. | Member |
| 19. | Shri Dinesh Gupta
55/77, Punjabi Bagh(West)
New Delhi-110026. | Member |
| 20. | Shri Madiga Errabapu Esrayal
H.No.3-24, Tammaluru Village
Maheshwaram Mandal
Ranga Reddy District
Hyderabad – 501359(Andhra Pradesh). | Member |

ANNEXURE – III

(Para No 3.1 Chapter No 3)

MEMBERS OF THE EXECUTIVE COUNCIL

Constitution of the Executive Council of the National Institute of Social Defence(NISD) as per Ministry's order No.15-41(6)/07-08/AG-II dated 26th March 2008, is as follows:-

- | | |
|---|--------------------|
| 1. Joint Secretary (Social Defence)
Ministry of Social Justice & Empowerment
Shastri Bhawan, New Delhi. | Chairman |
| 2. Director/Deputy Secretary (I.F.Wing)
Ministry of Social Justice & Empowerment
Shastri Bhawan, New Delhi. | Member |
| 3. Shri Om Prakash Ranga
House No.1262, Street No.9
Swatantra Nagar, Narela
Delhi-110040. | Member |
| 4. Dr. (Smt.) Sheilu Sreenivasan
President
Dignity Foundation
Mumbai. | Member |
| 5. Director
National Institute of Social Defence
West Block-1, Wing-7
R.K. Puram, New Delhi. | Member – Secretary |

ANNEXURE – IV

(Para No 3.4 Chapter No 3)

NAME & DESIGNATION OF GROUP 'A' & 'B' OFFICERS IN THE INSTITUTE

GROUP –A		
1.	Shri Lalsanglur	Director
2.	Shri D.C. Jaya Raju	Dy. Director (R &D)
3.	Shri M. Sunil Kumar	Dy. Director (NC-DAP)
4.	Dr. R. Giriraj	Dy. Director (SD)
GROUP-B		
5.	Shri G.C. Haldar	Research Officer
6.	Ms. Punam Rani	Research Officer
7.	Shri Manoj Hatoj	Research Officer

ANNEXURE – V (Para No 4.6 Chapter No 4)

TRAINING PROGRAMMES ON SUBSTANCE ABUSE PREVENTION 2012-2013

S.No.	Title of the Training Course/Programme	Collaborating Agency	Venue	No. of Participants
Three Month Certificate Course				
1.	3-Month Certificate Course on Substance Abuse Prevention	National Institute of Social Defence (NISD)	New Delhi	25
		National Institute of Social Defence (NISD)	New Delhi	25
One Month Basic Course				
2.	One Month Basic Course on Substance Abuse Prevention	RRTC North - Society for Promotion of Youth and Masses (North I)	New Delhi	25
		Galaxy Club (RRTC North East I)	Imphal	25
		Mizoram Social Defence and Rehabilitation Board (RRTC NE III)	Aizawl	25
		T. T.K Ranganathan Clinical Research Foundation RRTC South	Chennai	25
		Calcutta Samaritans (RRTC East II)	Kolkata	25
		KRIPA Foundation, (RRTC NE II)	Nagaland	25
		Changnacherry Social Service Society (RRTC South II)	Changnacherry	25
		RRTC North - Society for Promotion of Youth and Masses (SPYM)	New Delhi	25
		Muktangan Mitra, (RRTC West)	Pune	25
		Opium De-addiction Centre (RRTC West II)	Jodhpur	25
20 Day Crash-Course For People In Recovery				
3.	20 Day Crash-Course On Computer As Livelihood Option For People In Recovery	RRTC NORTH I	NEW DELHI	20
		RRTC SOUTH I	CHENNAI	20
		RRTC WEST I	PUNE	20
		RRTC EAST II	KOLKATA	20
		RRTC NORTH EAST I	IMPHAL	20
		RRTC NORTH II	DHARMSHALA	20
		RRTC SOUTH II	KERALA	20

S.No.	Title of the Training Course/Programme	Collaborating Agency	Venue	No. of Participants
3 To 5 Day Courses				
4.	5 Day Course On Counselling And Group Therapy	RRTC SOUTH I	CHENNAI	25
5	5 Day Course On Orientation To New Counsellors	RRTC SOUTH I	CHENNAI	25
6	5 Day Course On Science Of Addiction And Treatment	RRTC SOUTH I	CHENNAI	25
7	5 Day Course On Ethics And Case Management	RRTC SOUTH I	CHENNAI	25
8	5 Day Course No Relapse Issues	RRTC SOUTH I	CHENNAI	25
9	5 Day Course On Skill Building On Behavioral Change Communication	RRTC NORTH I	DELHI	25
10	5 Day Course On Counselling	RRTC NORTH I	DELHI	25
11	5 Day Course On Documentation And Report Writing	RRTC NORTH I	DELHI	25
12	5 Day Course No Relapse Prevention	RRTC NORTH I	CHANDIGARH	25
		RRTC NORTH EAST I	IMPHAL	25
		RRTC NORTH EAST III	AIZAWL	25
13	5 Day Course On Outreach Planning	RRTC NORTH I	LUCKNOW	25
14	5 Day Course On Drug Abuse Among Children & Adolescents -Prevention & Management	RRTC SOUTH II	Changnacherry	25
15	5 Day Course On Prevention And Management Of Drug Abuse &Hiv/ Aids	RRTC SOUTH II	Changnacherry	25
16	5 Day Course On Relapse Prevention & Rehabilitation	RRTC SOUTH II	Kerala	25
		RRTC WEST I	PUNE	25
		RRTC WEST II	JODHPUR	25
		RRTC NORTH II	JAMMU	25
		RRTC EAST II	KOLKATA	25
17	5 Day Course On Documentation And It	RRTC WEST I	BHOPAL	25
		RRTC NORTH EAST II	SHILLONG	25
		RRTC NORTH EAST III	AIZAWL	25

S.No.	Title of the Training Course/Programme	Collaborating Agency	Venue	No. of Participants
18	5 Day Course On Family Therapy	RRTC WEST I	PUNE	25
		RRTC WEST II	JODHPUR	25
		RRTC NORTH II	AMRITSAR	25
19	5 Day Course On Counselling Issues & Skills	RRTC WEST I	THANE	25
		RRTC WEST II	JODHPUR	25
		RRTC NORTH II	DHARAMSALA	25
20	5 Day Course On Counselling Issues & Processes	RRTC EAST II	MUZZAFARPUR	25
		RRTC NORTH EAST I	CHURACHANDPUR	25
		RRTC NORTH EAST I	GAWHATI	25
21	5 Day Course On Livelihood Options For People In Recovery/Micro-Credit	RRTC EAST II	KOLKATA	25
22	5 Day Course On Integration Of Hiv/ Aids Prevention Into The Substance Abuse Programme	RRTC EAST II	GANGTOK	25
23	5 Day Course On Behavioral Change Communication	RRTC NORTH EAST II	ARUNCHAL PRADESH	25
24	5 Day Course On Micro Credit	RRTC EAST II	KOHIMA	25
25	5 Day Course For Training Of Trainers	NISD	DELHI	25
26	3 Day Orientation Course For Nurses And Ward Boys	RRTC EAST II	KOLKATTA	25
		RRTC WEST I	PUNE	25
		RRTC SOUTH II	KERALA	25
		RRTC NORTH EAST I	IMPHAL	25
		RRTC NORTH EAST II	NAGALAND	25
		RRTC NORTH EAST III	MIZORAM	25
		RRTC SOUTH I	CHENNAI	25
		RRTC NORTH I	DELHI	25
		RRTC WEST II	JODHPUR	25
RRTC NORTH II	DHARMSALA	25		
27	3-Day Advocacy, Networking and Corporate Social Responsibility	Indian Harm Reduction Network	DELHI	30
2-Day Sensitisation Programms				
28.	2 Day Sensitiation Course On Drug Abuse Prevention	RRTC NORTH I	DELHI	100
			DELHI	
			RUDRAPUR	
			DEHRADUN	
		RRTC EAST II	KOLKATA	25
MUSKAN FOUNDATION	DELHI	25		

S.No.	Title of the Training Course/Programme	Collaborating Agency	Venue	No. of Participants
		RRTC SOUTH II	ERNAKULAM MANGALORE SHIMOGA	75
		RRTC WEST II	MANAKLAO PALANPUR SRIGANGANNAGAR	75
		RRTC NORTH EAST I	UKHRUL IMPHAL	50
		RRTC NORTH EAST II	SHILLONG KOHIMA	50
		RRTC NORTH EAST III	AIZAWL AIZAWL	50
		LOVE IN ACTION	CHURACHANDPUR	100
		SUKH CHAIN KALYAN SAMITI	HARYANA	25
		DR. NANDAMMA CHARITABLE TRUST	VISAKHAPATNAM VISAKHAPATNAM	50
		SOCIETY FOR EMPOWERMENT & ADOVACY	BHARAT PUR	25
		SOCIETY FOR EMPOWERMENT & ADOVACY	AJMER	25
		ABHAYA INTEREAL MISSION SOCIETY	WEST GODAVARI DISTT	25
		PAHAL SOCIETY FOR DEVELOPMENT	ETTAWA	25
		NOVA ECONOMIC SOCIAL & CULTURAL ORGANISATION (NESCO)	DARRANG	25
		ETR FOR DISABLED	DIAMOND HARBOUR KOLKATA	25
		ETR FOR DISABLED	MAHISAMURI, USTHI	25
		SHRI RAM SHIKSHA SAMITI	SHIVPUR	50
		SHRI RAM SHIKSHA SAMITI	SHIVPUR	
		IWCDC	IMPHAL IMPHAL	50
		VIKRANT BAL SIKSHA NIKENTAN SAMITI	GREATER NOIDA	25
		DALE-IN-VIEW	KERALA	25
		NASHABANDHI MANDAL	GUJARAT	25

S.No.	Title of the Training Course/Programme	Collaborating Agency	Venue	No. of Participants
		CHRIST PREVENTION & CONTROLS AIDS SOCIETY	DELHI DELHI	50
		ABHAYA INTEREAR MISSION	DELHI	25
		SOCIETY FOR EMPOWERMENT & ADVOVACY	JHALWAR	25
		FEED FORUM FOR ENVIRONMENT & ECONOMIC DEVELOPMENT	GWALIOR	25
		SHRI RAM SHIKSHA SAMITI	Shivpur Shivpur	50
		VIKRANT BAL SIKSHA NIKENTAN SAMITI	GREATER NOIDA	25
		SHRI GURU TEG BHADUR SHIKSHA SAMITI	GWALIOR	25
29	2 Day Course On Documentation	RRTC SOUTH I	TANJORE, TN	25
30	2 Day Course No Recovery Issues	RRTC SOUTH I	THIRUPATHI, AP	25
31	2 Day Course On Crisis Intervention	RRTC SOUTH I	TRICHY	25
32	2 Day Course On Family Therapy	RTC SOUTH I	VIZAG	25
33	2 Day Course On Management And Planing Of De-Addiction Center	RRTC EAST II	JAMSHEDPUR	25
34	2 Day Course On Skills For Prevention And Treatment	RRTC EAST II RRTC EAST II	RANCHI DARJEELING	25 25
35.	2 Day Sensitisation Workshop On Tna	RRTC WEST I RRTC WEST I RRTC WEST I RRTC WEST I	PUNE DAMAN & DIU GOA PUNE	25 25 25
36.	2 Day Course On Teacher Training Programme	RRTC NORTH II	JAMMU	25
37.	2 Day Course For Mahila Mandal Repersentativs	RRTC NORTH II	DHARMSHALA	25
38.	2 Day Course For Youth Leaders For Nyks	RRTC NORTH II	DHARMSHALA	25

S.No.	Title of the Training Course/Programme	Collaborating Agency	Venue	No. of Participants
39	2 DAY CONSULTATIVE MEETS Rrtcs	NISD	NEW DELHI	25
40	2 Day Reduction Drug Related Stigma & Discrimination In Hospital	IHRN	DELHI	25
		IHRN	CHANDIGARH	25
		IHRN	IMPHAL	25
School/College Programmes				
41	School Based Orientation/ Sensitization Programmes On Ill Effects Of Alcohol, Drug Use And Hiv/ Aids	RRTCs and Selected NGOs	Delhi, Chennai, Kerala, Kolkata Pune, Jodhpur Imphal, Kohima Mizoram, Dharmasala, West Godavari, BHARATPUR, SHIMLA Gwalior, Greater Nodia	8875
	Total	251		12145

ANNEXURE – VI

(Para No 4.8 Chapter No 4)

List of Regional Resource Training Centres (RRTC's) of Substance Abuse Prevention Division

The following table shows Region-Wise RRTCs along with States covered by them and number of de-addiction centres under their jurisdiction.

