

Annual Report 2017-18



**National Institute of Social Defence
Ministry of Social Justice & Empowerment
Government of India**

Annual Report

2017-18



National Institute of Social Defence

An Autonomous Organisation under the
Ministry of Social Justice & Empowerment
Government of India



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1

Introduction

1.1 About the Institute

The National Institute of Social Defence (NISD) was set up originally as Central Bureau of Correctional Services in 1961, under the Ministry of Home Affairs. The Bureau was later transferred to the then Department of Social Security in 1964. Since 1975, the Institute has been functioning as a subordinate office under the erstwhile Ministry of Welfare (now Ministry of SJ&E). It became an Autonomous Body vide Government of India's Notification No. 10-3/2000-SD.Vol.II dated 15th July, 2002 and is registered under Societies Registration Act, XXI of 1860, with the Government of NCT of Delhi.

The National Institute of Social Defence is the Nodal Institute for training and research in the field of social defence. The Institute is focused on the issues of human resource development in the areas of substance abuse prevention, care of older persons and other social defence issues .

1.2 Mandate:

The mandate of the Institute is to provide inputs for the social defence programmes of the Government of India through training, research & documentation. The Institute achieves this through sensitization, orientation and capacity building programmes conducted in collaboration with various organisations of the State, Regional, National & International level.

1.3 Objectives:

The main objectives of the Institute are as follows:

- i. develop preventive, rehabilitative and curative policies in the field of social defence;
- ii. review policies and programmes in the field of social defence;
- iii. anticipate and diagnose social defence problems;
- iv. identify and develop the instruments for realizing the objectives of social defence policies;
- v. develop and promote voluntary effort in the areas of social defence.

1.4 Areas of Concern:

The major areas of intervention are as under:

- i. Substance (Drugs) Abuse Prevention
- ii. Care of Older Persons and
- iii. Other Social Defence issues including Beggary Prevention, transgender welfare etc.

1.5 Target Groups:

The target groups of the Institute are:

- i. Functionaries of RRTCs and IRCAs (Drug Rehabilitation Centres)
- ii. Functionaries of concerned social welfare departments in Government and other stakeholders working in drug (substance) abuse prevention/old age care.
- iii. Field and middle level Police functionaries through State Police Academies.

- iv. Persons to work as geriatric caregivers.
- v. Students/NSS volunteers/teachers in Universities/Colleges/Schools through sensitization programmes.

1.6. Organizational Set-up:

The Institute is headed by a Director and has the following Divisions:

- i. Administration and Planning
- ii. Drug (Substance) Abuse Prevention
- iii. Old Age Care
- iv. Other Social Defence Issues
- v. Media, Publication & Co-ordination.

The Organizational Chart of the Institute is placed at **Annexure-I**.

1.7. Councils:

(i) General Council

The General Council is the apex governing body of the Institute with the Secretary, Ministry of Social Justice and

Empowerment as its ex-officio President. Other members of the Council, are representatives from concerned Central Ministries/ Departments and experts/ professionals in the areas of social defence. The Council lays down the broad policy framework for the Institute.

(ii) Executive Council

The Executive Council is headed by the Joint Secretary (Social Defence), Ministry of Social Justice and Empowerment, Government of India. Other members of the committee are Director/Deputy Secretary (I F wing), Director, NISD, and two Non-official members. The Council monitors and guides the activities and programmes of the Institute.

1.8 Collaborating partners

Training programmes are organised in collaboration with various organizations at the State, Regional, National and International levels. The collaborating partners of the Institute are as follows:

Government Sector

Sl.No	National	State	Regional	Local	International
1.	Concerned State & Central Ministries/ Departments – AIIMS, Police - NCB - NYKs	State Social Welfare Deptts, Police Training Institutes	Universities and Social work Institutions	PRIs	UNODC, Colombo Plan, UNFPA.
Voluntary Sector					
2.	FINGODAP (federation of NGOs)	Non Governmental Organizations	Regional Resource Training Centres (RRTC's)	NGOs funded by Ministry of Social Justice and Empowerment	Nil

1.9 Construction of the Institute Building at Dwarka :

The Institute, since its inception is functioning at West Block-1, Wing-7, R. K. Puram, New Delhi. The Delhi Development Authority (DDA) has allotted about 2 acres of land at Sector 10, Dwarka, New Delhi to the Institute for construction of institutional building with facilities for residential training programme.

CPWD is the nodal agency for construction of the Building. The detailed cost estimate as worked out by CPWD comes to Rs. 62.42 cores for construction of a six story building. The Institute has up to 31/03/2018 deposited an amount of Rs.48.38 crores [Rs. 46.86 for building and Rs. 1.52 towards furniture] with the CPWD for the construction of the building. The construction is nearing completion. CPWD will hand over the building after seeking all clearances from concerned agencies.



2

Highlights of Important Activities/ Major Events During 2017-18

2.1 Budget Allocation:

The NISD plans its activities within the allocated budget, received in the form of Grant-in-Aid (GIA) from the Ministry. A Budget of **Rs.19.10 crore** (GIA (General) and

Rs.3.14 crore (GIA (Salary)), was allocated as grant-in-aid to the Institute. Detail Statement of GIA received and expenditure incurred during the financial year 2017– 18 is given as under :

Statement of GIA

(Rs in crores)

Head	BE 2017-18	RE 2017-18	Actual Release	Expenditure
GIA (General)	19.10*	19.10	19.52*	19.22
GIA (Salary)	3.14	3.14	3.14	3.07

* This includes **Rs. 15.42 Crore** allocated & released under GIA for creation of Capital Assets, towards construction of new NISD Building at Sector 10, Dwarka, Delhi. [Rs. 13.90 for building and Rs. 1.52 towards furniture]

During the year 2017-18, a total of **575** programmes were organized by the Institute and in collaboration with RRTCS and other agencies at a total cost of approximately **Rs. 3.39 crores**. The division wise breakup of performances are given as under:-

2.2. Drug (Substance) Abuse Prevention

During 2017-18, NCDAP Division conducted a total no. of **333** programmes covering **26249** numbers of beneficiaries. An amount of **Rs. 1,59,69,507/-** was spent for the purpose. Details of programmes organized by the Institute and by the Collaborating agencies are given at **Annexure-IV**.

2.3. Old Age Care

During 2017-18, Old Age Care division conducted a total no. of **139** programmes including **09** in-house programmes covering **12019** beneficiaries. An Amount of

Rs 83,38,361/- was spent for the purpose. The Details of the programmes organized by the Institute and by the Collaborating agencies are given at **Annexure-VI**.

2.3.1 Celebration of International Day for Older Persons (IDOP)

NISD in collaboration with the Ministry of Social Justice and Empowerment, Government of India organized the Vayosreshtha Samman on 9th Oct, 2017 at Vigyan Bhawan, New Delhi to mark the occasion of International Day for Older Persons (IDOP).

2.4. Other Social Defence Issues

During 2017-18, the Social Defence Division conducted a total no. of **131** programmes covering **9,339** beneficiaries. An Amount of **Rs.94,73,459/-** was spent for the purpose. The details of Courses organized by NISD and Collaborating State

Departments/Regional Institutes/Social Work Institutions/Other organizations are given at **Annexure- VII.**

2.5 New Initiatives:

During the year 2017-18, the following new initiatives haven been taken by NISD:-

- i. Skill development training for 120 Geriatric Caregivers through M/s Apollo Medskills Ltd, a Training partner of Healthcare SSC/NSDC.
- ii. Awareness programmes in Kendriya Vidyalaya Schools.
- iii. Involving PRIs through State Institute of Rural Development (SIRDs) for awareness on drug abuse /geriatric issues, policies and legislations.
- iv. Capacity building of nursing students of medical collages/Government hospitals on drug abuse.
- v. Tie up with ISTM, Delhi for short term residential programmes related to awareness/ orientation/ sensitization on Drug Abuse Prevention and Geriatric Care issues

2.6 Accreditation of IRCAs (De-addiction Centres) Supported by Ministry of Social Justice & Empowerment:

The Ministry has entrusted to conduct accreditation of 50 IRCAs to NISD on pilot basis through NABH. The accreditation will help in assessing the management of IRCAs in terms of delivery of service, infrastructure, documentation etc.

2.7 National Survey on “The Extent and Pattern of Substance Use in India”.

The Ministry of Social Justice and Empowerment (MoSJE), Govt. of India is

undertaking a National Survey on “The Extent and Pattern of Substance Use in India”. A Memorandum of Understanding was signed in September, 2016. This is a nation-wide Survey which is covering all the 36 States/ UTs of the country. The main objectives of this Survey are as follows:

- a) To provide national and state-level estimates of proportion and absolute number of people who use various substances (which includes alcohol, tobacco, opioids, Sedative-hypnotics, Cannabis, Stimulants, Hallucinogens, Inhalants) and people who are suffering from substance use disorders in India.
- b) To map the presence of services and interventions for individuals suffering from substance use disorders and identify the gaps in service delivery.

The methodology which is used while conducting the Survey are:

- (a) A Household Sample Survey (HHS) in the general population in all States/ UTs
- (b) A Respondent Driven Sampling (RDS) survey with multiplier among substance dependent individuals in all the States/UTs
- (c) Focused Thematic Studies on specific topics or vulnerable populations which remain underrepresented in the methods above.

The National Survey is being implemented by National Drug Dependence Treatment Centre, AIIMS, New Delhi along with its collaborative partners including various Government and Non-governmental Organizations such as National Institute of Social Defence (NISD), Government Medical Colleges, Regional Resource and Training

Centres (RRTCs) and selected Integrated Rehabilitation Centres for Addicts (IRCAs) of MoSJE.

NISD is coordinating with RRTCs and AIIMS in connection with HHS and RDS. The Ministry has entrusted the task of monitoring and fund release to the Implementing Agencies to NISD. During the financial year 2017-18 NISD has received funds amounting to **Rs. 13.14 crore** under National Survey. An amount of **Rs. 12.06 crore** has been released to various RRTCs till 31-03-2018

2.8 Media Division

The Media Division took initiative to publish the 1st issue of bi-annual journal in January, 2018 titled “Social Defence”. Media Division also actively participated in the **Walkthon** held on the occasion of IDOP at India Gate on – 2nd Oct, 2017. Under the initiative of Media Division various leaflets titled as **Myths & Facts** and **Sign & Symptoms of Drug Abuse** were published and distributed to the participants during awareness and sensitization programmes on Drug Abuse Prevention.



3

Administration and Finance

3.1 Organization and Management

The National Institute of Social Defence is governed by its Bye-laws, which came into force w.e.f. 23rd May, 2013. To facilitate smooth functioning and to create a congenial work environment of the Institute, there is a multi-level support structure. Director, NISD is the Head of Department. He is supported by Deputy Director (Admn. & Plg.) who is the Head of Office, and 03 other Dy. Directors, who are heading various programme divisions. In addition, there is a General Council (GC) and an Executive Council (EC).