S. No.	Region	Name of RRTC	States/ UTs/ Area covered	No of De-Addiction Centers
1	North Zone	Society for Promotion of Youth & Masses (SPYM), New Delhi	Delhi, Haryana, Uttar Pradesh , Uttarakhand, and Punjab ,	87
2	North Zone II	Gunjan Organisation for Community Development	H.P., and J &K	4
3	East Zone-II	Calcutta Samaritans, Kolkata	Bihar Jharkhand Sikkim, Darjeeling	15
4	West Zone I	Muktangan Mitra Maharashtra	Chhattisgarh Goa, Gujarat Madhya Pradesh (excluding Gwalior), Maharashtra Dadra & Nagar Haveli Daman & Diu	64
5	West Zone II	Opium De-addiction Treatment & Research Trust, Jodhpur	Rajasthan, Gujarat	20
6	South Zone I	TTK Ranganathan Clinical Research Foundation, Tamil Nadu	Andhra Pradesh Tamil Nadu Lakshadweep Puducherry	43
7	South Zone II	Changnacherry Social Service Society	Karnataka Kerala	42
8	North East Zone-I	Galaxy Club, Manipur	Assam Manipur	27
9	North East Zone-II	Kripa Foundation, Nagaland	Arunachal Pradesh Meghalaya Nagaland	10
10	North East Zone-III	Mizoram Social Defence & Rehabilitation Board (MSDRB), Mizoram	Mizoram North Tripura	10
			TOTAL	347

LIST OF REGIONAL RESOURCE TRAINING CENTRES (RRTCS)

The following table shows Region-Wise RRTCs along with States covered by them and number of de-addiction centres under their jurisdiction.

S.No.	Name of RRTC & Chief Functionary	Name of Organization	Address, Phone & E-mail of organization
1	RRTC North-I Dr. Rajesh Kumar Executive Director	Society for Promotion of Youth & Masses (SPYM) 111/9, Opposite Sector B-4, Vasant Kunj New Delhi-110070	011-26893872 Fax No.011-26896229 spymdelhi@gmail.com Mob:- 09891268872
2	RRTC North-II Mr. Sandeep Parmar (Director)	Gunjan Organization for Community Development Near Eagle Motor Service station Opposite Sai General Store Shyam Nagar Dharamsala, H.P Pin- 176215	Mob:-. 09418080369/ 09418122425/09977910280 sp23868@yahoo.com
3	RRTC South-I Mrs. Shanthi Ranganathan, Hony. Secretary	T.T. Ranganathan Clinical Research Foundation, IV Main Road, Indira Nagar, Chennai-600020	044-4912948, 24918461 ttrcrf@md2.vsnl.net.in Mob:- 09444046554
4	RRTC South-II Secretary	Changnacherry Social Service Society, P.B. No.20, Archbishop House, Kottayam, Changnacherry (KERLA)	southrrtc@rediffmail.com acceptrrtc@rediffmail.com Mob:- 09847231365
5	RRTC West-I Ms Mukta Puntambekar Deputy Director	Muktangan Mitra Alandi Road, Mohanwadi, Yerawada Pune-411006	Mob # 0 98816 97612/ 0 80079 90097 Tel # 020 - 6401 5947/ 6401 4598 Fax # 020 - 2668 3271 muktangancorporate@gmail.com sanjayibhagat@gmail.com
6	RRTC East-II Premila Pavamani, Director,	Calcutta Samaritans 48 Rippon Street, Kolkatta-700016.	Ph:-033-22299731, rrtccalsam@gmail.com Mob:- 08981190929
7	RRTC NE-I Dr. A. Jayanta Kumar President	Galaxy Club Imphal Singjamei mathak Chongtham leikai Pin-795001, Imphal	0385-2227574/2445486 jayanta_dr@yahoo.com Mob:- 09862350946
8	RRTC NE-II Dr. P Ngully, Director	KRIPA Foundation Near Catholic Public Centre, D Block, Kohima-797001 Nagaland.	0370-2290227 Fax No. 0370-2290228 <rrtcne2@gmail.com Mob:- 09862618932
9	RRTC NE-III Ms. Lalparmawii Chief Executive Officer	Mizoram Social Defence & Rehabilitation Board Chaltlang, Aizwal-796001 (Mizoram)	0389-2349320 rrtc_aizol@yahoo.com Mob:-08131822556
10	RRTC West-II Dr. Narayan Singh Manaklao	Opium Deaddiction treatment Training &Research Trust ,Manaklao ,Jodhpur(Rajasthan) Jodhpur, Rajsthan	Mob:- 09414133996 nsmanaklao@gmail.com rrtcmanaklao@gmail.com

ANNEXURE-VII (Para No 5.6 Chapter No 5)

(OLD AGE CARE DIVISION)

List of Training Programmes organized during the year 2012-13

Sl. No.	Title of the Training Courses/Programmes	Collaborating Agency/ Venue and Date	No. of Participants	No of Programmes
I. Certificate Courses				
01.	One Year P. G. Diploma In Integrated Geriatric Care.	National Institute of Social Defence (NISD), New Delhi	6	1
02.	Six-Month Certificate Course In Geriatric Care	NISD, New Delhi CART, Bhubaneswar CMIG, Kolkata NMT, Bangalore ARDSI, Cochin PSGR, Coimbatore ABHOYMISSION, Agartala	201	7
03.	One Month Certificate Course On Basic Issues Of Geriatric Care	Respect Age International NMT, Bangalore ABHOY MISSION, Agartala CMIG, Kolkata CART, Bhubaneswar PSGR, Krishnamal College ARDSI, Kerala Heritage Foundation NISD, New Delhi	300	10
04.	Three Month Basic Course For Caretakers, Bed Assistant And Others	CMIG, Kolkata Core Care India, New Delhi NMT, Bangalore MADAT, Bhubaneswar	120	4
II. Thematic Skill Building Programme				
01.	Five Day Training Programme on Management of Dementia	NMT, Bangalore ARDSI, Cochin ARDSI, Calicut ARDSI, Chennai Anughara, Delhi Heritage, Hyderabad	180	6
02.	Five Day Orientation on Basic Care/Issues Related to Elderly	CART, Bhubaneswar Respect Age International, Agra SEA, Bharatpur, Rajasthan CMIG, Kolkata IRDEO, Manipur Anugraha, Delhi Ananda, Bhopal, MP	210	7

Sl. No.	Title of the Training Courses/Programmes	Collaborating Agency/ Venue and Date	No. of Participants	No of Programmes
03.	Five Day Training Programme for Key Functionaries of NGOs in Geriatric Counselling	MADAT, Bhubaneswar NISD, Delhi NMT, Bangalore CMIG, Kolkata	120	4
04	Five Day Training Programme on Capacity Building of Key Functionaries of NGOs	PSGR, Coimbatore Anugraha, Delhi Abhoy Mission, Tripura TISS, Maharashtra MADAT, BSSR	155	5
05	Two Weeks Training Programme for Group "D" Employees, NDMC	NISD, New Delhi	12	1

STRATEGIC CONSULTATION/EXPERT MEETS

Sl. No	Title of the Training Courses/Programmes	No of Programmes	No. of Participants	Collaborating Agency
01.	Two Day Consultation Meet on Human Rights	6 Prog.	180	Anugraha, Dehradun Abhoy Mission, Agartala ILC, Pune CMIG, Kolkata MADAT, BSSR NISD, Delhi
02	Two Day Consultation Meet on Inclusion of Elderly	3 Prog.	90	CART, BBSR IRDEO, Bishnupur ILC, Pune
03	Two Day State Level Convergent Meet	1 Prog.	30	Abhoy Mission, Sunihy Conference Hall
04	Two Day State Level Consultative Meet on Age Care Issues	5 Prog.	150	ILC, Pune CART, Bhubaneswar Anugraha, Dehradun IRDEO, Manipur Abhoy Mission, Tripura
05	Two Day Consultation On inclusion Disaster Risk reduction Activities	1 Prog.	30	Anugraha, Delhi
06	One-Day Sensitization Programme for School/ College Teachers/ Counsellors/ Students to Bridge the Inter Generational Gap with focus on Maintenance and Welfare of Parents and Senior Citizens Act, 2007	40 prog.	1600	Parimarjan, Mumbai (2 Prog.) Anugraha, Ambala Anugraha, Haridwar ILC, Pune (3 Prog.) WSEDP, Hapur WSEDP, Gotambudh Nagar, Surajpur WSEDP, Faridabad WSEDP, Rampur SEA, Baratpur SEA, Ajmer SEA, Jhalawar

Sl. No	Title of the Training Courses/Programmes	No of Programmes	No. of Participants	Collaborating Agency
				Fruit & Bud, Nagaputam, TN Fruit & Bud, Virudnagar, TN Manaswi, Satbari, Delhi Mansawi, Bijnor Sauhard, Delhi (2 Prog.) Healing Touch, Bikaner, Rajasthan Healing Touch, Najafgarh Abhoy Mission, Swabalamban Nagar Abhoy Mission, Bhagat Singh Youth Hostel ABHAYA Interrial Mission IRDEO, Manipur PSGR, Coimbatore NMT, Bangalore CART, Bhubaneswar Green Valley, Vishakapatnam SAHAAS, Shimla Respect Age International, Agra CMIG, Malda ARDSI, Manipur ARDSI, Guwahati NISD, New Delhi (3 Progs.)
07	One Day Sensitization/ Awareness Programme on Health Issues for Sr. Citizens	11 Prog.	440	PSGR, Coimbatore WSEDP, Muradabad ILC, Pune IRDEO, Bishnupur Anugraha, Dehradun NMT, Bangalore CART, Bhubaneswar MADAT, BBSR CMIG, Hoogly Heritage Foundation Parimarijan, Jangpura
08	One Day Sensitization/ Awareness Programme on Maintenance and Welfare of Parents & Senior Citizens Act, 2007	7 Prog.	280	Healing Touch, Najafgarh WSEDP, Himachal Pradesh SEMD, Haryana Manaswi, Orissa Fruit & Bud, Rohini Sauhard, Haridwar Hope, Vadodara
09	One Day Sensitization/ Awareness Programme for Media	12 Prog.	480	Fruit & Bud, Wazirabad (2 Prog.) Abhoy Mission, Press Club Agartala WSEDP, himachal Pradesh SEA, Jhalwar IRDEO, Imphal Abhoy Mission, Tripura