The General Council (GC) consisting of 12 members (08 official and 04 non-official) is the apex governing body of the Institute with the Secretary, Ministry of Social Justice and Empowerment, as its ex-officio President. Official members of the GC are representatives from concerned Central Ministries/ Departments and the non-official members are experts/professionals in the areas of social defence. The GC of the

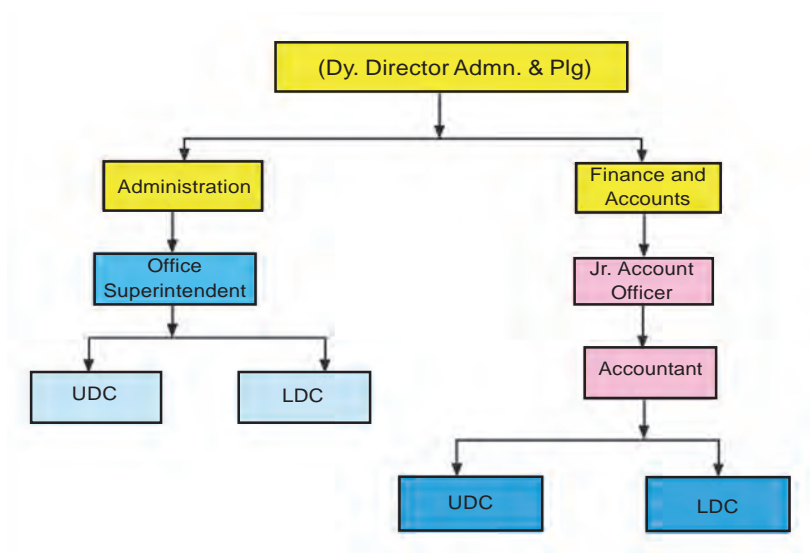
Institute was reconstituted vide Ministry of Social Justice and Empowerment's Order No.50/19/2004-Admn, 28/09/2016 for a period of two years whose composition is given at **Annexure – II**.

The Executive Council, consists of 05 members (03 official and 02 non-official). EC is headed by the Joint Secretary (Social Defence), Ministry of Social Justice and Empowerment, Govt. of India. The EC was also reconstituted in July, 2016 vide Order No. 50/13/2011-Admn, dated 11/07/2016 dated July, 2016 for a period of two years whose composition is given at **Annexure-III**.

While the GC lays down the broad and essential policy parameters, the Executive Council (EC) monitors and guides the activities and programmes of the Institute.

3.2 Structure of the Division

The Dy. Director (Admn. & Plg.) of the Institute is the administrative head of the Division. The Organization Chart of the Division is given as under:



3.3 Implementation of Official Language Policy

With a view to promote the use of Official Language in the working of the Institute, an Official Language Implementation Committee has been constituted under the chairmanship of the Director of the Institute.

During “Hindi Pakhwara” from 1st to 15th September 2017, a number of events were organized including competition in Hindi typing, noting and drafting, Poetry etc., and the best performers were given cash awards. On the conclusion of the “Hindi Pakhwara”, a workshop was organized to discuss steps required to be taken by the Institute for promoting use of Official Language.

3.4 Implementation of Right to Information Act, 2005

The Institute has been implementing the Right to Information Act, 2005 since October, 2005. Dy. Director (Co-ord) of the Institute is the Central Public Information Officer (CPIO) and the Director is the First Appellate Authority.

3.5 Funds

The Institute is primarily supported through Grant-in-aid (GIA) released by the Ministry of Social Justice and Empowerment. During the year 2017-18, the Institute received GIA of **Rs.4.10 crore** under GIA (General) for programmes and activities, and **Rs 3.14 crore** was received under GIA (Salary). Total expenditure incurred under both GIA (General) and GIA (Salary) is **Rs. 6.87crore.**

3.6 Accounts and Audit

The accounts were maintained on accrual system of accounting, as provided in the Bye-Laws of the Institute. The internal audit of the annual accounts of the Institute was undertaken by CAG empanelled Agency namely M/s TPK & Co. Chartered Accounts, New Delhi for the year 2017-18. Copy of duly audited statement of Annual Accounts of the Institute for the year 2017-18 and general view of Office of the Addl. Dy. C&AG (Central Expenditure) on the overall Accounting system as received vide DG(Audit) C&E letter no. AMG-1/I.R/03-13/NISD/2018-19/1014 dt. 09/01/2019 are at **Annexure IX.**

4

Drug (Substance) Abuse Prevention

4.1 Background

Drug abuse has become a worldwide problem in modern times. Today, there is no part of the world that is free from the curse of drug trafficking and drug addiction. Drug means a habit-forming substance which is taken for pleasure or excitement and which induces sleep or produces insensibility. Youth and teenagers are more prone to become the victims of drug abuse. Illegal production and distribution of drugs have spawned crime and violence worldwide.

Drug abuse manifests itself in euphoric behavior by the user – and at most times unnaturally so. This leads to a sequence where the users keep on repeating the same action of drug abuse. When this pattern continues the brain tries to adapt to the usage by reducing its own dopamine production as well as dopamine receptors. The user tries to adapt to this through drug abuse so that his or her dopamine production level can be brought back to a level that seems normal to him or her.

Prevention is one of the ways in which drug abuse can be dealt with. In fact it is one affliction that can be prevented according to medical experts and practitioners. Prevention programmes involving entities such as families, schools, drug treatment centre functionaries and also the immediate communities are important in this regard. The Sustained treatment is the option for people who have already gone down the road of drug abuse and are highly into it. The treatment for a drug abuser normally depends on the kind of drug that the person has been using. It is said that the best treatments normally

emphasize on phenomena related to the individual's life. This includes areas such as medical, psychological and work-related needs as well as issues in relationships with other people in the person's life. The treatment sessions combine medication and behavioral therapy so that the victim of drug abuse gradually stops feeling the urge to do drugs. These treatment programmes also impart the skills and capability required in order to say no to drugs in the future, which is highly critical for a complete cure to drug abuse.

In view of the growing threat of substance abuse and its impact on the nation, it was decided to give the then Bureau of Substance Abuse Prevention in the Institute a broadened role by setting up a National Centre for Drug Abuse prevention (NC-DAP) in September, 1998. The mandate of the unit is to provide technical support to the Government on policies relating to substance abuse prevention and facilitate a wider and improved coverage of services throughout the country for substance demand reduction.

The Drug Abuse Prevention is one of the core concerns of the Institute and through NC-DAP, the Institute has been able to expand its activities and has worked out strategies for tackling the issues of substance abuse and bring about qualitative improvements in service delivery. It has evolved a strategy for the capacity building of the service providers through a series of training and orientation courses. To formulate effective intervention modules and programmes, impetus has been provided to research and documentation activities to

develop deeper insight into the problem and collection of information on extent, trends and patterns of drug abuse through feedback from the field.

4.2 Aims and Objectives

It is the endeavor of the Institute to achieve the following:

- i. Raising the competency standards of the functionaries/ personnel working in substance demand reduction and other related sectors;
- ii. Standardization of care in substance abuse prevention;
- iii. Updating information and creating a database on extent and pattern of substance abuse and interventions developed at local, regional, national and international levels; and
- iv. Promoting advocacy and networking in the field of substance abuse prevention.

4.3 Target Groups

The Institute primarily caters to the training requirements of functionaries /service providers working in the treatment and rehabilitation centers supported by the Ministry of Social Justice and Empowerment viz. project coordinators, counselors, social workers, out-reach workers, community workers, nurses and ward boys. The Institute also conducts capacity building programmes for school teachers/ NSS Volunteers/ MSW Students, and awareness programmes for Schools/ Colleges/ Universities on the ill effects of drug abuse.

4.4 Activities:

The main activities in the field of drug abuse prevention are :

- (i) Training and Capacity building of

various levels of functionaries working in the field of drug demand reduction;

- (ii) Conducting awareness programmes in schools/colleges/universities on ill effects of Alcoholism & Drug Abuse;
- (iii) Development of linkages, facilitating advocacy, and promoting networking arrangements in the field of drug demand reduction at Local, Regional, National and International levels.

4.5 Awareness and Capacity Building Programmes:

A total of **333** training courses/ sensitization programs/ consultations/ capacity building courses, covering **26249** persons were organised by NCDAP Division of NISD in collaboration with Regional Resource and Training Centers (RRTCs), Universities and other collaborating agencies during the year 2017-18. List of programs is at **Annexure-IV**. The list of RRTCs including the details of contact persons, States covered is at **Annexure – V**. Further details of the programs are as follows:

- (i) **Three Months Certificate Course on “Drug De-addiction Counseling and Rehabilitation”**- The course is designed for Project Officers, Senior Counsellors, Graduate Students with Social Work background and NGOs functionaries working in Drug De-addiction Treatment-cum-Rehabilitation Centres. The training course includes two months of classroom training and one month of field placement in selected treatment centres. The broad content of the course is in form of eight learning units - Basics of Addiction, Counseling Treatment Protocols, Awareness Creation and Preventive Education, Rehabilitation, Relapse Prevention

and Aftercare Services, and Record Keeping and Documentation.

(ii) Capacity Building programme on Drug Abuse Prevention for School Teachers, MSW and NSS students /

volunteers, Coordinators/PRI and Community people were organized in collaboration with various Central Universities of India. Total **13** programs covering **650** beneficiaries were organized during the year.



Shri Anand Katoch, Director, NISD addressing students in Savitri Bai Phule Inter Collage, Kasna, Ghaziabad



ADM, Kasna addressing school children on Drug issues & behind is Principal Savitri Bai Phule Inter Collage, Kasna, Ghaziabad



Pantomime show performance at Amity School Saket, New Delhi during awareness programme on Drug Abuse Prevention



Students of Savitri Bai Phule Inter Collage, Kasna G. Noida performing stage show on Drug issues programme organized by NISD



School Sensitization programme held at Amity school, Mayur Vihar, New Delhi



*3 Months certificate course on Drug Abuse Prevention
20 May 2017 to 19 Aug 2017 at NISD*



*Amity students participated in Drug Sensitization
programme , Mayur Vihar*



*5 Days sensitization Programme at ISTM , New
Delhi*



Sensitization Programme organized by RRTC, TTK, Chennai.



5 Days Training Programme for functionaries of IRCAs at ISTM, New Delhi



Awareness Programme organized by Kendriya Vidyalaya



Awareness Programme organized by Kendriya Vidyalaya



Awareness Programme organized by Kendriya Vidyalaya



Awareness Programme organized by Kendriya Vidyalaya

(iii) **Thematic Skill Building Programmes** - Under this category, the following two to five days programmes are undertaken:

- **Preventive Interventions for High Risk Groups:** to sensitize the service providers working with high-risk groups such as truckers, commercial sex-workers, etc., on issues pertaining to Behavioral Change Communication (BCC).
- **Substance Addiction Identification, Initial Motivation and Early Intervention:** to orient service providers on symptomatic behavior, early identification and early warning signs so as to equip them with requisite techniques for early intervention.
- **Counselling for Addiction – Individual Family and Group:** to train counselors working in the areas of substance demand reduction so as to expand their knowledge base &

sharpen their individual, group and family Counselling skills.

- **Rehabilitation and Relapse Prevention – Issues & Modalities:** for service providers for development and implementation of rehabilitation and relapse prevention programmes.
- **Prevention and Management of Substance Abuse and HIV/AIDS:** to orient and expose the service providers to the area of HIV/AIDS prevention among substance users.
- **Alcohol and Substance Abuse Prevention at Workplace:** to sensitize Labour Welfare Officers of corporate houses and Project Officers/ Senior Counsellors of Treatment cum Rehabilitation Centres working with the organizations/ enterprises/ industries.
- **Documentation for Addiction Management-Assessment, Client Profiling, Recording and**



In association with NISD, Madras School of Social Work organised a Two days National Conference on Emerging Challenges Of Elderly: Implementation of Programme & Policy Making 26-27, February 2018 at Chennai



School-based programs organised by Kendriya Vidyalaya Sangathan at Punjab in collaboration with NISD, Punjab

- **Documentation:** to ensure proper recording and documentation of programme activities.
- iv) **Two Days National Seminar on Drug Abuse Prevention : Social Work Perspective”** in collaboration with Dept of Social work, Central University, Himachal Pradesh was

organized at Dharamshala. The researchers and academicians presented the studies and research papers, offers suggestions on issue concerned. Around 150 Nos of participants attended the National conference In Central University at Dharamshala, Himachal Pradesh.



Sessions on Drug Abuse Prevention – a Social Work perspective, Central University, Himachal Pradesh

4.6 Drug Abuse Monitoring System (DAMS):

Drug Abuse Monitoring System (DAMS) is an online data base application wherein data on the types of drugs (substance), mode of consumption, clinical and general profile of treatment seekers at de-addiction centres etc is collected for understanding the trends of the substance abuse in the country. DAMS has become operational since February, 2016. This system would be useful for developing appropriate drug abuse preventive strategies. The data on drug patients profile are being fed by drug treatment cum rehabilitation centres supported by Ministry through online DAMS regularly. Till 31st March, 2018 the client profile of about **One Lac** inpatients was recorded in DAMS.

4.7 Other Important Events

Observance of “The International Day against Substance Abuse and Illicit Trafficking” at Mavlankar Auditorium, New Delhi.

The National Institute of Social Defence and the Ministry of Social Justice and Empowerment Observed the International Day against Substance Abuse & Illicit Trafficking on 28th June 2017 in Mavlankar auditorium, Rafi Marg, New Delhi, to reaffirm its commitment to fight the menace of drug abuse & to raise awareness on harmful effects of drug abuse for the individual, family and society as a whole.

5

Old Age Care

5.1 Background

The world is witnessing an unprecedented demographic transition in elderly population. The proportion of 60+ population is on the rise. The phenomenon caused by increased longevity and decreased mortality has surfaced in developing countries rather swiftly as compared to the developed ones. Increased number of elderly population is not just a challenge to meet their specific needs but also presents an opportunity as well to draw upon the vast repertoire of their experience and knowledge.

As per 2011 Census of India, total population of senior citizens (60+) is 10.38 cores which is 8.6% of the total population of the country.

The projected population aged 60+ and their percentage share in the total projected population of country, for the year 2016 to 2026 as per 2006 report of the Technical Group on population projections constituted by the National Commission on population published by the Registrar General of India is as under:

Year	Senior Citizens	
	Projected Population (Crore)	As % of total population
2016	11.81	9.3
2021	14.32	10.7
2026	17.32	12.4

5.2 Aims and Objectives

In pursuance with the National Policy on Older Persons (NPOP), the National

Institute of Social Defence is developing a dedicated cadre of Geriatric Caregivers and generating skilled manpower, with focused attention on training for intervention in the family and community settings. The younger generation and others concerned with the welfare of older persons are encouraged to attend to the needs of the older persons.

5.3 Target Group:

The main Target group is functionaries of Old Age Homes/ Day Care Centres, etc., supported by the Ministry / State and the persons willing to work as geriatric care givers. The Institute also conducts awareness programmes in Schools/ Colleges/ Universities on issues of Old Age and for Promoting Inter-generational bonding with the help of Government/NGOs/ policy maker's etc working in the field of ageing.

5.4 Awareness and capacity building programme:

During the year 2017-18, Old Age Care Division conducted **139** programmes covering **12019** beneficiaries. The detailed list of programmes is at **Annexure-VI**. The list of RRTC's (Old Age Care)/ Collaborating agencies is at **Annexure VIII**. Further details of the programmes are as follows:

5.4.1. One year PG Diploma in Integrated Geriatric Care

The main focus of the programme are as follows:

- To develop a cadre of professionals at Managerial/ Supervisory level for the care and welfare of the older persons;

- To provide a comprehensive and scientific knowledge base on various aspects relating to geriatric care;
- To develop an appropriate aptitude and skill for working with older persons.
- To orient the students on various techniques of understanding and working for the welfare of the elderly with focus on programme development and management.

The training course includes theoretical sessions, practical sessions, field visits, internship and project work. In addition, seminar presentation and submission of dissertation based on field work are other essential parts of the course. Annually Rs.3000/- course fee was charged from the students. The course was conducted by NISD in New Delhi.

5.4.2. Three Months Certificate Course on Geriatric Care for Bedside Assistance /Geriatric Caregivers

The main focus of the programme are as follows:

- To develop a cadre of trained bedside assistants for care of elderly in institutional and non-institutional settings.
- To improve the quality of care to the elderly through bedside assistants with good nursing skills.

During the year 2017-18, **284** students had undergone geriatric care givers course. No course fee was charged from the students.

5.4.3. Three Days Training Programme on Geriatric Care

The main focus of the programme are as follows:

- To ensure the rights and dignity of the elderly through ethical care giving practices by developing knowledge on basic components of geriatric care among the staff of OAH/DCCs;
- To enhance knowledge of Counselling and Geriatric Rehabilitation among the staff of OAH/DCCs ;
- To facilitate quality services in the Old Age Homes by developing skills for resource management and networking among the staff of the institution ;
- To expose the staff of OAH/DCCs to field situations and innovative approaches in the Ageing;

5.4.4. Three Days Training Programme on Dementia Care

The main focus of the programme are the following

- To Build comprehensive knowledge base on dementia among the staff of old age homes/day care centers;
- To Facilitate effective and ethical management of dementia by developing communication and resource management skills among the staff of old age homes/day care centers;
- To preserve the Rights and dignity of the senior citizens with Alzheimer's Dementia living in Old Age Homes/Day Care Centers;
- To Expose to field situations and innovative approaches in the Ageing;



Certificate distribution and Group Photo of participants of Three Days Training Programme on Geriatric Care held at ISTM from 20th to 22nd December 2017



3 Month certificate course to develop geriatric care givers organized by NISD from May, 2018 to Aug, 2018



Students undertaking class room practical and On Job Training in AIIMS and Bapu Nature Cure Hospital, New Delhi



Shri Anand Katoch, Director, NISD grace the occasion of Valedictory function of Three month certificate course on Geriatric Care for Bedside Assistance/Caregivers held on 28th December 2017 at NISD

5.4.5. One Day Awareness Programme on Promoting Inter-generational Bonding in schools/colleges for students/school teachers/ counsellors/parents/grand parents

The programme include Technical sessions on elderly issues, MWPSA Act, 2007, generational gap, Group discussion, painting competitions on the theme of generational gap.

5.5 Other Important Events

Observance of “The International Day of Older Persons” on 1st October, 2017.

The National Institute of Social Defence and the Ministry of Social Justice and Empowerment observed the International Day of Older Persons on 9th October 2017 at Vigyan Bhawan, New Delhi, wherein National Awards were conferred on the Eminent Individuals/ Organisations working in the field of Old Age Care by Hon’ble President of India under different categories.



6

Other Social Defence Issues

6.1 Background:

Social Defence is understood in common parlance pertains to certain marginalized population group requiring protection as well as care and support through systematically organized and coherent efforts both by Government and Civil Society. Social Defence issues such as Drug Abuse, Old Age, Beggary, Transgender, HIV/AIDS, trafficking, probation services, prisons etc. are the emerging concern. Therefore the efforts for well-being of those sections of the society which are affected are vital and requires immediate and suitable interventions.

Beggary is serious problem in India which needs to be addressed on priority. Laws against vagrancy and beggary are a means of control over such persons, who constitute a source of potential threat and annoyance to society. However, the problem is more of a social issue & needs to be handled accordingly. Systematic training/sensitization Programmes for the concerned State officials and NGOs partners on beggary prevention would go a long way in eradication of this social evil.

Transgender community is one among the most weakest and vulnerable communities in India. They face high levels of stigma in almost every sphere of their life such as health, schools/colleges, employment, social schemes and entitlement. Extreme social exclusion diminishes self-esteem and sense of social responsibility. The community needs to be

included in the mainstream development program of the country and be protected from all forms of abuse and exploitation. The Social Defence Division assists the Ministry for Conducting consultation meets, workshops, inter-ministerial meetings on transgender for chalking out Policies, legislations and developmental schemes/programs for Transgender Community. In addition, the Division organizes skill development training programme for transgender community to which enables them to lead life worth living.

The Division also looks after the matters related to issues relating to children affected by drug abuse, counselling skills for the stakeholders in the field of Social Defence. The Division also trains the Govt./NGOs/ Panchayat/Police functionaries/ Prison Functionaries and Social Work professionals, School teachers and Counsellors on Social Defence issues through its comprehensive National level one month programmes and three days State and Regional level programmes.

The programme of Social Defence Division of NISD organised the programmes in collaboration with State departments and Social Work Institutions such as State Police Academies, State Institutes of Rural Development, Regional Institutes of Correctional Administration and approved social work Institutions.

6.2 Aims and Objectives

The basic aim of the Division is to establish links with State Police, SIRDs,

RICAs, Social Welfare Departments and Social Work Institutions working in the areas of Social Defence issues for imparting training to stakeholders/service providers. Its Objectives are:

- Sensitization of stakeholders and the community towards the issues of the Social Defence;
- Development of welfare schemes and conduction of programmes to stakeholders to render the best service to such marginalized group.

6.3 Target Groups

The target groups of the Division are middle level functionaries of State Police Departments, officials of concerned State Social Welfare Depts, concerned NGO functionaries, Social Workers, Panchayati Raj functionaries, Prison officials, School teachers and Counsellors.

6.4. Activities

The following are the activities of the Division:

- Capacity building of various functionaries working in area of other Social Defence issues including Beggary Prevention and Transgender;
- Sensitizing Government officials, Police functionaries, Panchayati Raj functionaries, NGO Functionaries, and social workers in the areas of Social Defence Issues;
- Skill development training program to transgender and beggars with prime objective of enabling them to acquire required skills resulting in their dignified life worth living

- Research and documentation in the areas of other social Defence issues; and
- Organising national level seminars and consultative meets on the issues related to Social Defence.

6.5 Awareness and Capacity Building Programme

During the Financial year 2017-18, the Social Defence Division covered 9,339 beneficiaries through 131 training & sensitization programmes at National, State and Regional level. These Programmes focused middle level state police functionaries on social defence issues through three day training programmes, Govt./NGO functionaries, School teachers and counsellors on special services for children affected by Drug Abuse, Panchayati Raj functionaries and prison officials on Drug Abuse through three days training programmes. Detailed list of programmes organized during the year 2017-18 is at **Annexure-VII**.

6.5.1 Thematic Skill Building Programmes

The following short term thematic programmes were organised by the Division:

- **Three Days Training Programme for Panchayati Raj functionaries on Social Defence Issues** aims at sensitizing and orienting participants on Social Defence Issues to develop knowledge and understanding of concepts, legislations, programmes, schemes of Social Defence and the roles and responsibilities of different Panchayati Raj functionaries and agencies in the successful implementation of Social Defence Programme of the Govt. for rural mass.



Director, NISD Inaugurates the Three Days Training Programme for Panchayati Raj functionaries on Social Defence Issues at Uttarakhand Institute of Rural Development & Panchayati Raj, Rudrapur on 5.12.2017

- **Three Day Training Programme for Middle level Police functionaries on 'Social Defence Issues** aims at sensitizing and orienting participants on Social Defence Issues and equips

the officers with understanding of the different provisions of laws and programmes, and their responsibilities in the Social Defence domain.



Dy. Director, NISD delivers valedictory address during the Three Day Training Programme for Middle level Police functionaries on 'Social Defence Issues held at Haryana Police Academy, Madhuban on 23rd June 2017



Dy. Director, NISD delivers valedictory address during the Three Day Training Programme for Middle level Police functionaries on 'Social Defence Issues held at Rajasthan Police Academy, Jaipur on 20.09.2017

- **Three Days Programme on Specialized Care for Children Affected by Drug abuse for Concerned Government /NGO Functionaries** aims at sensitizing the

participants regarding the special services for children affected by Drug Abuse and trains them to provide special skills required for rehabilitation of such children.