Sl. No	Title of the Training Courses/Programmes	No of Programmes	No. of Participants	Collaborating Agency
				PSGR, Coimbatore Healing Touch, Indore Sauhard, Delhi Manaswi MADAT, BSSR
10	One Day Sensitization/ Awareness Programme for RWAs	10 Prog.	400	Fruit & Bud, Munirka Anugraha, Delhi SEA, Bharatpur WSEDP, Jamia Manaswi, Ashok Nagar Sauhard, Delhi Abhoy Mission, Tripura NMT, Bangalore CART, Bhubaneswar CMIG, Malda
11	One Day Sensitization/ Awareness Programme for PRIs on Empowerment of Elderly	11 prog.	440	WSEDP, Narora CART Anugraha IRDEO Sea, Ajmer Bihar Pensioner Samaj NMT, Bangalore (2 prog.) Abhoy Mission, Belona Nagar MADAT, Kalahandi CMIG, Malda
12	Community training in Computer for Senior Citizens	11 prog.	220	Anugraha, Dehradun Core Care, Jamia Nagar Bihar Pensioner Samaj, Dholi Respect Age International, Mathura NIPSTEC, Delhi NIPSTEC, Muzaffanagar Abhoy Mission, Indra Nagar, Agartala IRDEO, NMT, CART, CMIG
13	IDOP	2 prog.	1048	NISD, Delhi Anugraha, Chinmaya Mission
	Total	165	6692	

ANNEXURE-VIII (Para No 5.7(i) of Chapter No 5)

LIST OF AWARDEES OF VAYOSHRESHTHA SAMMAN, 2012

INSTITUTION OF SERVICE	Yanam Old Age Home, Door No. 7-4-055, Flood Bank Road Old Rajeev Nagar, Yanam – 533 464
INSTITUTION OF SERVICE	All Manipur Senior Citizen Welfare Association, Arubam, Ingkhol, Senior Citizen Complex, Monshangei Makha(L), Imphal, Manipur, Imphal, West Imphal Manipur.
INSTITUTION OF KNOWLEDGE	All India Senior Citizen's Confederation (AISCCON) Jyeshtha Nagrik Bhawan Plot No. 7C, Sector- 12, Nerul (West), Navi Mumbai, Distt. Thane Maharashtra
BEST PANCHAYAT	Pulamanthole Grama Mallapuram District ,Kerala
CREATIVE ART	Shri Agni Kumar Achrjee Vidyasagar Chowmny P.O- Logendranagar Agartala, West Tripura-799010
SPORTSPERSON AWARD	Smt. Chandro Tomar C/O Mr. Farooq Pathan Shooting Coach Rifle Association, Johri, Tehsil- Baraut, Dist. Bagpat Uttar Pradesh- 250345
SPORTSPERSON AWARD	Smt. Prakashi Tomar (81 years), C/O Mr. Farooq Pathan Shooting Coach Rifle Association, Johri, Tehsil- Baraut, Dist. Bagpat, Uttar Pradesh- 250345,
CENTENARIAN AWARD	Dr. Shantilal Girdharlal Patel Sheh Sadan, B-11 Shitaladevi Temple Road, Mahim, Mumbai- 400016.
LIFETIME ACHIEVEMENT AWARD	Shri Madan Mohan Sabharwal President Emeritus, Helpage India C – 14, Qutab Institutional Area, New Delhi.
BEST MOTHER	Smt. Shefali Choudhuri 8/1 B, Clarke Street Kolkata-700026

ANNEXURE-IX

(Para No 2.4 Chapter No 2)
(Para No 6.5.4 Chapter No 6)

LIST OF TRAINING PROGRAMMES ORGANIZED BY OTHER SOCIAL DEFENCE DIVISION DURING THE YEAR 2012-13

S.No	Provisions	Venue & Date	Name of the States and Collaborating Departments	No. of Participants
I Consultation meet				
1.	Second National Consultation meeting on Beggary	Vigyan Bhawan 12.07.2012	Ministry and NISD	60
2.	National Seminar on Social Defence	Madurai 16-18 May 2013	Madurai Institute of Social Science, Madurai	100
3.	One Month Certificate Course on Social Defence	NISD, New Delhi 20 Nov. to 19 Dec. 2012	NISD, New Delhi	30
4.	One Month Certificate Course on Social Defence	NISD, New Delhi 22 Jan to 20 Feb.2013	NISD, New Delhi	28
5.	One Month Certificate Course on Social Defence	NISD, New Delhi 27 March to 25 April.2013	NISD, New Delhi	30
6.	Three day Sensitization Programme on Social Defence for Govt./ NGO/Panchayat functionaries.	Kolkata 19-21 Feb.2013	Deptt. of Social Welfare, Govt. of West Bengal	40
		Thiruvananthpuram 21-23 March,2013	Deptt. of Social Welfare, Govt. of Kerela	40
		Mumbai 9-11 January 2013	Tata Inatitute of Social Science, Mumbai	40
		Hyderabad 4-6 Oct	Deptt. Of Juvenile Welfare, Hyderabad	40
		New Delhi 14-16 March 2013	Samarth, New Delhi	40
		Shimla 28-30 Jan,2013	Deptt. of Social Justice & Empowerment, Govt of Himachal Pradesh	40
7.	Three day state level training programme on Social Defence for Police Functionaries	Chennai 4-6 Dec. 2012	Police Training colleges/Police Deptt. of Tamil Nadu	40
		Chennai 18-20 Dec.2012	-d0-	40
		Mysore	Police Training college/ police Deptt. of Karnataka	40

S.No	Provisions	Venue & Date	Name of the States and Collaborating Departments	No. of Participants
		Jaipur 5-7 Dec.2012	Police Training college/ Police Deptt. of Rajasthan	40
8.	Three Day Regional level training programme on Social Defence issues for Social Work Professionals	Kashi 23-25 Nov. 2012	Social Work deptt. M.G.Kashi Vidyapeeth, Varanashi	40
		Madurai 3-5 Jan.2013	Madurai Institute of Social Science, Madurai	40
		Mumbai 20-22 Feb.2013	Tata Institute of Social Science, Mumbai	40
		Kolkata 20-22 Dec.2012	J.P. Institute of Social Change, Kolkata	40
9.	Five Day Training Program on Counseling Skills for Street Educators and Child Protection	Tirupati March 2013	Deptt. Of Juvenile Welfare, Hyderabad	40
		Mysore 18-22 Dec	Deptt. of Social Work, Mysore university	40
		Kolkata 20 – 24 Nov, 2012	J.P. Institute of Social Change, Kolkata	40
		Baroda 7-11 jan	Baroda Citizen's Council, Baroda	40
		Madurai 3-7 Dec, 2012	Madurai Institute of Social Chance, Madurai	40
		Imphal 24-28 Sep. 2012	IWCDC, Imphal	40
		New Delhi 16-20,2012	Samarth, New Delhi	40
		Coimbatore 17 – 21 Dec. 2012	Deptt. of Social Work Hindustan College of Arts and Science, Coimbatore	40
		New Delhi 8-12 Jan, 2013	Deptt. of Distance Education, Delhi University	40
10.	Three Day Programme on Specialized Care for Children Affected by Drug Abuse	Pune 27-29, August, 2012	Muktangan Mitra (RRTC West)	40
		Kolkata 6-8 Dec, 2012	J.P. Institute of Social Change, Kolkata	40
		Chennai 10 – 12 Dec	TTK Hospital	40
		Imphal 11-13 Sept. 2012	IWCDC	40
		New Delhi 6-8 Dec, 2012	Samarth, New Delhi	40
		Baroda 27 – 29 Dec	Baroda Citizens Gujrat	40

S.No	Provisions	Venue & Date	Name of the States and Collaborating Departments	No. of Participants
		Hyderabad	TTK Hospital, Chennai	40
		New Delhi 19 – 21 Nov	SPYM, New Delhi	40
11	Three day State level Training Programme on Prevention of Beggary	Kolkata 28 – 30 March, 2013	Deptt. of Social Welfare Govt. of West Bengal	40
	Total	38		1623

ANNEXURE-X (Para No 5.5 (i) Chapter No 5)

ONE YEAR PG-DIPLOMA COURSE

I. Eligibility:

- a) **Age Limit:** He/she should have completed the age of 21 years as on October 1, 2013 and should not be more than 45 years as on October 1, 2013.
- b) **Qualifications and Qualifying Examination:** Should have a Bachelor's Degree (or equivalent) from a recognized University or Institute.

Desirable : Preference will be given to the candidates

- ◆ Having a degree in Sociology, Social Work/Social Welfare, Anthropology, Psychology, Nursing, Home Science and related fields
- ◆ Having certificates/experience(s)/training of working in Age Care Organisations.

II. Reservation of Seats:

Total number of seats are 20, of which 15% are reserved for SC, 7.5% for ST, 27% for OBC and 3% for Physically Handicapped.

III. Course Outline:

- ◆ Paper- I Gerontology
- ◆ Paper- II Public Policy and Planning
- ◆ Paper- III Clinical Geriatrics
- ◆ Paper- IV Geriatrics Management
- ◆ Paper- V Psychology and Counselling
- ◆ Paper- VI Research Methodology

Seminar, Dissertation, Team/Group Project and Block Placement are integral part of the course curriculum. The course has both theoretical and practical aspect. Each paper is compulsory and there is no optional subject. There will be periodical internal assessment and final examination carrying a weightage of 20 percent and 80 percent respectively.

IV. Admission Procedure:

Selection to the course is through a Common Aptitude Test (CAT) on All India basis followed by Group Discussion and Interview, through an advertisement in the national/ regional dailies. The CAT exam is held at New Delhi.

ANNEXURE–XI (Para No 5.5 (ii) Chapter No 5)

SIX-MONTHS CERTIFICATE COURSE

I. Eligibility:

- a. **Age Limit:** Age Limit: He/she should have completed the age of 18 years as on October 1, 2013 and should not be more than 45 years as on October 1, 2013.
- b. **Qualifications and Qualifying Examination:** Should have successfully completed the High School/Matriculation or any other equivalent Examination or the Indian School Certificate Examination, equivalent to Secondary Examination after a period of 10 years study;

Preference will be given to candidates working as Old Age Care Givers, Health Workers, Counsellors, Social Workers, Home Care Workers, Nursing Assistant or in Age Care Agencies/Organisations.