Inaugural Session of Three Days Training on Specialised care for Children Affected by Drug Abuse in Kolkata on 10-12 January, 2018



Inaugural Session in Kolkata on 10 January, 2018



Malda session in collaboration with J.P. Institute of Social Change, Kolkata



- **Three Days Programme on Specialized Care for Children Affected by Drug abuse** for Concerned Government /NGO Functionaries was held by JP Institute of Social Change, Kolkata.

- **Three Days Programme on Specialized Care for Children Affected by Drug abuse for School**



teachers and Counsellors held by Department of Social Work, Hindustan College of Arts and Science from 17th to 19th Jan, 2018 at Coimbatore, Tamil Nadu.



- **One Day Sensitization Programme on Promoting Inter-generational Bonding / Drug Abuse aims at**

sensitizing the participants on Inter-generational bonding and Drug Abuse Prevention.



Inauguration of One Day Sensitization program on Promoting Inter-Generational bonding for school students organised by J.P. Institute of Social Change, Kolkata from 6th November to 31st March 2018.



7 Media and Publicity

7.1. Background

The Institute develops publicity and IEC materials in the area of prevention of Drug / alcohol abuse, concept of intergenerational bonding and care for the elderly.

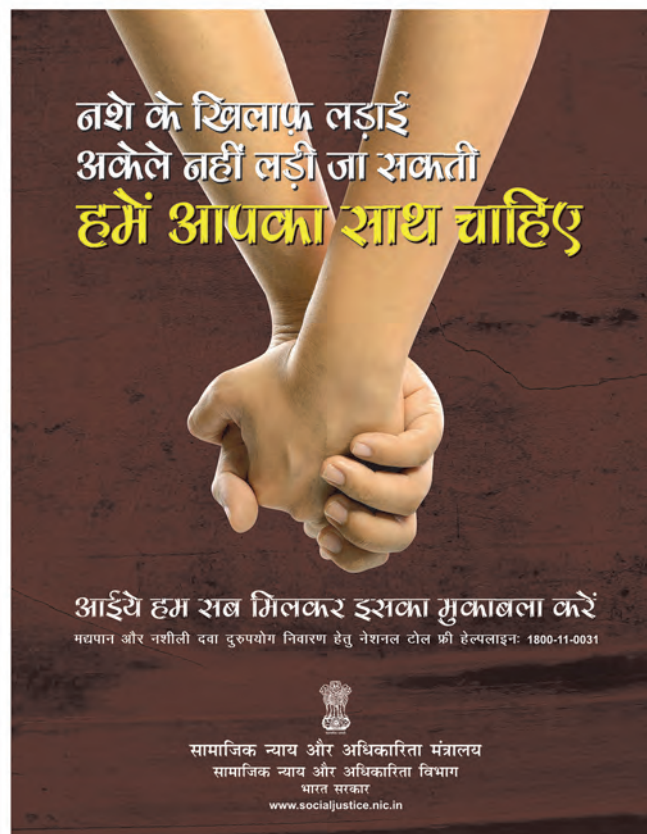
7.2. Exhibition and Events

The Institute participated in some important public events viz: Shilpotsav at Dilli Haat, New Delhi and India International Trade Fair (IITF), Pragati Maidan, New Delhi to promote preventive education and create awareness about ill effects of alcoholism & drug abuse and activities of the Institute. The Institute put up informative and interactive stalls in both the events where not only informative panels/IEC material were on

display but on-the-spot counselling and film shows created an added attraction for the visitors who visited the stalls.

7.3 Publication

The Media Division took initiative to publish the 1st issue of bi-annual journal in January, 2018 titled "Social Defence". Media Division also actively participated in the **Walkthon** held on the occasion of IDOP at India Gate on – 2nd Oct, 2017. Under the initiative of Media Division various leaflets titled as **Myths & Facts** and **Sign & Symptoms of Drug Abuse**. Were published and distributed to the participants during awareness and sensitization programmes on Drug Abuse Prevention.

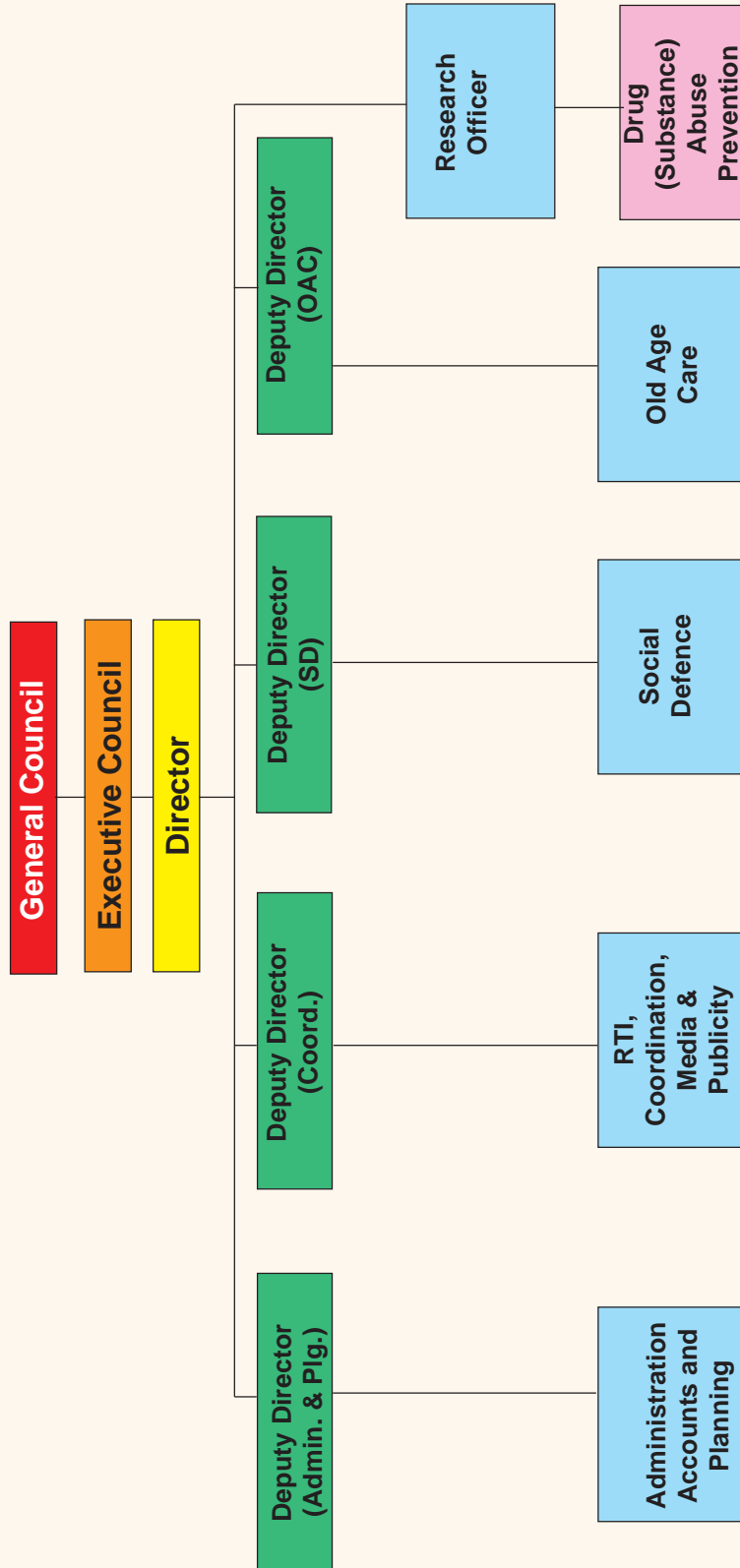






Annexures

Organisational Structure of NISD



Annexure - II

(Para No. 3.1 of Chapter No. 3)

Members of the General Council

Constitution of the General Council of the National Institute of Social Defence (NISD) as per Ministry of Social Justice and Empowerment's order No.50/19/2004-Admin dated 28th Sept. 2016, is as follows:-

1.	Secretary Ministry of Social Justice & Empowerment Govt. of India Shastri Bhawan, New Delhi.	President
2.	Joint Secretary (SD) Ministry of Social Justice & Empowerment Govt. of India Shastri Bhawan, New Delhi.	Member
3.	Financial Advisor Ministry of Social Justice & Empowerment Govt. of India Shastri Bhawan, New Delhi.	Member
4.	Representative from Ministry of HRD Govt. of India	Member
5.	Representative Ministry of Health and Family Welfare Govt. of India	Member
6.	Secretary Social Welfare Department Govt. of National Capital Territory of Delhi I.P. Estate, New Delhi.	Member
7.	Director General Narcotics Control Bureau	Member
8.	Director of the Institute National Institute of Social Defence West Block-1, Wing-7, R.K. Puram, New Delhi.	Member

Four specialists/representatives of Voluntary Organizations/Social Workers in the field		
9.	Shri Anil Andhorikar S/o Shri Ramrao Andhorikar Ayodgta Ram nagar, Near 'Parijat Hall' Ausa Road, Latur-413531	Member
10.	Dr. N. S. Raju Managing Trustee & Medical Director Sneha Sandehya Age Care Foundation 9-41-31, Pithapuram, Colony Visakhapatnam- 530013.	Member
11.	Dr. Manohar Bhale S/o Late Shri Bhale, 9 Agarsen Nagar ewas, (MP)	Member
12.	Smt. G R Kalaimathi W/o Shri E. Govindarajan, 4/42 Ragaviaha Road, Ragav Apartment, 1 st Floor, Flat No. 1&2 T. Nagar, Chennai.	Member

Annexure - III

(Para No. 3.1 of Chapter No. 3)

Members of the Executive Council

Constitution of the Executive Council of the National Institute of Social Defence(NISD) as per Ministry's order No.50/13/2011-Admin dated 11th July, 2016, is as follows:-

1.	Joint Secretary (Social Defence) Ministry of Social Justice & Empowerment Shastri Bhawan, New Delhi.	Chairman
2.	Director/Deputy Secretary (I.F.Wing) Ministry of Social Justice & Empowerment Shastri Bhawan, New Delhi.	Member
3.	Dr. K. R. Gangadharan, Director Heritage Foundation (RRTC) 37, Kamalapuri Colony, Phase-III Hyderabad, Talangana.	Member
4.	Shri V. Sasi Kumar Flat B-13, Lake View Apartments, Plot Number-886, Ward No. 8, Mehrauli, New Delhi-30	Member
5.	Director National Institute of Social Defence West Block-1, Wing-7 R.K. Puram, New Delhi.	Member – Secretary

Annexure - IV

(Para No. 4.5 of Chapter No. 4)

List of Programmes on Drug Abuse Prevention during the year 2017-2018

S. No.	Name of Programme	No. of Programs	No. of Beneficiaries	Category of Beneficiaries
Programmes organised by NISD				
1.	Three Months Programme on Drug de-addiction Counselling & Rehabilitation by NISD	1	22	Graduates with Social Science background Viz. Master in Social Work, Master in Sociology, Psychology, and Social Worker working with NGOs etc.
2.	5 Days Orientation Programme on Drug Abuse Prevention & counselling for IRCAs functionaries by NISD	2	50	Functionaries of Drug De-addiction cum counselling centre supported by Ministry of Social Justice and Empowerment
3	One Day Awareness programme on Drug Abuse Prevention for school students by NISD	5	1100	Students, teachers and faculty of schools
4	Two Days National Seminar on drug abuse prevention : social work Perspective” in collaboration with Dept of Social work, Central University, Himachal Pradesh was organized by NISD at Dharamshala.	1	100	The researchers and academicians attended & presented the studies and research papers, offers suggestions on issue concern.
6	Regional Seminar on “ Socio - Legal and Other challenges for the Prevention of Drug Abuse in India: Existing Approaches & Agenda for Reform at Central University of Punjab, Bhatinda	1	150	The Universities/Colleges academician and Research scholars attended the seminar and offered their views & suggestions on issue concern.

S. No.	Name of Programme	No. of Programs	No. of Beneficiaries	Category of Beneficiaries
7.	Skill Development Vocational Course by NISD in collaboration with NSDC approved partner, ASSOCOM at Civil Hospital, Bhatinda, Punjab	1	25	Recovery drug addicts and Ex addicts
Total		11	1447	

Programmes organised by collaborating agencies other than RRTCS with support of NISD

S. No.	Programme	No. of Courses	No. of Beneficiaries	Implementing Agencies
1.	One Day Awareness Programme on Drug Abuse Prevention for College/ University Students/ NSS	22	2831	<ul style="list-style-type: none"> • Red Cross Society, Delhi • Department of Social Work, Central University of Kerala • Department of Social Work Central University of Karnataka • Don Bosco College, Panjim, Goa • Department of Social Work, Jamia Milia Islamia, Delhi • Dr. B.R. Ambedkar University Srikakulam, Andhra Pradesh • College of Nirmala Niketan, Mumbai • All India Women's Education Fund Association (AIWEFA), New Delhi • Guru Nanak Dev University, Punjab • Assam Women's University, Assam • Atma Ram SanatanDharam College (University of Delhi), New Delhi • Visva Bharti University, West Bengal • Panchsheel Balak Inter College, Sector 91, Noida. G.B Nagar, Uttar Pradesh

S. No.	Programme	No. of Courses	No. of Beneficiaries	Implementing Agencies
				<ul style="list-style-type: none"> • Department of Social work, Mahatma Gandhi University, Nalgonda, Telangana
2.	One Day Awareness Programmes on Drug Abuse Prevention for Community people & Youth	6	650	<ul style="list-style-type: none"> • Department of Social Work Central University of Karnataka • University of Kashmir, Srinagar
3.	One Day Orientation/ Sensitization school based programme” on Drug Abuse Prevention for School students, teachers and parents	100	13024	<ul style="list-style-type: none"> • Department of Social Work Central University of Karnataka • Don Bosco College, Panjim, Goa • MOSC Medical College, Kerala • Department of Social Work, Jamia Milia Islamia, Delhi • Dr. B.R. Ambedkar University Srikakulam, Andhra Pradesh • Visva Bharti University, West Bengal • Mahatma Gandhi State Institute of Public Administration, Punjab • Department of Social Work, Mahatma Gandhi University, Nalgonda, Telangana
4.	One day sensitization cum awareness programme on Drug Abuse Prevention for Police/ Law enforcement functionaries, PRI Functionaries	3	84	<ul style="list-style-type: none"> • Department of Social Work, Central University of Kerala • Department of Social Work University of Jammu • Mahatma Gandhi State Institute of Public Administration, Punjab • Panchsheel Balak Inter College, Sector 91, Noida. G.B Nagar, Uttar Pradesh
5.	Two Days Capacity Building programme on Drug Abuse Prevention FOR MSW, Social Sciences, Nursing students and NSS members	6	588	<ul style="list-style-type: none"> • Department of Social Work Central University of Karnataka • Dr. B.R. Ambedkar University Srikakulam, Andhra Pradesh • Department of Social work, Mahatma Gandhi University, Nalgonda, Telangana

S. No.	Programme	No. of Courses	No. of Beneficiaries	Implementing Agencies
				<ul style="list-style-type: none"> • Department of Social Work, Jamia Milia Islamia, Delhi • MOSC Medical College, Kerala
6.	Two Days Workshop on Drug Abuse Prevention for Police/ Law enforcement functionaries	3	125	<ul style="list-style-type: none"> • MOSC Medical College, Kerala • Mahatma Gandhi State Institute of Public Administration, Punjab
7.	2 Days Capacity Building programme on drug Abuse Prevention for School Teachers and School	6	500	<ul style="list-style-type: none"> • MOSC Medical College, Kerala • Department of Social Work, Jamia Milia Islamia, Delhi • Visva Bharti University, West Bengal • Mahatma Gandhi State Institute of counsellors Public Administration, Punjab
	Total	146	17802	

Programmes organized by RRTCs on Drug Abuse Prevention with the support of NISD

S. No.	Programme Name	No. Programmes Courses	No. of Participants/ Beneficiaries	Agency
1	Five days Orientation Programme of Drug Abuse Prevention and Counseling for IRCAs functionaries	2	50	Society For Promotion Of Youth & Masses (Delhi, RRTCs North-1)
	One day Orientation/Sensitization Schools based Programme for students, teachers & parents	10	500	
	One day Sensitization Programme on Drug Abuse Prevention for Police/ Law enforcement functionaries, Para Military forces, industrial workers, corporate at work place	2	100	
	Three days Orientation Course for Nurses & Ward Boys working in Drug De addiction centres funded by Ministry/State/Govt Hospital/Centres	2	50	

S. No.	Programme Name	No. Programmes Courses	No. of Participants/Beneficiaries	Agency
	Three days Capacity building programme for students undergoing Nursing course from Medical colleges/ Govt. Hospitals in Delhi	2	50	
2	Five days Orientation Programme of Drug Abuse Prevention and Counseling for IRCAs functionaries	2	50	T.TRanganathan Clinical Research Foundation (Chennai, RRTC South-1)
	One day Orientation/Sensitization Schools based Programme for students, teachers & parents	10	500	
	One day Sensitization Programme on Drug Abuse Prevention for Police/ Law enforcement functionaries, Para Military forces, industrial workers, corporate at work place	2	100	
	Three days Capacity building programme for students undergoing Nursing course from Medical colleges/Govt. Hospitals	2	50	
	Three days Orientation Course for Nurses & Ward Boys working in Drug De addiction centres funded by Ministry/State/Govt Hospital/Centres	2	50	
3	Five days Orientation Programme of Drug Abuse Prevention and Counseling for IRCAs functionaries	2	50	Association For Voluntary Action (Ava, Odisha, RRTC)
	One day Orientation/Sensitization Schools based Programme for students, teachers & parents	10	500	
	One day Sensitization Programme on Drug Abuse Prevention for Police/ Law enforcement functionaries, Para Military forces, industrial workers, corporate at work place	2	50	
	Three days Capacity building programme for students undergoing Nursing course from Medical colleges/ Govt. Hospitals	2	50	

S. No.	Programme Name	No. Programmes Courses	No. of Participants/Beneficiaries	Agency
	Three days Orientation Course for Nurses & Ward Boys working in Drug De addiction centres funded by Ministry/State/Govt Hospital/Centres	2	50	
4	Five days Orientation Programme of Drug Abuse Prevention and Counseling for IRCAs functionaries	2	50	Srishakti (Karnataka, RRTC South-III)
	One day Orientation/Sensitization Schools based Programme for students, teachers & parents	10	500	
	One day Sensitization Programme on Drug Abuse Prevention for Police/ Law enforcement functionaries, Para Military forces, industrial workers, corporate at work place	2	50	
	Three days Capacity building programme for students undergoing Nursing course from Medical colleges/Govt. Hospitals	2	50	
	Three days Orientation Course for Nurses & Ward Boys working in Drug De addiction centres funded by Ministry /State/Govt Hospital/Centres	2	50	
5	Five days Orientation Programme of Drug Abuse Prevention and Counseling for IRCAs functionaries	2	50	Gunjan Organization (RRTC, North-II)
	One day Orientation/Sensitization Schools based Programme for students, teachers & parents	10	500	
	One day Sensitization Programme on Drug Abuse Prevention for Police/ Law enforcement functionaries, Para Military forces, industrial workers, corporate at work place	2	50	
	Three days Capacity building programme for students undergoing Nursing course from Medical colleges/Govt. Hospitals	2	50	

S. No.	Programme Name	No. Programmes Courses	No. of Participants/Beneficiaries	Agency
	Three days Orientation Course for Nurses & Ward Boys working in Drug De addiction centres funded by Ministry /State/Govt Hospital/Centres	2	50	
6	Five days Orientation Programme of Drug Abuse Prevention and Counseling for IRCAs functionaries	2	50	Calcutta Samaritans, Kolkata, (RRTC, North-II)
	One day Orientation/Sensitization Schools based Programme for students, teachers & parents	10	500	
	One day Sensitization Programme on Drug Abuse Prevention for Police/ Law enforcement functionaries, Para Military forces, industrial workers, corporate at work place	2	50	
	Three days Capacity building programme for students undergoing Nursing course from Medical colleges/Govt. Hospitals	2	50	
	Three days Orientation Course for Nurses & Ward Boys working in Drug De addiction centres funded by Ministry /State/Govt Hospital/Centres	2	50	
7	Five days Orientation Programme of Drug Abuse Prevention and Counseling for IRCAs functionaries	2	50	Mizoram Social Defence & Rehabilitation Board, Mizoram (RRTC NE-III)
	One day Orientation/Sensitization Schools based Programme for students, teachers & parents	10	500	
	One day Sensitization Programme on Drug Abuse Prevention for Police/ Law enforcement functionaries, Para Military forces, industrial workers, corporate at work place	2	50	
	Three days Capacity building programme for students undergoing Nursing course from Medical colleges/Govt. Hospitals	2	50	

S. No.	Programme Name	No. Programmes Courses	No. of Participants/Beneficiaries	Agency
	Three days Orientation Course for Nurses & Ward Boys working in Drug De addiction centres funded by Ministry/State/Govt Hospital/ Centres	2	50	
8	Five days Orientation Programme of Drug Abuse Prevention and Counseling for IRCAs functionaries	2	50	Changnacherry Social Service Society, Kerala, (RRTC South-II)
	One day Orientation/Sensitization Schools based Programme for students, teachers & parents	10	500	
	One day Sensitization Programme on Drug Abuse Prevention for Police/ Law enforcement functionaries, Para Military forces, industrial workers, corporate at work place	2	50	
	Three days Capacity building programme for students undergoing Nursing course from Medical colleges/Govt. Hospitals	2	50	
	Three days Orientation Course for Nurses & Ward Boys working in Drug De addiction centres funded by Ministry /State/Govt Hospital/ Centres	2	50	
9	Five days Orientation Programme of Drug Abuse Prevention and Counseling for IRCAs functionaries	2	50	
	One day Orientation/Sensitization Schools based Programme for students, teachers & parents	10	500	
	Three days Orientation Course for Nurses & Ward Boys working in Drug De addiction centres funded by Ministry /State/Govt Hospital/ Centres	2	50	

S. No.	Programme Name	No. Programmes Courses	No. of Participants/Beneficiaries	Agency
10	Five days Orientation Programme of Drug Abuse Prevention and Counseling for IRCAs functionaries	2	50	Kripa Foundation, Nagaland (RRTC NE-II)
	One day Orientation/Sensitization Schools based Programme for students, teachers & parents	10	500	
	One day Sensitization Programme on Drug Abuse Prevention for Police/Law enforcement functionaries, Para Military forces, industrial workers, corporate at work place	2	50	
	Three days Capacity building programme for students undergoing Nursing course from Medical colleges/Govt. Hospitals	2	50	
	Three days Orientation Course for Nurses & Ward Boys working in Drug De addiction centres funded by Ministry/State/Govt Hospital/Centres	2	50	
	Total	176	7000	