II. Reservation of Seats:

Total numbers of seats are 30, of which 15% are reserved for SC, 7.5% for ST, 27% for OBC and 3% for Physically Handicapped. However, the following criteria of considering the category of disabled under 3% reservation for physically handicapped for admission on qualifying would be taken into account:

III. Course Outline

- ◆ Paper –I Social Gerontology includes Broad Units on Introduction to Ageing; Sociology & Social Work; Psychology & Human Behaviour.
- ◆ Paper-II Basic Geriatrics includes Broad Units on Anatomy & Physiology; Nutrition; Community Health & Environmental Hygiene.
- ◆ Paper-III Applied Geriatrics includes Broad Units on Fundamental of Age Care; Schemes & Programmes for Older Persons.
- ◆ Papers-IV Geriatric Nursing includes Broad Units on Special Care of the Elderly; Physiotherapy and Rehabilitation.

IV. Selection Criterion

Entrance Test: Selection is made through a **Common Aptitude Test (CAT) on All India basis followed by group discussions & interview**. The CAT exam is held at New Delhi, Bhubaneswar, Kolkata, Agartala, Bangalore, Kunnamkulam / Cochin and Coimbatore.

ANNEXURE-XII (Para No 5.5(vii) Chapter No 5)

OLD AGE CARE DIVISION List of Collaborating Agencies /RRTC

S.No	Name and Address of Agency	Contact No
1.	Dr. (Smt.) Indrani Chakravorty Secretary, (CMIG) Calcutta Metropolitan Institute of Gerontology, (CMIG) (RRTC) E/1, Sopan Kutir,53 B ,Dr. S. C. Banerjee Road Kolkata -700010 (West Bengal).	033-23701437 09830398184 Sh. Gautam Saha- 09339825148 E-mail.cmig@rediffmail.com chakraindrani@gmail.com
2.	Dr. Aabha Choudhary Founder Secretary ANUGRAHA (RRTC) B-33, Arya Nagar Apartment, 91, I.P. Extension Perpatganj, New Delhi	anugrahaindia@yahoo.com 91-11-22726632 M.09810717722
3.	Dr. Radha Murthy, Managing Trustee, Nightingales Medical Trust (NMT), (RRTC) 8P6, 3rd A Main East of NGEF Layout, Kasturinagar, Banaswadi, Bangalore-560043	09844037381 080-42426565, Fax 080-42426575 nightingalesmt@gmail.com www.nightingaleseldercare.com
4.	K. K. Singh, Secretary Integrated Research Development Education Organization (IRDEO) (RRTC) Wangbal, P.O. Thoubal- 795138, Manipur	irdeo.manipur@gmail.com 094436883222 09873668044
5.	Dr. Jacob Roy Chairman Alzheimer's And Related Disorders Society Of India (ARDSI) Madavana Temple Road, Vennala P.O, Pararivattam, NH Bye Pass, Kochi-28, Kerala	PHONE 04885- 2508088,09846198786,09846198471 E-mail: ardsicochin@gmail.com office@ alzheimer_india.org alzheimer@md2vsnl.net.in
6.	Dr. (Mrs.) N. Yesodha Devi Principal PSGR, Krishnammal College for Women, Peelamedu, Coimbatore-04	0422-2572222 Fax: 0422-2591255 M. 09994283962 principal@psgrkc.com
7.	Dr. Anjali Raje Executive Director International Longevity Center (ILC) CASP Bhawan, S.No- 133/2 Plot No-3, Pashan Banker Link Road, Pune	longevetic@gmail.com 020-65002595

S.No	Name and Address of Agency	Contact No
8.	Help Age India Dr. Methew Chairan Executive Director Help Age India C-14, Qutab Institutional Area, New Delhi	9810042046,011-41688955,41688956 mathewchairan@helpageinida.org
9.	Dr. Sheilu Sreenivasan President Dignity Foundation 206 B, Byculla Service Industries Premises Sussex Road, Byculla- East, Mumbai- 400 027	Fax: 23898082 Ph. 02261381100 E-mail: dignity@vsnl.com dignityfoundation.com
10.	Dr. K.R. Gangadharan Director Heritage Foundation 37 Kamalapuri Colony Phase-III, Hyderabad-500073	Tel. 09848035037 (M). 91-40-23379999, Fax: 23379207 E-Mail: gangadharankr@yahoo.com heritagefoundationhyd@gmail.com
11.	Shri Bighnaraj Routray Secretary Centre for Action Research and Training (CART) HIG-10/6,Phase-I M.B Colony,Chandreshekharapur Bhubaneswar,Orissa-751016	0674-2397984, 2741596 09938512549 Fax: 0674-2741596/2741682 E-Mail:- cartodisa@gmail.com
12.	Smt. Rekha Sharma Co-ordinator Welfare Society for Elderly and Destitute Peoples (WSEDP) R-114, Street No-7, Top Floor, Joga Bai Extn., Okhla, Jamia Nagar, New Delhi-110025	91-9211532289 E-mail:- wsedpindia@gmail.com, wsedp@wsedp.org Web:-www.wsedp.org
13.	Ms. Sushmita De Secretary ABHOY MISSION Ram Nagar Road No. 1 Post Office Ram Nagar, Agartala, Tripura West-799002.	M. 09436123069 Fax: 0381 2208507 E-mail: swabalamban@redifmail.com
14.	Dr. Mohini Giri Chairperson Guild of Service C-25, Qutab Institutional Area, New Delhi 110016	41013416, 41013417, Fax: 41013418 Email: guildofserviceni@yahoo.com, gos@bol.net.in
15.	Shri Sudhir Behera Secretary Member Association for Development Action & Training (MADAT) 113/A Surya Nagar, Unit - 7 Bhubaneswar – 3 (Orissa)	Tel: 0674-2391984 madatorissa@gmail.com 09437106761

ANNEXURE–XIII

(Para No 1.7 Chapter No 1)

REGION AND STATE-WISE NO. OF MAJOR SCHOOLS OF SOCIAL WORK/ DEPARTMENTS IN INDIA

S.No	Region	State /UT	No. of Schools/Colleges/Depts. of Social Work
1	Northern	Haryana	2
		Himachal Pradesh	1
		Madhya Pradesh	4
		Uttar Pradesh	6
		Punjab	1
		Delhi	4
		Sub-Total	18
2	Eastern	Bihar	1
		Orissa	5
		West Bengal	6
		Sub-Total	12
3	Western	Gujarat	7
		Maharashtra	53
		Rajasthan	2
		Sub-Total	62
4	Southern	Andhra Pradesh	22
		Karnataka	32
		Kerala	22
		Tamil Nadu	21
		Pondicherry	1
		Sub-Total	98
5	North-east	Assam	1
		Mizoram	2
		Sub-Total	3
		Grand Total	193

ANNEXURE-XIV **(Para No.3.8 of Chapter No.3)**

**OFFICE OF THE DIRECTOR GENERAL OF AUDIT
(CENTRAL EXPENDITURE)
NEW DELHI-110002**

AUDIT CERTIFICATE

The general condition of the accounts of the National Institute of Social Defence, New Delhi for the year 2012-13 was found to be satisfactory subject to the observations made in the Inspection Report.

The Inspection Report has been prepared on the basis of the information furnished and made available by National Institute of Social Defence. The office of the Director General of Audit, Central Expenditure, New Delhi disclaims any responsibility for mis-information on the part of auditee.

Sd/-
Director (AMG-III)
OFFICE OF THE DIRECTOR GENERAL OF AUDIT
CENTRAL EXPENDITURE

AUDIT INSPECTION REPORT

**On the accounts of the National Institute of Social Defence
Ministry of Social Justice & Empowerment
West Block-1, Wing-7, Ground Floor, R.K. Puram, New Delhi-110066
For the period 01.4.2012 to 31.03.2013**

With a view to coordinate, develop and standardize the service in the field of Social defence, the Central Bureau of Correctional Services was set up by the Government in 1961. Since 1975 Institute was a subordinate office under the Ministry of Social Justice & Empowerment. It was later named as the National Institute of Social Defence. The Institute has become an Autonomous Body vide Government of India notification dated 15.07.2002 and is registered under Societies Act XXI of 1860 with the Government of Delhi.

The mandate of the Institute is to provide and strengthen inputs for the social defence programmes of the Government of India. The main areas of work are collection of statistics, documentation, research and conducting training programmes pertaining to the Substance Abuse Prevention, the Care of Older Persons, and Beggary Prevention. The Institute organizes training programmes and academic courses in these areas both in house as well as in collaboration with the organizations working in these areas.

The budget allocation and total expenditure of the Institute during 2009-10 to 2012-13 was as follows:

(Rs. In Lakhs)

Year	Budget		Actual Expenditure		GIA from other Sources	
	Plan	Non -Plan	Plan	Non -Plan	Plan	Non -Plan
2009-10	8.29	93.00	647.15	118.31	Nil	Nil
2010-11	8.58	110.00	410.00	109.00	Nil	Nil
2011-12	969.00	126.00	666.00	112.00	Nil	Nil
2012-13	830.00	121.00	834.00	122.00	Nil	Nil

ARUN SINGH & CO.

Chartered Accountant

F-7, Lajpat Nagar-III, New Delhi-110024

Phones" 2983 5500, 2983 5501, 4171 5991 Fax: 2983 1686

E-mail: arunsinghco@gmail.com

INDEPENDENT AUDITOR'S REPORT

To

Members
National Institute of Social Defence
West Block-1, Wing 7,
R K Puram, New Delhi-110066

We have audited the accompanying financial statements of National Institute of Social defence (NISD), which comprise the Balance Sheet as at March 31, 2013 and the income and Expenditure for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the financial statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion subject to the following

1. The details of the fixed assets have been entered in the fixed assets register in the detailed format till the close of the financial year 2012 – 2013. Based on this register all the assets under different groups have been taken in the accounts as required. The depreciation on all the assets have been provided at the specified rates of income tax Act on the written down value (WDV) method. The fixed Assets Register is not reconciled with the Financial Statements. Further, no physical verification of the fixed Assets has been carried out during the year.

2. (A) The institute was initially allotted a plot of land by Delhi Development Authority (DDA) in Janakpuri, New Delhi measuring 1682 sq.mt. on 24.04.1988 on perpetual basis and an amount of Rs. 10,11,768 was deposited with DDA. However, due to shortage of space the institute again approached the DDA for an alternate plot of land for its office and hostel accommodation also. Thereafter, a plot of land measuring 2 acres in Dwarka sector – 10 New Delhi was allotted by the Delhi Development vide its letter No. F 32(14)/87/12 dated 19-03-1993 on perpetual lease hold basis. The land was allotted at the provisional premium of Rs. 40 lacs @ Rs 20 lacs per acre. However in anticipation of revision in rate of land which was stated to be under consideration of the government, NISD was required to deposit Rs. 60 lacs with the DDA as the cost of land by DDA. As such an amount of Rs 60 lacs were deposited with the DDA. However, DDA neither informed about the revision of cost of land nor refunded Rs. 20 lacs. The matter was further persuaded with the DDA for refund of Rs 20 lacs vide NISD letter no 1/1/2010 and the reminder letter and the visit has been made to DDA for the refund of Rs 20 lacs and such refund id awaited form DDA. However no reply was received. Simultaneously the matter was taken up with the Ministry of Urban Development at the higher level to sort out the issue and direct to DDA & CPWD to commence the construction of NISD Building.