Annexure - V

(Para No. 4.5 of Chapter No. 4)

List of Regional Resource Training Centres (RRTCs) for Drug Abuse Prevention

S.No.	Name of RRTC & Chief Functionary	Name of Organization	Address, Phone & E-mail of organization
1	RRTC North-I Dr. Rajesh Kumar Executive Director	Society for Promotion of Youth & Masses (SPYM), 111/9, Opposite Sector B-4 Vasant Kunj, New Delhi-110070	011-26893872 Fax No.011-26896229 spymdelhi@gmail.com Mob:- 09891268872
2	RRTC North-II Mr. Sandeep Parmar (Director)	Gunjan Organization for Community Development, Near Eagle Motor Service Station, Opposite Sai General Store Shyam Nagar Dharamsala, H.P - 176215	Mob:- 09418080369/ 09418122425/ 09977910280 gocd.hp@gmail.com
3	RRTC South-I Mrs. Shanthy Ranganathan, Hony. Secretary	T.T. Ranganathan Clinical Research Foundation, IV Main Road, Indira Nagar Chennai-600020	044-4912948, 24918461 ttrcrf@gmail.com Mob:- 09444046554
4	RRTC South-III Sri Shakti Association	Guttur Post Harihar-577601 Davangere District, Karnataka	srishkthikarnataka@gmail.com Shakthi1992@yahoo.co.in Mob: 09986408105 /09945221004/09945221004
5	RRTC West-II Dr. Narayan Singh Manaklao	Opium De-addiction treatment Training & Research Trust, Manaklao Jodhpur, Rajsthan	Mob:- 09414133996 nsmanaklao@gmail.com
6	RRTC East-II Premila Pavamani, Director,	Calcutta Samaritans 48 Rippon Street, Kolkata-700016.	Ph: 033-22299731, rrtccalsam@gmail.com Mob:- 08981190929
7	RRTC East-III Mr. Sudhir Das President	Association for Voluntary Action (AVA) Dampur, P.O Berboi, Odisha-752016	rrtcodisha.ava@ rediffmail.com 09437042482/06758240733
8	RRTC NE-II Dr. P Ngully, Director	KRIPA Foundation Near Catholic Public Centre, D Block, Kohima-797001 Nagaland.	0370-2290227 Fax No. 0370-2290228 rrtc_aizol@yahoo.com Mob:-09862618932
9	RRTC NE-III Ms. Lalparmawii Chief Executive Officer	Mizoram Social Defence & Rehabilitation Board Chaltlang, Aizwal-796001 (Mizoram)	0389-2349320 rrtc_aizol@yahoo.com Mob:-08131822556

S.No.	Name of RRTC & Chief Functionary	Name of Organization	Address, Phone & E-mail of organization
10	RRTC West-I Ms Mukta Puntambekar Deputy Director	Muktangan Mitra Alandi Road, Mohanwadi, Yerawada, Pune-411006	Mob # 098816 97612 080079 90097 Tel # 020 - 6401 5947 Fax # 020 - 2668 3271 rrtcwest@gmail.com
11.	RRTC South-II Secretary	Changnacherry Social Service Society, P.B. No.20, Archbishop House, Kottayam, Changnacherry (Kerala)	southrrtc@rediffmail.com acceptrrtc@rediffmail.com Mob:- 09847231365
12	RRTC NE-I Dr. A. Jayanta Kumar President	Galaxy Club Imphal Singjamei mathak Chongtham leikai, 795001, Imphal	0385-2227574/2445486 jayanta_dr@yahoo.com Mob:- 09862350946

Annexure - VI

(Para No. 5.4 of Chapter No. 5)

List of programmes organized by Old Age Care Division during the year 2017-18

Sl. No.	Title of the Training Courses/Programmes	Collaborating Agency/ Venue and Date	No of Programmes	No of Participants
I. Certificate Courses				
1.	One Year P. G. Diploma In Integrated Geriatric Care	NISD - New Delhi	01	09
2.	Three Months Certificate Course on Geriatric Care for bedside assistance/ care givers	NISD- Delhi	02	64
		TNIPM-Cuddalore	02	50
		Apollo Medskills Ltd - New Delhi	05	120
		GrandAge Pvt Ltd / WinAge New Delhi	02	50
ii. Thematic Skill Building Programme				
1.	Three Days Training Programme on Geriatric Care	NISD - Delhi	01	12
		Anugraha - New Delhi	01	26
		CMIG - Kolkata	01	25
		Heritage Foundation - Hyderabad	02	39
		IRDEO- Manipur	01	25
		Janaseva Foundation	01	35
		NMT, Bengaluru	01	29
		CSSC, Bombay	01	30
		2.	Three Days Orientation Training Programme on Dementia Care Management	CMIG, Kolkata
CSSC, Bombay	01			30
Heritage Foundation - Hyderabad	02			22
IRDEO- Manipur	01			30
Janaseva Foundation, Pune	01			30
NMT, Bengaluru	01			30
NRCWD - Odisha	02			50
Healthy Ageing India/AIIMS	01			27
3.	Three Days Orientation Programme on Geriatric Care FOR functionaries under NPHCE	Heritage Foundation, - Hyderabad	02	56
		IRDEO, Manipur	01	26
		Janaseva Foundation, Pune	01	31
		Assam Medical College	01	30

Sl. No.	Title of the Training Courses/Programmes	Collaborating Agency/ Venue and Date	No of Programmes	No of Participants
Strategic Consultation/Expert Meets				
1	Two Days National level Conference / Workshop/ Seminar of Elderly Issues	1) Madras School of Social Work, Chennai	01	191
		2) Deptt. Of Social Work, University of Delhi.	01	200
		3) Heritage Foundation	01	57
		4) Deptt. Of Social Work, University of Kashmir.	01	94
		5) Central University of Assam	01	80
		6) MGSIPA, Chandigarh.	01	203
2.	One day Sensitization Programme in Schools for Promoting Inter-generational Bonding	Anugraha, New Delhi	05	300
		CMIG, Kolkata	05	321
		CSSC, Bombay	05	565
		Heritage Foundation, Hyderabad	05	589
		IRDEO, Manipur	05	311
		Janaseva Foundation	04	292
		NMT, Bengaluru	04	295
		NRCWD, Odisha	04	249
		PSGR, Coimbatore	02	120
		AIWEFA, New Delhi	05	650
3	One day Sensitization Programme in Colleges for Promoting Inter-generational Bonding	Anugraha, New Delhi	05	572
		CMIG, Kolkata	03	315
		CSSC, Bombay	05	586
		Heritage Foundation, Hyderabad	05	631
		IRDEO, Manipur	01	101
		Janaseva Foundation	04	291
		NMT, Bengaluru	01	65
		NRCWD, Odisha	02	240
		PSGR, Coimbatore	03	300
		AIWEFA, New Delhi	05	711
Assam University	01	80		
4	One day awareness programmes for selected target group such as PRIs / Police functionaries.	Anugraha, New Delhi	05	166
		CMIG, Kolkata	04	141
		CSSC, Bombay	01	50
		IRDEO, Manipur	01	37
		Janaseva Foundation	01	90
		NMT, Bengaluru	01	131
		NRCWD, Odisha	01	25

Sl. No.	Title of the Training Courses/Programmes	Collaborating Agency/ Venue and Date	No of Programmes	No of Participants
5.	International day for Older Persons (IDOP) in Vigyan Bhawan, New Delhi and Walkathon	NISD, New Delhi and M/o. Social Justice and Empowerment	01	2000
6	Consultation Meeting with Functionaries of RRTCs/ Experts for review of programmes on Elderly issues.	NISD, New Delhi	01	50
	Total		139	12019

Annexure - VII

(Para No. 6.5 of Chapter No. 6)

List of training programmes organized by Other Defence Division during the Financial Year (2017-18)

S. No	Name of Course	No. of Course	No. of Beneficiaries	Category of Beneficiaries	Collaborating state Depts.
1.	Three Day State Level Sensitization Programme on Social Defence Issues	30	1,064	Middle Level Police Functionaries of State Police Depts.	State Police Academies
2.	Three Day Capacity Building Programme on Social Defence Issues	21	761	Panchayati Raj Functionaries of State Institutes of Rural Development (SIRD)	Various State Institutes for Rural Development
3.	Three Day Sensitization Programme Against Drug Abuse	5	165	Prison Functionaries	Regional Institutes of Correctional Administration (RICA) Academy of Prisons and correctional Administration (APCA), Vallore, TN. Institute of Correctional Administration (ICA) Chandigarh. Regional Institute of Correctional Administration (RICA) Kolkata.
4.	Three Days State Level Programme on Specialized Care for Children Affected by Drug Abuse	7	242	Concerned Govt./ NGO Functionaries and School teachers and Counsellors	J.P. Institute of Social Change, Kolkata Dept. of Social Work, Hindusthan Collage of Arts and Science, Coimbatore Madurai

S. No	Name of Course	No. of Course	No. of Beneficiaries	Category of Beneficiaries	Collaborating state Depts.
					Institute of Social Sciences, Madurai. T.N.Juvenile Welfare, Correctional Services and Welfare of Street Children.
5.	One Day Sensitization Programme on Drug Abuse and Inter-generational Bonding	68	7,107	Student Community	J.P. Institute of Social Change, Kolkata Dept. of Social Work, Hindusthan Collage of Arts and Science, Coimbatore Madurai Institute of Social Sciences, Madurai. T.N.
	Total	131	9,339		

Old Age Care Division

List of RRTC /Collaborating Agencies

S.No	Name and Address of Agency	Contact No.
1	Dr. (Smt.) Indrani Chakravorty The Secretary, (CMIG) Calcutta Metropolitan Institute of Gerontology, (CMIG) (RRTC) E/1, Sopan Kutir,53 B ,Dr. S. C. Banerjee Road Kolkata -700010 (West Bengal).	033-23701437 09830398184 Sh. Gautam Saha - 09339825148 cmig@rediffmail.com chakraindrani@gmail.com
2.	Dr. Abha Choudhary Founder Secretary Anugraha (RRTC) B-33, Arya Nagar Apartment, 91, I.P. Extension Perpatganj, New Delhi	anugrahaindia@yahoo.com 91-11-22726632 09810717722
3	Dr. Radha Murthy, The Managing Trustee, Nightingales Medical Trust (NMT), (RRTC) 8P6, 3 rd A Main East of NGEF Layout, Kasturinagar, Banaswadi, Bangalore-560043	09844037381 080-42426565 Fax: 080-42426575 nightingalesmt@gmail.com www.nightingaleseldercare.com
4	K. Kumar Singh, Secretary Integrated Research Development Education Organization (IRDEO) (RRTC) Wangbal, P.O. Thoubal - 795138, Manipur	094436883222 09873668044 irdeo.manipur@gmail.com