The plot was handed over to the institute on 16.07.1993 in lieu of the earlier plot at Janakpuri. The earlier plot of land is to be handed over to DDA immediately after allotment of alternate plot of land for hostel accommodation and staff quarters of refund the excess amount of advance of Rs 20 lacs paid to them earlier.

Further to the above, the institute is regularly reminding the DDA and has also taken it up with the DDA for allotment of an alternate plot for residential complex which is very essential for properly conducting the functions of the institute vide letter no. 1/1/2001 – Admin in continuation of institute's earlier letters dated 04.04.2005 and 16.04.2007 and many reminder letter on various dates. It would also help the institute to set off/ adjust the additional funds of Rs 20 lacs already paid to DDA.

- (B) As per the clause (V) of the allotment letter for the Dwarka plot, the construction on land as per the sanctioned plan was to be completed within a period of 2 years of taking possession. However, the institute has obtained and extension of time (EOT) upto 31st December 2013 the DDA without levying any compensation fees vide letter no F 32(14)/87/1L/384 dated 24.07.12 . the institute has already deposited

an amount of Rs. 4.46 cores with the CPWD for the construction of the building in the land allotted. However due to get the clearances from the Ministry of Urban Development & DDA. The institute has sent repeated reminders to the concerned authorities including CPWD and DDA but approval of sanction of building plan are awaited and the construction work is still pending. The institute is advised to pursue the matter with the concerned authorities.

On review of the above it was observed that in the year 2008-09 CPWD has submitted building plans with necessary modification to DDA on 29.05.2008 for approval vide Ministry of Urban Development (Commercial Section) office memorandum no 18011/8/2008 W2 dated 01.07.2008. on demand if DDA an amount of Rs. 35800/- has been deposited by CPWD with DDA as fees for plan approval vide CPWD letter no. 23(71)DDA/6271 dated 30.10.2009 indicated that the Air Authority of India has issued NOC and EOT has been obtained from the DDA and is granted up to 31.12.2013. simultaneously DDA has been requested to issue approval of building plan so that commencement of construction of the NISD Building will be commenced. They also confirmed the receipt of Rs. 4.46 cores which has now been adjusted against Rs 23.62 cores (the cost of the building) demanding in installments the balance of Rs 19.16 crores. Also DDA has raised certain observations and shortcomings in the drawing of NISD building. These observation and shortcoming has now been sorted out and DDA has accepted the CPWD relies in this regard.

3. The Bye-laws of the institute have been approved by the executive council and the governing body of the institute. However, it is observed that the same needs to be ratified by the government (i.e. by the Ministry of Social Justice and Empowerment).

On review of the above for the year 2012-13 it is observed that the matter is still pending with the Ministry of Social Justice and Empowerment.

4. We observed that Rs. 11,35,08,610 were outstanding as on 31st March 2013 in "Advance to Collaborating Agencies relating to period from 2004-05 to 2012-13 out of which Rs. 6,72,95,768 are brought forward from previous year with no further payment/adjustment. We are informed that follow ups and correspondences has been made for the adjustment/recovery of such outstanding amount by the institute. Further, there was no movement in the advances to Collaborating Agencies amounting to Rs 69,19,459 relating to 1983-84 to 2003-04 with no recovery/adjustment.
5. Though the institute is following the accrual system of accounting but it was observed that some of the expenses of the previous years were recorded as current year expenses. Further, no provision for the expenses though incurred have not been accounted for the financial statements for the period ending on 31st March, 2013.
6. Accounting Policies and Procedures to be reviewed for strict compliance as the same are not being followed and adhered to strictly such as:
 - a. Amount paid as advance against programs have to be accounted for within a period of one month as per the policy of NISD, but the same are not being done, resulting in an abnormal increase/ decrease of certain expenditure.

7. Subject to our observations at Para 1 t 6 above

- a) We have obtained all the information and explanantions, which to the best to our knowledge and belief were necessary for the purposes of Audit.
- b) In our opinion, proper books of account as required by bye-laws of the Institute have been kept by the Intitute so far so appears from our examination of those books.
- c) Balance sheet and Income & Expenditure A/C and Receipt & Payment A/C dealt with by this report are in agreement with the books of account.
- d) In our opinion and to the best of our information and according to the explanations give to us, the said accounts subject to para 1 to 6 above gives true and fair view;
 - I. In the case of the balance sheet, of the state of affairs of the Society as at 31st March, 2013
 - II. In so far as it relates to the Receipt & Payment Account of the transaction for the year and the closing balances ended on that date and
 - III. In the case of the income and expenditure accounts, of the excess of income over expenditure for the year ended on that date.

For **Arun Singh & Co.**
Chartered Accountants
FIRM Reg. No. 011863N

Ravi Kapoor
Partner
M. No. 095214

Dated : 19.08.2014
Place : New Delhi

NATIONAL INSTITUTE OF SOCIAL DEFENCE
BALANCE SHEET AS AT 31.03.2013

CORPUS/CAPITAL FUND AND LIABILITIES	Schedule	Current Year	Previous Year
Corpus/Capital Fund	1	63,967,139.00	63,967,139.00
Reserves and Surplus	2	113,278,511.51	119,369,865.00
Current Liabilities and Provisions	3		
Other Current Liabilities		2,054,424.00	1,317,723.00
Provisions		-	0
TOTAL		179,300,074.39	184,654,727.00
ASSETS			
Fixed Assets Acquired From Capital Fund	4	9,981,851.39	10,188,718.01
Fixed Assets Acquired From Grant-in-aid		-	-
Current Assets, Loans, Advances etc.	5		
Bank Balances with Scheduled Bank		189,183.00	31,895,592.00
Cash In Hand		5,001.00	4,001.00
Loan and Advances		169,124,039.00	142,566,416.00
TOTAL		179,300,074.39	184,654,727.01
Significant Accounting Policies	9		
Notes on Accounts	9		

For and on behalf of National Institute of Social Defence

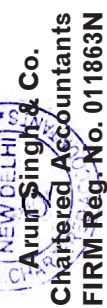

Lalita Rani
Cashier


Anand Katoch
Director


D C Jaya Raju
Dy. Director-Admin

Auditor's Report

In term of our separate report of even date annexed


Arun Singh & Co.
Chartered Accountants
FIRM Reg. No. 011863N

(Ravi Kapoor- 095214)
Partner

Place : New Delhi
Dated : 19.08.2014

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31.03.2013

INCOME		Schedule	Current Year	Previous Year
1. Grant in Aid - Non Plan			2,600,000.00	12,500,000.00
1. Grant in Aid - Plan			58,325,000.00	50,000,000.00
4. Sale of forms/ tender fees			101,440.00	250.00
5. Other Income			2,815.00	19,140.00
6. Write off items			-	2,349,728.00
TOTAL (A)			61,029,255.00	64,869,118.00
EXPENDITURE				
1. Payment against Scheme	6		45,053,351.00	51,761,147.00
3. Establishment Expenses	7		17,068,404.00	16,140,856.00
4. Administrative Expenses	8		4,512,349.00	3,799,466.00
5. Depreciation	4		486,504.49	847,175.87
TOTAL (B)			67,120,608.49	72,548,644.87
Balance being excess of Income over Expenditure (A-B)			(6,091,353.49)	(7,679,526.86)
BALANCE BEING SURPLUS CARRIED TO CAPITAL FUND			(6,091,353.49)	(7,679,526.86)
Significant Accounting Policies	9			
Notes on Accounts	9			

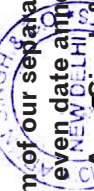
For and on behalf of National Institute of Social Defence


Lalita Rani
Cashier


Anand Katoch
Director


D C Jaya Raju
Dy. Director-Admin

Auditor's Report

In term of our separate report of even date annexed

Arun Singh & Co.
Chartered Accountants
FIRM Reg. No. 011863N

(Ravi Kapoor- 095214)
Partner

Place : New Delhi
Dated : 19.08.2014

NATIONAL INSTITUTE OF SOCIAL DEFENCE
Ministry of Social Justice & Empowerment
R K Puram, New Delhi

**RECEIPT & PAYMENT ACCOUNT ACCOUNT FOR THE YEAR
ENDED 31st MARCH 2013**

RECEIPTS		CURRENT YEAR	PREVIOUS YEAR	PAYMENTS	CURRENT YEAR	PREVIOUS YEAR
To Opening Balanace				Capital Purchases Plan		
Cash in hand	4,001.00		2,501.00	Purchase of books	99,578.00	5,107.00
Syndicate Bank 405	174,883.00		174,883.00	Purchase of computer	10,250.00	0.00
Syndicate Bank 968	31,720,709.00	31,899,593.00	44,907,824.00	Purchase of furniture	0.00	0.00
				Purchase of photostat machine	0.00	0.00
Grants in Aid				Purchase of office equipments	138,610.00	0.00
from Ministry		0.00	0.00	Payment of Printer	31,200.00	0.00
Specific Grant in Aid		60,925,000.00	62,500,000.00	Purchase of water dispenser	0.00	0.00
Funds from UNICEF			0.00	Payment of Web Portal	0.00	0.00
				Payment of electrical installation	0.00	0.00
Revenue Receipts				Purchase of software	0.00	90,720.00
Sale of forms		103,360.00	250.00			
Caution Money & Library Security Deposits		0.00	0.00	Advances & Deposits Plan		
Miscellaneous Income Plan		2,750.00	19,130.00	Advance payment to NGO's for training	54,983,478.00	44,818,135.00
Tender Fees		0.00	0.00	Staff Advance	4,891,299.00	3,380,191.00
				Advacne to CPWD	0.00	0.00
Refund of Unpent Balances of Advance from NGO's		1,812,298.00	2,380,967.00	Govt. Servant Loan	0.00	0.00

RECEIPTS		CURRENT YEAR	PREVIOUS YEAR	PAYMENTS	CURRENT YEAR	PREVIOUS YEAR
Refund of Unpent Balances of Advance from Staff		586,023.00	0.00	Motor Cycle/ Cycle/ Car Advacne	186,000.00	7,500.00
Bank Overdraft		564,339.00	0.00	Security Deposits	0.00	0.00
				Revenue Expenditure Plan		
				Audit Fees Plan	227,969.00	0.00
				Child Care Programme Plan	2,645,719.00	535,450.00
				Computer Repair & Maintenance Plan	85,338.00	62,100.00
				Conveyance Charges Plan	13,590.00	56,700.00
				Drug Abuse Prog & Mont. System Plan	4,277,904.00	2,647,417.00
				Electrical & Water Expenses Plan	47,930.00	0.00
				General Council Meeting Plan	27,753.00	29,929.00
				Hindi Pratiyogita Expenses Plan	46,000.00	24,000.00
				Honorarium Expenses Plan	113,500.00	115,000.00
				Media Works Plan	206,000.00	271,203.00
				Newspapers Books & Periodicals Plan	64,128.00	83,386.00
				Annual Maintenance Contract Plan	84,336.00	0.00
				Office Repair & Maintenance Plan	571,447.00	7,320,029.00
				Office Security -Plan	936,416.00	926,064.00
				Office Stationery Plan	1,184,480.00	422,167.00
				Old Age Programme Exp Plan	6,891,026.00	2,431,611.00