S.No	Name and Address of Agency	Contact No.
5	Dr. K.R. Gangadharan Director Heritage Foundation 37 Kamalapur Colony Phase-III, Hyderabad-500073	Tel.: 09848035037 (M). 91-40-23379999 Fax: 23379207 e-mail: gangadharankr@yahoo.com heritagefoundationhyd@gmail.com
6	Dr. Vinod Shah, Chairman Jana Seva Foundation Indulal Complex, Above Rupee Bank, Lal Bahadur Shastri Marg, Navi peth, Pune-411 030 Maharashtra	Tel.: +91 20 24538787/8 Fax: +91 20 24537373 vinodshaha@hotmail.com
7	Adv. Nirmala Samant, Centre for the Study of Social Change (CSSC) M.N. Roy Human Development Campus, Plot No. 6, 'F' Block (BKC), Next to Uttar Bhartiya Bhavan, Bandra (East), Mumbai 400051, Maharashtra	098200304584 e-mail: nirmalalarox@yahoo.com csssc@wincssc.com
8	Sukanta Kumar Prida Secretary National Resource Centre for Women Development (NRCWD) (RRTC) Plot No. : HIG-77, Lumini Vihar, P.O. Sailashri Vihar, Bhbaneshwar - 751021, Odhisha	943 966 5875 0674 2721877, nrcwd@rediffmail.com
Other Collaborating Agencies		
1	Grandage Services Pvt. Ltd., / WinAge	Arvindd Narayanan Business Head Grandage Services Pvt, Ltd., # 02, Akshaya 1 st Main, 3 rd Cross Ayyappa Temple Road, Kempapura Hebbal, Bengaluru – 5600 24. Ph : 9810279811. arvindd.narayanan@winage.in

S.No	Name and Address of Agency	Contact No.
2	All India Women's Education Fund Association (AIWEFA), Delhi	Asha Chandra President All India Women's Education Fund Association (AIWEFA) Hannah Sen Cottage, Lady Irwin Collage No 4, Sikandra Road, New Delhi – 110 001. Ph : 981 112 2326 / 011-2331 8376. e-mail : aiwefa29@gmail.com
3	PSGR Krishnammal College for Women.	Dr. (Mrs) N Yesodha Devi Secretary, PSGR Krishnammal College for Women, Peelamedu, Coimbatore – 641004. Tamil Nadu Ph : 0422 4295959 Fax : 0422 2591255 principal@psgrkc.com
4	Tamil Nadu Institute of Palliative Medicine (TNIPM) Scope of India,	Dr. S Sathiya Babu Managing Trustee, TNIPM No.5A/1, Ramadoss Naidu Street, Pudupalyayam, Cuddalore – 607001. Ph : 9600237970 scopeindiango@gmail.com
5	Apollo Medskills Centre, Delhi	Vishal Sinha Apollo Medskills Centre B2/25, Mobah Cooperative Industrial Estate Near Badapur Metro Station, Badapur, New Delhi – 110044. Ph : 9899411505 / 01129871621. e-mail : vishal_s@apollomedskills.com
6	Dept. of Social Work, Assam University,	Dr. Subhabrata Dutta Professor & Conference Chairman Dept. of Social Work, Assam University, (A Central University) Silchar-788011, Assam. India Ph: 03842-270821 / 943 517 1901. e-mail : sduttasw@gmail.com

S.No	Name and Address of Agency	Contact No.
7	Department of social work University of Kashmir	Dr. Shazia Manzoor Coordinator Department of social work University of Kashmir Naseem-Bagh, Hazratbal, SRINAGAR – 190006. Ph : 979 699 7993 / 700 695 7756. e-mail : shaaz18@gmail.com
8	Department of Social Work, University of Delhi.	Dr. Archana Kaushik, Department of Social Work, University of Delhi. North Campus. New Delhi – 110007. Ph : 981 199 0463. e-mail : archana_kaushik@rediffmail.com
9	Madras School of Social Work, Chennai	Dr. K. Sathyamurthi, Professor & Head Madras School of Social Work (An Autonomous Institution affiliated to the University of Madras) Egmore, Chennai-8 Mob: 994 040 6590. e-mail : ksm@mssw.in
10	Mahatma Gandhi State Institute of Public Administration (MGSIPA), Chandigarh	Col. Dalbir Singh. GM (Training). Mahatma Gandhi State Institute of Public Administration (MGSIPA) Institutional Area, Sector- 26, Chandigarh –160019. Punjab. Ph : 0172 2793589-91 / 988 803 7966 e-mail : dalbirdhadwal1958@gmail.com
11	Healthy Ageing India, Delhi	Dr. Vijay Kumar Department of Geriatric Medicine, AIIMS. Healthy Ageing India A-10, DDA Sheds, Okhla Phase – 1, Industrial Area, New Delhi – 1100 20. Ph : 901 363 2920 / 987 141 7456. e-mail : healthyaging@gmail.com

S.No	Name and Address of Agency	Contact No.
12	Department of Psychology Assam Women's University	Dr. Angshuman Phukan Assistant Professor Department of Psychology Assam Women's University Rowriah, Jorhat, Assam – 785001 Ph: 995 400 3097 e-mail : angshumanphukan@gmail.com
13	Department of Community Medicine Assam Medical College & Hospital	Dr. Rupali Baruah Professor & Head Department of Community Medicine Assam Medical College & Hospital Borbari, Dibrugarh – 786002. ASSAM. Ph: 700 250 1477 / 943 504 3772. e-mail : rupali999@yahoo.com

Annexure - IX

(Para No. 3.6 of Chapter No. 3)

**OFFICE OF
THE ADDL. DY. C&AG
(CENTRAL EXPENDITURE)
NEW DELHI-110002**

GENERAL VIEWS OF AUDIT

The General Condition of the accounts maintained by National Institute of Social Defence, (NISD), West Block-1, Wing No. 07, R K Puram, New Delhi for the year 2016-17 and 2017-18 was found to be satisfactory subject to the observations made in the in the inspection report.

The inspection report has been prepared on the basis of records and information furnished and made available by National Institute of Social Defence, (NISD) West Block-1, Wing No. 07, R K Puram, New Delhi. The O/o the Addl. Dy. C&AG, (Central Expenditure) disclaims any responsibility for any mis-information and/or non-information on the part of the auditee.

Sd/-
Asst. Audit Officer (AMG-I)
OFFICE OF THE ADDL. DY. C&AG
CENTRAL EXPENDITURE

TPK & CO.

Chartered Accountants

Independent Auditors Report

To the Members of **National Institute of Social Defence**
West Block- 1, wing 7,
R K Puram, New Delhi-110066

Report on the Financial Statements

We have audited the accompanying financial statements of National Institute of Social Defence (NISD), which comprise the Balance Sheet as at March 31, 2018, and the Income and Expenditure, Receipt & payment for the year then ended, and a summary of the significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statement that give a true and fair view of the financial position. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor consider internal financial control relevant to the Company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the financial statements.

1. The details of the fixed assets have been entered in the fixed assets register in the detailed format till the close of the financial year **2017-18**. Based on this register all the assets under different groups have been taken in the account as required. The Depreciation on all the assets have been provide at the specified rates of income Tax Act on the written down value (WDV) method. Fixed assets register is maintaining since 2004-05 however proper reconciliation and verification of assets not possible due to non-availability of assets register prior to 2004-05. Further, no physical vcrification of the Fixed Assets has been carried out during the year. We are unable to comment on the Existence of the Fixed Assets and any consequential adjustments if required.



(a) The institute was initially allotted a plot of land by Delhi Development Authority (DDA) in Janakpuri, New Delhi measuring 1682 sq.mt. on 24.04.1988 on perpetual basis and an amount 10,11,768 was deposited with DDA. However, due to shortage of space the institute again approached the DDA for an alternate plot of land for its office and hostel accommodation also. Thereafter, a plot of land measuring 2 acres in Dwarka sector-10 New Delhi was allotted by the Delhi Development vide its letter No. F 32(14)/87/12 dated 19-03-1993 on perpetual

2A & 2B, Second Floor, Rishabh Ipex Mall, I.P. Extn., Patparganj, Delhi - 110092

011-43012578, info@tpkca.com, www.tpkca.com

also. Thereafter, a plot of land measuring 2 acres in Dwarka sector-10 New Delhi was allotted by the Delhi Development vide its letter No. F 32(14)/87/12 dated 19-03-1993 on perpetual lease hold basis. The land was allotted at the provisional premium of Rs 40 lacs @ Rs 20 lacs per acre. However in consideration of the government, NISD was required to deposit stated Rs 60 lacs with the DDA as the cost of land by DDA. As such an amount of Rs 60 lacs were deposited with the DDA. However, DDA neither informed about the revision of cost of land nor refunded Rs 20 lacs. The matter was further persuaded with the DDA for refund of Rs 20 lacs vide NISD letter no.1/1/2010 and the reminder letter and the visit has been made to DDA. However, no reply was received. Simultaneously the matter was taken up with the Ministry of Urban Development at the higher level to sort out the issue and direct to DDA & CPWD to commence of NISD Building.

The plot was handed over to the institute on 16.07.1993 in lieu of the earlier plot at Janakpuri. The earlier plot of lands is to be handed over to DDA immediately after allotment of alternate plot of land for hostel accommodation and staff quarters or refund the excess amount of advance of Rs 20 lacs paid to be them earlier. Further to the above, the institute is regularly reminding the DDA and has also taken it up with the DDA allotment of an alternate plot for residential complex which is very essential for properly conducting the functions of the institute vide letter no.1/1/2001 Admin in continuation of institute's earlier letter dated 04.04.2005 and 16.04.2007 and many reminder letter no various dates. It would also help the institute to set off/adjust the additional funds of Rs 20 lacs already paid to DDA.

(b) As per the clause (v) of the allotment letter for the Dwarka plot, the construction and land as the sanctioned plan was to be completed within a period of 2 years of taking possession. Now the construction of building work has been awarded to CPWD at estimated cost of Rs 64.40 Crore. NISD has deposited 48.39 Crore with CPWD for construction building. Construction of building work is in process.

Till date the NISD has given advance amounting to Rs.48.39 Crores to CPWD including Rs.15.42 Crores during the Financial Year 2017-18.

3) We observed that Rs.13,09,57,950.50 were outstanding on 31.03.2018 as "Advances given to collaborating Agencies". The summary of the same are as follows.

Period	Amount as on 31.03.2018	Amount as on 31.03.2017 (as per audited accounts)
Financial Year 1983-84 to 2003-04	68,02,559.00	68,02,559.00
Financial Year 2004-05 to 2014-15	3,59,67,201.50	4,30,42,947.50
Financial Year 2015-16	19,58,592.00	27,36,019.00
Financial Year 2016-17	6,00,300.00	1,72,84,713.00
Financial Year 2017-18	8,56,29,298.00	NIL

- i. During the current financial year there is no movement/adjustment against advance given related to FY 1983-84 to 2003-04 amounted to Rs 68,02,559/- as per last audited financial statement.
- ii. Form the above chart it is observed that there has been major adjustment against the advances for the period pertaining to Financial Year 2016-17 and 2004-05 to 2014-15. Our comments in this regard are as follows:

- a) On enquiring with the management of the institute we have been given to understand that advances against Sanctions are made to agencies for program purposes. Advance Registers Financial Year wise /Division wise are being maintained and adjustments against the Advance to Agencies are adjusted on



receipt of account. Actual Payment/recoveries or adjustments against earlier Advances to Agencies are made. As per the policy of NISD amount paid as advance against Programs to collaborating Agencies have to be accounted for within a period of one month from the completion of the program, but the same are not being done in most of the cases for want of utilization certificates / Account Statement/bills from Collaborating agencies resulting in an abnormal increase /decrease of certain expenditure. Numerous bills for adjustment against advances given in financial year after 2004-05 to 2014-15 have been accounted for during this financial year. **It is to be noted that the Institute was earlier not maintaining any register for recording the date of receipt of the Utilization Certificates/Account Statement/Bills for expenses from the Agencies. So there is no accountability of reasons for delay in accounting for the Expenses. It has been informed that NISD is now maintaining register for recording receipt of utilization certificate/Accounts.**

- b) The Institute does not have a record of agency wise Advance Outstanding as on financial year end. It was observed that for the Advances pertaining to the period Financial Year 2004-05 to 2015-16, party-wise advances balances are not reconciled. As per the Audited Financial statements of Financial year 2016-17 the total advances to Agencies shows a balance of Rs 4,55,14,746.50 related to year upto 2016-17. While reconciling the difference it was observed that the same is on account of presentation of the net advances amount as there were certain Agencies with credit balance as on 31.03.2018 aggregating Rs. 10,91,715.00. Details of the said Agencies with credit balances as on 31.03.2018 are as per annexure of schedule 7 of Balance sheet.