RECEIPTS		CURRENT YEAR	PREVIOUS YEAR	PAYMENTS	CURRENT YEAR	PREVIOUS YEAR
				Horticulture Expenses Plan	61,635.00	5,014.00
				Website Maintenance Charges	0.00	0.00
				Postage and Stamp Plan	133,169.00	72,676.00
				Publication & Printing Journal Plan	0.00	0.00
				Professional Charges Plan	0.00	3,307.00
				Salary Arrear/ DA Arrear/ Bonus/ Pension Contribution Plan	2,549,735.00	2,918,584.00
				Staff Welfare Plan	0.00	0.00
				Tuition Fees Plan	27,810.00	0.00
				TA Claim/ Allowance Plan	243,763.00	306,602.00
				Telephone Charges Plan	157,978.00	175,482.00
				Travelling Expenses/ Allowance Plan	45,069.00	164,147.00
				Vehicle Running & Maintenance Plan	300,317.00	206,805.00
				Vehicle Hiring Charges	35,830.00	89,386.00
				Wages Plan	127,650.00	97,642.00
				LTC Advance Plan	15,000.00	0.00
				LTC Expense Plan	9,707.00	132,181.00
				Office Expense Misc. Plan	83,313.00	97,420.00
				Overtime Allowance	0.00	73,622.00
				Salary Expenses Plan	2,015,150.00	1,410,868.00
				Advertisement Expenses	236,004.00	0.00
				Non Plan Expenditure		
				Bank Charges	1,261.00	0.00

RECEIPTS		CURRENT YEAR	PREVIOUS YEAR	PAYMENTS	CURRENT YEAR	PREVIOUS YEAR
				Office Equipment Repair & Maintenance NP	0.00	0.00
				LTC Expenses Non Plan	58,355.00	30,419.00
				Medical Reimbursement Non Plan / Medical Advance	217,788.00	105,355.00
				LTC Advance Non Plan	12,960.00	42,858.00
				Salary Arrear/ DA Arrear/ Bonus/ Pension Contribution Non Plan	356,912.00	0.00
				Salary/ leave Salary/ GR\$ Non Plan/ Bonus/ Pension Contribution Non Plan	10,815,209.00	7,389,586.00
				Tution Fees Non Plan	357,415.00	401,683.00
				Festival Advance	26,250.00	71,250.00
				Sundry Creditors & Advances	0.00	997,509.00
				Earned Leave Encashment Non Plan	29,048.00	66,857.00
				Packing Allowance Non Plan	32,200.00	0.00
				Closing Balance		
				Cash in Hand		4,001.00
				Syndicate Bank 405		174,883.00
				Syndicate Bank 968	179,884.00	31,720,709.00
Total		95,893,363.00	109,985,555.00	Total	95,893,363.00	109,985,555.00

For and on behalf of National Institute of Social Defence


Lalita Rani
Cashier


Anand Katoch
Director


D C Jaya Raju
Dy. Director-Admin

Place : New Delhi
Dated : 19.08.2014

Auditor's Report

In term of our separate report of even date annexed


Arun Singh & Co.
Chartered Accountants
FIRM Reg. No. 011863N
(Ravi Kapoor-095214)
Partner

NATIONAL INSTITUTE OF SOCIAL DEFENCE
SCHEDULES FORMING PART OF BALANCE SHEET
AS AT 31.03.2013

(Amount Rs.)

SCHEDULE 1 - CORPUS/CAPITAL FUND	Current Year	Previous Year
Ministry of Social Justice-Fixed Assets	5,173,117.00	5,173,117.00
Ministry of Social Justice-Land	51,611,768.00	51,611,768.00
Ministry of Social Justice-Syndicate Bank 506	174,883.00	174,883.00
Ministry of Social Justice- Advance to Collaborating Agencies 1983-84 to 2003-4	7,007,371.00	7,007,371.00
Balance of Corpus Capital Fund	63,967,139.00	63,967,139.00
SCHEDULE 2- RESERVES AND SURPLUS		
Excess of income over expenditure t/f from Income and Expenditure A/c		
Opening Balance	119,369,865.00	127,049,392.00
Add:- T/f from I & E A/c	(6,091,353.49)	(7,679,527.00)
Balance of Reserve and Surplus	113,278,511.51	119,369,865.00



NATIONAL INSTITUTE OF SOCIAL DEFENCE
SCHEDULES FORMING PART OF BALANCE SHEET AS AT
31.03.2013

	SCHEDULE 3 - CURRENT LIABILITIES AND PROVISIONS	Current Year	Previous Year
A	CURRENT LIABILITES		
1	Sundry Creditors:		
	a) For Goods	-	-
	b) Others	421,255.00	202,624.00
2	TDS Payable	-	20,786.00
3	Expenses Payable	1,054,530.00	1,094,313.00
4	Syndicate 968 - Overdraft	578,639.00	0
	TOTAL (A)	2,054,424.00	1,317,723.00
B	PROVISIONS		
1	Gratuity	-	-
2	Accumulated Leave Encashment	-	-
	TOTAL (B)	-	-
	TOTAL (A+B)	20,54,424.00	13,17,723.00



ANNEXURE TO SCHEDULE 3

SUNDRY CREDITORS FOR GOODS

S.No.	Name of the Party	Current year Amount (Rs.)	Previous Year Amount (Rs.)
1	Arun Singh & Co.	2,19,102.00	1,82,024.00
2	Additional Director General of Police	64,353.00	-
3	Sri Venkateshwara University Tirupati	1,37,800.00	-
4.	NIPS Tech at Dwarka	-	20,600.00
	Total	4,21,255.00	2,02,624.00

EXPENSES PAYABLE

1	CGEIGS Payable-Non Plan	750	1,020
2	CGEIGS Payable-Plan	150	-
3	CGHS Payable-Non Plan	3,325	4,100
4	CGHS Payable-Plan	450	-
5	GPF Payable Non Plan	158,000	180,500
6	GPF Payable Plan	28,375	24,000
7	HBA Recovery Payable	2,240	2,240
8	Interest on HBA Payable	5,980	-
9	Income Tax Payable-Non Plan	3,500	13,612
10	Licence Fees Payable Non Plan	1,778	2,366
11	Licence Fees Payable Plan	737	
12	LIC Payable-Non Plan	23,197	24,880
13	LIC Payable-Plan	8,362	
14	Misc Recovery	-	96,576
15	Salary payable Non Plan	653,648	619,700
16	Salary payable Plan	134,928	125,319
17	Security Deposit Non Plan	26,710	-
18	Security Deposit Plan	2,400	-
19	TDS payable	-	20,786
	TOTAL Rs.	10,54,530.00	11,15,099.00



NATIONAL INSTITUTE OF SOCIAL DEFENCE

Schedule- 4

Particulars	GROSS BLOCK						DEPRECIATION				NET BLOCK	
	Depreciation Rate	As At 1.04.2012	Addition	Adjustment	As At 31.03.2013	Upto 01.04.2012	For The YEAR	Adjustment	As At 31.03.2013	As At 31.03.2013	As At 31.03.2012	
Computer	60%	38,76,076	10,250	-	38,86,326	38,66,802	11,714	-	38,78,516	7,810	9,274	
Furniture & fixture	10%	58,52,313	-	-	58,52,313	34,74,982	2,37,733	-	37,12,715	21,39,598	23,77,331	
Electronic Equipments	15%	19,33,344	-	-	19,33,344	14,02,018	79,699	-	14,81,716	4,51,628	5,31,327	
Vehicles	20%	8,49,568	-	-	8,49,568	8,14,536	7,006	-	8,21,542	28,026	35,032	
Office Equipments	15%	59,23,575	1,38,610	-	60,62,185	40,40,144	10,396	-	40,50,540	20,11,645	18,83,431	
Web Site	60%	7,20,100	-	-	7,20,100	7,17,859	1,344	-	7,19,204	896	2,241	
Web Portal	60%	13,52,250	-	-	13,52,250	13,49,768	1,489	-	13,51,257	993	2,482	
Software	60%	5,64,275	-	-	5,64,275	4,95,672	41,162	-	5,36,834	27,441	68,603	
Land	0%	50,11,768	-	-	50,11,768	-	-	-	-	50,11,768	50,11,768	
Books	60%	7,99,740	99,578	-	8,99,318	7,93,007	33,913	-	8,26,920	72,398	6,733	
Photostat Machine	15%	3,46,767	-	-	3,46,767	1,33,809	31,944	-	1,65,752	1,81,015	2,12,958	
Printer	60%	4,72,658	31,200	-	5,03,858	4,42,408	27,510	-	4,69,918	33,940	30,250	
Water Dispenser	15%	28,150	-	-	28,150	10,863	2,593	-	13,456	14,694	17,287	
TOTAL		277,30,584	2,79,638	-	280,10,222	175,41,866	4,86,504	-	180,28,371	99,81,851	101,88,718	
PREVIOUS YEAR FIGURES		276,34,757	95,827	-	277,30,584	166,94,690	8,47,176	-	175,41,866	101,88,718	109,40,067	



NATIONAL INSTITUTE OF SOCIAL DEFENCE
Ministry of Social Justice & Empowerment
SCHEDULES FORMING PART OF BALANCE SHEET
AS AT 31.03.2013

(Amount Rs.)

		Current Year	Previous Year
SCHEDULE 5 - CURRENT ASSETS, LOANS, ADVANCES ETC.			
A	CURRENT ASSETS:		
1	Cash in Hand	5001.00	4001.00
2	Bank balances with Scheduled Banks		
	a) On Fixed Deposit Accounts	-	-
	b) On Savings Accounts	189,183.00	31,895,592.00
	TOTAL (A)	194,184.00	31,899,593.00
B	LOANS, ADVANCES AND OTHER ASSETS		
1	Loan and Advance to Staff	1,738,028.00	3,249,847.00
2	Advances and other amounts recoverable in cash or kind or for value to be received:		
	a) Misc. Advance	203,942.00	185,495.00
	b) CPWD	44,754,000.00	44,754,000.00
	c) Advance to DDA	2,000,000.00	2,000,000.00
	d) Advance to Collaborating Agencies		
	-For FYs 2004-05 to 2012-13	6,919,459.00	6,919,459.00
	-For FYs 1983-84 to 2003-04	113,508,610.00	85,457,615.00
	TOTAL (B)	169,124,039.00	142,566,416.00
	TOTAL (A+B)	169,318,223.00	174,466,009.00



ANNEXURE TO SCHEDULE- 5(a)

BANK BALANCES WITH SCHEDULED BANKS ON SAVINGS ACCOUNTS

	Particulars	Current year Amount (Rs.)	Previous Year Amount (Rs.)
1	Syndicate Bank 406	1,74,883.00	1,74,883.00
2	Syndicate Bank 968	-	317,20,709.00
3	Syndicate Bank 2455	14,300.00	-
	TOTAL Rs.	1,89,183.00	318,95,592.00

MISC. ADVANCE

	Particulars	Current year Amount (Rs.)	Previous Year Amount (Rs.)
1	Motor Cycle Advance	2,500.00	19,500.00
2	Car Advance	10,430.00	43,430.00
3	Cycle Advance	0.00	2,250.00
4	HBA Advance	147,840.00	0.00
5	Festival Advance	16,350.00	38,475.00
6	Asstt Director of Estates, New Delhi	0.00	18,000.00
7	LTC Advance- Non Plan	1,127.00	19,923.00
8	LTC Advance- Plan	25,695.00	25,695.00
9	Travelling Advance- Plan	0.00	18,222.00
	TOTAL Rs.	203,942.00	185,495.00

Staff Advance

	Particulars	Current year Amount (Rs.)	Previous Year Amount (Rs.)
1	D C Jaya Raju	13,500	24,810
2	M Sunil Kumar	749,970	751,250
3	Nishant Kr. Vishwakarma	65,000	90,000
4	Pratima Sharma	-	25,000
5	Rakesh Kumar	-	121,337
6	Sukendar Kumar	-	65,000
7	Punam Rani	682,550	-
8	Dr. R. Giriraj	189,768	200
9	Manoj Hatoj	26,000	2,153,300
10	Vishwanath Prasad	11,240	18,950
	TOTAL Rs.	1,738,028	3,249,847

Summarized Details of Year Wise Old Outstanding of 1983-84 to 2003-04

Year	As on 31.03.12	Cleared upto 31.03.13	As on 31.03.13
1983-84 to 1993-94	3,288,633	-	3,288,633
1994-95 to 2003-04	-	-	-
1996-97	-	-	-
1997-98	-	-	-
1998-99	-	-	-
1999-00	1,900,730	-	1,900,730
2000-01	1,730,096	-	1,730,096
2001-02	-	-	-
2002-03	-	-	-
2003-04	-	-	-
TOTAL	6,919,459	-	6,919,459



NATIONAL INSTITUTE OF SOCIAL DEFENCE Ministry of Social Justice & Empowerment

ANNEXURE TO SCHEDULE- 5(b)

S No.	Particulars	Current Year	Previous Year
Advance to Collaborating Agencies		31.03.2013	31.03.2012
1	Aasra New Delhi	114,637	114,637
2	Abhoy Mission Agartala	1,575,870	1,352,440
3	ADDL Director General of Police Chennai	-	74,483
4	AIIMS Delhi	458,200	458,200
5	All TripuraSC/ST MMUC Agartala	3,670	3,670
6	Alzeimers Society (ARDSI) Kerela	3,420,637	2,989,847
7	Anna Institute of Management	117,572	117,572
8	Anugrha Delhi	1,442,385	881,265
9	Bihar Pensionar Samaj Muzaffarpur	114,400	-
10	Calcutta MIGK	2,839,895	980,025
11	Calcutta Samaritans Kolkata	4,655,850	3,054,025
12	Centre for Action Research & Training- Bhubaneswar	5,251,180	3,803,710
13	Centre for Action Research on ASVU-Tirupati	22,400	22,400
14	Chairman Deptt Social Welfare- Hyderabad	206,600	206,600
15	Chief Cordinator Bal Sakha Patna	-	154,886
16	Child Care Programme (NISD)	411,142	411,142
17	Child Line India Foundation Mumbai	4,293,533	4,293,533
18	Core Care India Foundation- Delhi	22,400	22,400
19	DAIRRC Mumbai	240,000	240,000
20	Deptt. of Audit CE Delhi University	97,874	97,874
21	Deptt. of Population Studies	137,800	137,800
22	Deptt. of Social & Amp Welfare- Nagaland	134,000	134,000
23	Deptt. of Social & Amp Welfare- Women Dev Kohim	132,700	132,700
24	Deptt. of Social Defence Gujarat	205,987	205,987
25	Deptt. of Social Welfare Govt. of Manipur Imphal	406,700	406,700
26	Deptt. of Social Welfare Guwahati	729,844	729,844
27	Deptt. of Social Welfare Jaipur	420,900	420,900
28	Deptt. of Social Work University Andhra Pradesh	153,243	191,000
29	Deptt. of Social Work Govt. of Meghalaya	239,800	239,800
30	Deptt. of Social Work University of Delhi	700,551	700,551
31	Deptt. of Women and Amp Child Development Karnataka	164,695	164,695
32	Deptt. of Social Security Chandigarh	134,300	134,300
33	Development Welfare Research Foundation	119,784	119,784
34	DIG of Police Bhopal Range	98,580	98,580
35	Deptt. of Police CRPF New Delhi	51,000	51,000
36	Director Deptt. of Social Welfare Bihar	198,623	198,623
37	Director General of Police Mumbai	156,750	156,750
38	Director General RCVP Nanornha	135,150	135,150

S No.	Particulars	Current Year	Previous Year
39	Director Juvenile WCS & SC Karnataka	629,414	234,700
40	Director Lady Irwin	5,000	5,000
41	Director NIMHANS Bangalore	628,435	750,333
42	Director of Panchayat & Samaj Seva Chattisgarh	225,712	225,712
43	Director of Social Defence Govt of Tamil nadu	452,882	452,882
44	Director of Social Welfare Govt of West Bengal Kolkata	426,000	-
45	Director of Social Defence Kerela	437,682	437,682
46	Director of Social Defence Mizoram	499,512	499,512
47	Director of Social Defence Pondicherry	131,912	131,912
48	Director of Social Defence Tripura	131,912	131,912
49	Deptt of Women & Chhild Development Mumbai	226,646	226,646
50	Divya Disha Hyderabad	209,956	209,956
51	DOVE Hyderabad	89,000	89,000
52	Drug Division Programme (NISD)	819,983	819,983
53	Fruit and Bud Welfare Association	150,400	172,800
54	Galaxy Club-Imphal	4,875,874	4,133,902
55	GOA State Commission for Children	90,574	90,574
56	Green Valley Foundation Vishakhapatnam	30,400	-
57	Guru Tegbahadur Shiksha	94,000	-
58	Gujarat Police Academy Gujarat	125,845	125,845
59	Hamndard Health Research	79,000	79,000
60	Haryana Institute of Public Admin	264,612	264,612
61	Healing Touch	272,040	242,740
62	Health Mela Sasaram- Bihar	187,326	187,326
63	Heritage Foundation-Hyderabad	1,571,700	1,421,300
64	Hotel Samrat- New Delhi	1,400,000	1,400,000
65	ICCI New Delhi	86,967	86,967
66	Indian Institute of Mass Communication	20,000	20,000
67	Instep Technology	39,674	39,674
68	Institute of Developent Studies Jaipur	118,588	118,588
69	Institute of Judicial Training & Res. Lucknow	152,874	152,874
70	Integrated Women & Children Development Centre	379,075	539,575
71	International Longetivity Centre India	1,748,626	855,906
72	International Youth Hostel Trust New Delhi	182,775	182,775
73	IWCDC IMPHAL	402,000	-
74	Jaya Prakash Institute of Social Change Kolkata	1,140,341	984,073
75	Juvenile Welfare of Street Children Hyderabad	109,929	109,929
76	Karnataka Police Academy Mysore	95,086	95,086
77	Kripa Foundation Kohima Nagaland	6,211,900	5,088,900
78	Kirpa Foundation Mumbai	930,603	1,139,203
79	Lok Kalyan Jan Sabha Sajapur	4,582	4,582
80	Lok Kalyan Jan Sabha Amiti Bhopal	85,000	85,000
81	MADAT Bhubaneswar	2,293,522	1,041,202
82	MADURAI Institute of Social Science	1,259,200	520,800

S No.	Particulars	Current Year	Previous Year
83	MANASWI	136,560	48,060
84	Misc Programme (ACCOUNT DIV.)	3,000	3,000
85	Mizoram Social Defence & Rehabilitation Board	4,873,547	3,795,547
86	Muktangan Mitra Pune	8,074,225	7,103,752
87	NADA India Foudnation	-	82,400
88	Nalanda Open University	158,400	158,400
89	Nashbandi Mandal	160,004	66,004
90	National Legal Service Authority	125,000	125,000
91	New IntegratedRural Managing Agency Plan	374,600	374,600
92	NICSI New Delhi	210,918	210,918
93	Nightingales Medical Trust Bangalore	3,647,572	2,284,426
94	Nirvan Haldwani	79,000	79,000
95	Nirvan Lucknow	218,377	218,377
96	North East Society Promotion of Youth and Mass	21,959	21,959
97	Old Age Care Division	93,544	93,544
98	Open Learning System Bhubaneswar	232,530	232,530
99	Orissa State Council for Child Welfare	68,859	68,859
100	Pandit Bachpan Pandey Mahila Vikas Bhawan	79,000	79,000
101	Police Training College Chennai	64,354	64,354
102	Pre Account Officer DAVP New Delhi	682,013	682,013
103	Principal Udaipur School of SEU Rajasthan	86,724	86,724
104	Prison Deptt. Govt of Orissa- Bhubaneswar	132,700	132,700
105	Pryas New Delhi	45,096	45,096
106	PSG College of Arts and Science	136,200	136,200
107	PSGR Krishanmal College of Women Coimbatore	1,032,950	1,159,280
108	Rajasthan Police Academy Jaipur	193,000	526,800
109	Registrar Jain Vishwa Bharti UL- Rajasthan	137,800	137,800
110	Registrar MGCGVC Satna	240,000	240,000
111	Respect Age International Agra	1,205,120	864,160
112	SARD	67,000	67,000
113	Sauhard New Delhi	450,300	322,300
114	Shoshit Mahila Sanstahn	79,000	79,000
115	Social security of Women and Child Development Chandigarh	132,700	132,700
116	Social Welfare Govt of Meghalya	296,500	296,500
117	Social Works Deptt. Mysore	461,400	231,400
118	Society for Empo Youth And Downtrodden	138,776	138,776
119	SPYM New Delhi	5,236,910	4,375,219
120	Sri Venkateshwara University Tirupati	-	45,881
121	Supriya Education Delhi	19,160	19,160
122	Tej Ram Foundation Delhi	-	22,400
123	The Founder & Chairman MIOSS Madurai	321,200	321,200
124	T T Ranganathan Clinical Foundation Chennai	3,094,822	2,070,763
125	UP Academy of Management Lucknow	135,517	135,517
126	Vivekanand Education Society Kolkata	2,085,488	2,085,488

S No.	Particulars	Current Year	Previous Year
127	WSEDP-New Delhi	275,600	400,400
128	Abhaya Interrial Mission Society AP	238,400	-
129	Annada Foundation, New Delhi	164,720	-
130	Ashritha	200,000	200,000
131	Baroda Citizens Council Vadodra gujarat	511,206	320,800
132	Bharati Vidyapeeth University	192,800	192,800
133	Centre for Gerontological Studies Kerela	436,500	181,200
134	Changnacherry Social Service Society Kerela	2,925,600	1,598,900
135	Christ Prevention & Control AIDS Society, Delhi	261,000	-
136	CPWD Horticulture Division	97,389	-
137	Dale View Kerela	94,000	-
138	Deptt of Adult Continuing Education and Extension, New Delhi	291,000	-
139	Deptt of Women & Chhild Development Bhubaneswar Orissa	150,271	150,271
140	Directorate of SC, OBC & Minority Affairs, HP	172,000	-
141	Dr Nandama Moses Charitable Trust Vishakapatnam	228,000	15,000
142	ETR for the Disabled Kolkata	303,240	95,240
143	Feed forum for Environment & Economic Development, MP	94,000	-
144	FOTO n MAN Associates Bhubaneswar	95,240	95,240
145	Foundation of Recovery and Enhancement	95,240	95,240
146	Gunjan organisation for Community Development Dharamsala	1,475,000	631,000
147	Health Fitness Trust	40,000	40,000
148	Hindustan College of Arts and Science Coimbatore Tamil Nadu	230,000	190,935
149	Hope Foundation, Gujarat	28,800	-
150	Indian Alcohol Policy Alliance New Delhi	267,000	939,000
151	India Harm Reduction Work	333,000	120,000
152	Integar Management Services Pvt Ltd	199,800	-
153	ITDC Vigyan Bhawan New Delhi	852,005	-
154	Kripa Foundation Guwahati	45,000	15,000
155	Love in Action Manipur	40,000	272,280
156	Loyola College of Social Science, Thiruvananthpuam	199,320	-
157	Lucknow University	101,200	101,200
158	Mahatma Gandhi Kashi Vidyapith, Varanasi	172,000	-
159	Manonmaniam Sundaranar University	299,000	299,000
160	Matoshri Bahuddeshiya Vikash Shikshan Sansthan	91,200	91,200
161	Muskan Foundation, New Delhi	143,000	-
162	NIPSTech at Dwaraka	164,800	-
163	Nova Economic Social & Cultural Organisation, Assam	94,000	-
164	Opium Deaddiction Treatment Research Trust Rajasthan	2,184,000	789,000
165	PAHAL Society for Development, New Delhi	144,400	-

S No.	Particulars	Current Year	Previous Year
166	PARIMAARJAN	62,400	86,400
167	RRTC IRDEO Wangabal	955,720	528,080
168	SAHAAS Brotherhood Uplifting CYWO, Shimla	50,400	-
169	Samarth Tagore Garden New Delhi	717,000	221,800
170	Shri Ram Shiksha Samiti. Gwalior	386,000	-
171	Social Economic & Moral Development Society, Haryana	28,800	-
172	Social Welfare Department Govt. of Maharashtra Mumbai	199,240	199,240
173	Society of Empowerment and Advocacy Bharatpur	1,607,440	623,400
174	Sri Satya Sai International Centre	60,000	-
175	Sushma Goel, Lady Irwin College	200,000	-
176	Tamil Nadu Police Academy Chennai	326,843	149,646
177	Tata Institute of Social Science, Mumbai	602,000	-
178	TTK Hospital (RRTC South) Chennai	213,000	301,200
179	Urivi Vikram Charitable Trust	15,000	15,000
180	Vikrant Bal Siksha Niketan Samiti, UP	198,000	-
	TOTAL	1135,08,610	854,57,615



NATIONAL INSTITUTE OF SOCIAL DEFENCE
Ministry of Social Justice & Empowerment
SCHEDULE FORMING PART OF INCOME & EXPENDITURE
FOR THE YEAR ENDED 31.03.2013

(Amount Rs.)

	Current Year	Previous Year
SCHEDULE 6 - PAYMENT AGAINST SCHEME		
1 Child Care Program- Plan	6,527,209.00	8,168,074.00
2 Drug Abuse Program & Monitoring System- Plan	16,525,507.00	21,818,128.00
3 Media Works- Plan	307,011.00	1,206,184.00
4 Old Age Program Expenses- Plan	21,693,624.00	20,534,241.00
5 Research Division	0.00	34,520.00
TOTAL	45,053,351.00	51,761,147.00

(Amount Rs.)

	Current Year	Previous Year
SCHEDULE 7 - ESTABLISHMENT EXPENSES		
1 Salaries and Allowances		
a) Regular employee-Plan	13,527,437.00	4,444,043.00
b) Regular employee-Non Plan	2,604,551.00	10,741,749.00
c) Contract employee	936,416.00	955,064.00
2 Staff Welfare Expenses	-	-
TOTAL	17,068,404.00	16,140,856.00

ANNEXURE TO SCHEDULE -7

SALARY AND ALLOWANCES	2012-13	2011-12
Pay and Allowances- Plan employees		
Pay & Allowance	11,673,680.00	2,221,511.00
Adhoc Bonus	-	-
Children Education Allowance	-	-
Leave Salary/ Pension Contribution	1,853,757.00	2,222,532.00
Medical Expenses	-	-
Total	13,527,437.00	4,444,043.00
Pay & allowances - Non Plan Employees		
Pay & Allowance	2,217,277.00	10,484,856.00
Medical Expenses	217,788.00	105,355.00
LTC	90,111.00	102,320.00
Leave Salary/ Pension Contribution	79,375.00	49,218.00
Total	2,604,551.00	10,741,749.00
Pay & allowances - Contract Employees		
Security Services	936,416.00	955,064.00
Total	936,416.00	955,064.00



NATIONAL INSTITUTE OF SOCIAL DEFENCE

SCHEDULE FORMING PART OF INCOME & EXPENDITURE FOR THE YEAR ENDED 31.03.2013

(Amount Rs.)

SCHEDULE 8(a) - ADMINISTRATIVE EXPENSES-Plan	Current Year	Previous Year
Audit Fees	84,270.00	84,270.00
Out of Pocket expenses of Auditors	33,146.00	16,854.00
Computer Repair & Maintenance- Plan	85,338.00	62,100.00
Conveyance Charges- Plan	13,590.00	56,700.00
AMC Office Equipment- Plan	84,336.00	-
Electrical & Water Expenses- Plan	47,930.00	40,890.00
General Council Meeting Plan	41,186.00	121,654.00
Honorarium Expenses Plan	113,500.00	115,000.00
Hindi Pratiyogita Expenses Plan	46,000.00	23,590.00
Newspapers, Books & Periodicals Plan	64,128.00	83,386.00
Office Repair & Maintenance Plan	575,340.00	777,619.00
Office Stationery and Printing Plan	1,186,205.00	422,167.00
Postage & Stamp & Courier Plan	131,549.00	92,200.00
Professional Charges Plan	126,845.00	3,307.00
Horticulture Expenses Plan	61,635.00	5,014.00
TA Claim & Allowance Plan	265,609.00	300,737.00
Telephone Charges Plan	157,978.00	175,482.00
Tution Fees Plan	27,810.00	-
Vehicle Running & Maintenance Plan	300,517.00	206,805.00
Vehicle Hiring Charges	35,830.00	89,386.00
Wages Plan	127,650.00	97,642.00
LTC Expenses Plan	24,707.00	268,847.00
Office Exp. Misc Plan	83,313.00	58,530.00
Travelling Exp/ Allowance Plan	73,291.00	151,940.00
Advertisement Expenses	236,004.00	-
Overtime Allowance	-	73,622.00
Meeting Expenses Plan	64,718.00	-
TOTAL	4,092,425.00	3,327,742.00

SCHEDULE 8(b) - ADMINISTRATIVE EXPENSES-Plan	Current Year	Previous Year
Bank Charges	1,261.00	1,452.00
Office Equipment repair & maintenance Non Plan	-	1,150.00
Tution Fees Non Plan	357,415.00	402,265.00
Earned Leave Encashment Non Plan	29,048.00	66,857.00
Grant and Packing Allowance Non Plan	32,200.00	-
TOTAL	419,924.00	471,724.00



Schedule 9

ACCOUNTING POLICIES AND NOTES TO ACCOUNTS

- 1) The institute was incorporated on 15-07-2002 under the Society's Registration Act, 1860 with the object of developing reviewing and implementing the policies and programs in the field of social defence, old age care and drug abuse. In order to further strengthen the working of the Institute, it was granted aid for the conduct of its various programs as an autonomous body of the Ministry of Social Justice and Empowerment w.e.f 01.04.2004.
- 2) The Financial statements are prepared on the basis of historical cost convention and on accrual method of accounting in accordance with the Generally Accepted Accounting Principles. The accounting policies have been consistently applied by the Society and are consistent with those used in the previous year.
- 3) All grants received from the ministry for conducting various program and for meeting the routine objectives of the institute have been accounted for in the income and expenditure account.
- 4) The Institute has segregated their cash book into plan and non plan w.e.f. December 2012. In the plan cash book, all the payments like Drug Abuse Prevention, Child Care, Old Age, Training programmes, sensitization programmes, international Day etc. and Salary plus others expenses like advertisement expenses, office repair and maintenance, security charges are accounted while in the non –plan cash book payments like staff salaries other than the posts specifically for the job, LTC reimbursement, leave encashment, earned leave, medical reimbursement etc are accounted..

5) Fixed Assets

Fixed Assets are stated at cost of acquisition inclusive of freight duties & taxes and all attributable expenditure required to bring the assets to the condition required for its intended use and costs incurred up to the date of putting the assets to use.

The gross block of fixed assets acquired prior to 01.04.2004 has been capitalized under different heads and corresponding depreciation accumulated till 31.03.2013 has been credited to separate provision head for different class of assets separately.



6) Depreciation

Depreciation is provided on the fixed assets on the basis of written down value method at the rates specified under the income tax act, 1961.

Further, all the assets acquired prior to 01.04.1996 and all the assets costing less than Rs 5000 have been fully depreciated.

7) Inventory

The purchase of stores is charged to expenditure. The closing stock of material lying in the stores as on 31.03.2013 is not material hence the same has not been taken in the closing stock.

- 8) The Receipt and Payment account is prepared as part of the financial statements for the year showing the Receipts and Payments of the funds during the year.
- 9) The Income and Expenditure Account is prepared as part of the financial statements for the year showing the expenses incurred and incomes earned during the year.
- 10) The staff benefits like leave encashment, contribution to the employee provident fund, gratuity payments are considered as per government guidelines and procedures. Also no separate provision is made in the accounts of the institute.
- 11) The outstanding balance of advance to various agencies for the F.Y 2002-03 and 2003-04 for conducting program on behalf of the institute was Rs 0.69 crores as on 31st March 2013. No recovery was made in the current financial year 2012-13. The ageing for the same is

From 1983-84 to 1993-94	Rs. 0.33 crores
From 1994-95 to 2003-04	Rs. 0.36 crores
From 2004-05 to 2012-13	Rs. 11.37 crores
Total o/s	Rs. 12.06 crores

The institute collaborates with other organizations including Central/ State Governments, Universities, NGO's, Police Academies etc and had given advances for the purpose as per calendar of its activity of each year. Effective steps are taken on continuous basis so that the entire outstanding balance could be properly adjusted within a short period.

- 12) The comparative figures for the previous year 2011-12 have also been given in the accounts along with the current year's figures for the year 2012-13. The comparative figures have been shown in the Balance Sheet, Income and Expenditure Account,



Receipts and Payments Account and also in the schedules/annexures enclosed therewith.

- 13) Schedule No. 1 to 8 are the integral part of the Balance Sheet and have been prepared in the comparative form.

As per our report of even date attached

For National Institute of Social Defence



Lalita Rani
Cashier



DC Jaya Raju
Dy. Director



Anand Katoch
Director

For Arun Singh & Co.
Chartered Accountants
FIRM Reg. No. 011863N



Ravi Kapoor
Partner

Place: New Delhi
Date: 19.08.2014