These discrepancies are on account of the following reasons

- i. Not accounting For the Utilization certificates/ Account Statement/bills of Agencies.
- ii. Wrong accounting for the utilization certificates/Account Statements/bills of Agencies.
- c) As per the government advances rules, the institute can't release further advances for programs until the previous advance have been adjusted within one month from the date of completion programme. It has been informed that the same was not being strictly followed till 2015-16 however now is being enforced properly.
- d) There has been no movement during the financial year 2017-18 in the advance given to the agencies in previous year as per details given below:-

Year 1983-84 to 2003-04	68,02,559.00 (Details not available)
Year 2004-05 to 2014-15	2,45,23,662.00 (Table-1)
Year 2015-16	7,64,674.00 (Table-1)
Year 2016-17	6,00,300.00 (Table-1)

Further after detailed verification it has been observed that out of above advances there are some advances in which no movement/adjustment since 2009-10 as showing in separate table 2.

4) TAX DEDUCTED AT SOURCE COMPLIANCES

- i. As per information provided by the management TDS Demand Rs. 3,73,560.00 till Financial year 2016-17 is outstanding. There is no outstanding TDS demand against FY 2017-18 onward. Details of outstanding demand are given below:-

Year	Demand Amount
2008-09	46940.00
2009-10	60540.00
2010-11	127850.00
2013-14	138220.00
2016-17	10.00
TOTAL TDS DEMAND	373560.00



As per explanation provided in respect of above mentioned demand, NISD is in appeal against 2013-14 Demand as waiver of interest on Late Fee. Further there is no provision for contingent liability for above demand. It is advisable to make a provision for contingent liability as per AS-29.

- 5) It is also observed that though institute is registered under the society registration Act 1860 as a society but it's not registered under section 12AA of the Income Tax Act 1961 to claim exemption under income Tax Act, 1961, institute is not eligible to avail income tax exemption under section 11 of the said act. Further, institute is not filing income tax return under section 139(4a) of income tax act 1961 which is the mandatory requirement if the taxable income exceeds the exemption limit not chargeable to tax. Institute is not filling its ITR since it has become autonomous i.e., FY2004-05
- 6) It is observed that no provision has been made for gratuity and leave encashment. In Absence of information we are unable to quantify the same.
- 7) It is observed that NISD carried four project against which grant were released and utilization certificate received however there is lack of strict policy for receive utilization certificate and adjust advance to NGOs. There are many NGOs getting grant more than 25 Lakh during the FY 2017-18.
- 8) Subject to our observations at para 1 to 7 above
 - a) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purposes of audit.
 - b) In our opinion, proper books of account as required by bye-laws of the institute have been kept by the institute so far as appears form our examination of those books.
 - c) Balance sheet and to the Income & Expenditure A/c and receipt & payment a/c dealt with by this report are in agreement with the books of account.
 - d) In our opinion and to the best of our information and according to the given to us , the said accounts subject to para 1 to 8 above gives true and fair view:-
 - i. In the case of the balance sheet, of the state of affairs of the society as at 31st March,2018.
 - ii. In so far as it relates to the Receipt & Payment Account of the Transaction for the year and the closing balances ended on that date.
 - iii. In the case of the Income and Expenditure Accounts, of the Excess of Income over Expenditure for the year ended on the date.

Place:-DELHI
Date: 21/08/2018

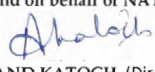
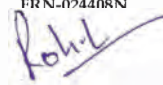
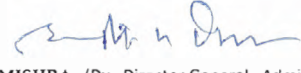
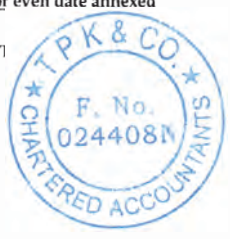
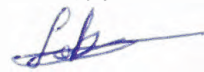
For TPK & CO
Chartered Accountants
FRN: 024408N

ROHIT KUMAR
M. No. 514580



NATIONAL INSTITUTE OF SOCIAL DEFENCE

BALANCE SHEET AS AT 31st MARCH 2018

(Amount in Rs.)				
CORPUS/CAPITAL FUND AND LIABILITIES	SCHEDULE	CURRENT YEAR		PREVIOUS YEAR
		RS.	RS.	RS.
CORPUS/CAPITAL FUND	1		6,35,87,444.00	6,37,62,327.00
RESERVES AND SURPLUS	2		60,31,54,808.53	37,71,21,205.07
EARMARKED/ENDOWMENT FUNDS :	3			
> One Time Special Grant		-	-	-
> Project Unspent Balance		-	-	-
> Corpus Fund Unspent Balance		-	-	-
SECURED LOANS AND BORROWINGS	4	-	-	-
UNSECURED LOANS AND BORROWINGS	5	-	-	-
DEFERRED CREDIT LIABILITIES	6	-	-	-
CURRENT LIABILITIES AND PROVISIONS				
(A) CURRENT LIABILITY:	7	11,36,882.00		16,53,918.00
(B) PROVISIONS:		-	11,36,882.00	-
TOTAL			66,78,79,134.53	44,25,37,450.07
ASSETS	SCHEDULE	CURRENT YEAR		PREVIOUS YEAR
		RS.	RS.	RS.
FIXED ASSETS	8		92,01,773.30	99,26,215.00
INVESTMENTS-FROM EARMARKED/ENDOWMENT	9		-	-
> F.D.R.(For One Time Special Grant)				
> F.D.R.(With Institutes)				
INVESTMENTS-OTHERS	10		-	-
> F.D.R.(With Institutes)				
CURRENT ASSETS, LOANS, ADVANCES ETC.	11		65,86,77,361.23	43,26,11,235.07
MISCELLANEOUS EXPENDITURE				
> (to the extent not written off or adjusted)				
> (items under reconciliation)				
TOTAL			66,78,79,134.53	44,25,37,450.07
Significant Accounting Policies And Notes On Accounts	24			
For and on behalf of NATIONAL INSTITUTE OF SOCIAL DEFENCE  ANAND KATOCH (Director , NISD)		As per seprate report of even date annexed For IPK & CO CHARTERED ACCOUNTANT FRN-024408N  RONIT KUMAR PARTNER M.NO- 514580		
 S.K. MISHRA , (Dy. Director General, Admin., NISD)				
 PLACIDUS LAKRA(Cashier, NISD)				

NATIONAL INSTITUTE OF SOCIAL DEFENCE

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2018

<u>INCOME</u>		Schedule	Current Year	Previous Year
			RS.	RS.
Income from sales/ services		12	-	-
Grants/Subsidies		13	35,81,56,055.00	23,69,00,000.00
Fees/Subscriptions		14	-	-
Income from Investments (Income on Invest .from earmarked/endow.		15	-	-
Income from Royalty, Publications etc.		16	-	-
Interest Earned		17	16,15,608.81	15,83,347.16
Other Income		18	94,781.00	58,934.00
Increase/(decrease) in stock of finished goods and works-in-progress		19	-	-
Total(A)			35,98,66,444.81	23,85,42,281.16

<u>EXPENDITURE</u>		Schedule	Current Year	Previous Year
			RS.	RS.
Establishment Expenses		20	3,05,63,950.00	2,65,26,960.00
Other Administrative Expenses etc.		21	72,80,844.25	43,62,508.00
Expenditure Against Scheme		22	9,51,99,255.40	7,21,97,578.00
Interest		23	-	-
Depreciation(Net Total at the year end-corresponding to Schedule 8)			7,88,791.70	13,08,640.00
TOTAL(B)			13,38,32,841.35	10,43,95,686.00
Balance being excess of Income over Expenditure(A-B)			22,60,33,603.46	13,41,46,595.16
Transfers to Special Reserve(Specify each)			-	-
Transfer to/from General Reserve			-	-
BALANCE BEING SURPLUS CARRIED TO CORPUS FUND			22,60,33,603.46	13,41,46,595.16
Significant Accounting Policies And Notes On Accounts		24		

For and on behalf of NATIONAL INSTITUTE OF SOCIAL DEFENCE

A. Katoch
ANAND KATOCH (Director, NISD)

S.K. Mishra
S.K. MISHRA, (Dy. Director General, Admin., NISD)

Placidus Lakra
PLACIDUS LAKRA(Cashier, NISD)

As per seprate report of even date annexed

For TPK & CO
CHARTERED ACCOUNTANT
FRN-024408N

Rohit Kumar
ROHIT KUMAR
PARTNER
M.NO- 514580



NATIONAL INSTITUTE OF SOCIAL DEFENCE
Ministry of Social Justice & Empowerment

Receipts and Payments Account For The Year Ended 31st March, 2018

Receipts	Current Year Rs.	Previous Year Rs.	Payments	Current Year Rs.	Previous Year Rs.
<u>To Opening Balance</u>			<u>By Capital Purchases General</u>		
Cash-in-hand	2,501.00	2,501.00	Purchase of Computers	55,450.00	3,95,832.00
Syndicate Bank 406	1,73,348.00	1,74,883.00	Purchase of Furnitures		3,25,613.00
Syndicate Bank 2455 (Salary)	85,961.00	86,090.00	Purchase of Office Equipments		1,85,587.00
Syndicate Bank 4973 (General)	1,57,80,476.40	1,34,18,426.61	Purchase of Printer		94,162.00
Syndicate Bank 47968 (Salary)	1,20,15,014.17	80,75,790.30	Purchase of Water Dispenser	8,900.00	
Syndicate Bank 968 (General)	7,52,421.00	8,76,500.00	Purchase of Air Conditioner		75,532.00
<u>To Grant in Aid</u>			<u>By Advance & Deposit</u>		
From Ministry			DDO Admin	1,43,435.00	2,02,132.00
Specific Grant in Aid - General	19,52,00,000.00	20,75,00,000.00	Advance Payment to NGOs for Training	3,25,91,973.00	3,10,49,940.00
Specific Grant in Aid - NSDEPDA	13,13,81,172.00	-	Advance Payment to NGOs for NSDEPDA	11,72,71,063.00	
Specific Grant in Aid - Salary	3,14,00,000.00	2,93,00,000.00	Staff Advance		30,000.00
<u>To Revenue Receipts</u>			Festival Advance		
Interest on Bank-General	9,78,779.37	15,83,347.16	Medical Advance		
Interest on Bank-Salary	6,36,829.44		CPWD	15,42,00,000.00	16,50,00,000.00
Other Income	1,540.00	23,196.00	LTC Advance Salary		2,54,569.00
Interest on Car Advance			Travelling Allowance General	1,41,526.00	35,016.00
			TDS Paid	2,30,446.00	14,27,137.00



<u>To Refund from Deposits</u>									
Festival Advance									49,16,134.00
HBA Advance									1,67,097.00
Computer Advance									32,27,873.00
LTC Advance									2,37,392.00
Refund of Unspent Balance of Advance from NGOs		59,84,422.60							1,16,628.00
Cancellation Of Cheques		31,500.00							
Advance From Staff									
Wrongly Credit Given By Bank									
Security Deposits		27,000.00							
<u>To Receipts Against Schemes</u>									
Drug Abuse Prog & Mont System General		12,595.00							4,368.00
Social Defence Program General									41,354.00
Old Age Program Expenses General		5,128.00							7,500.00
NSEPSUI		6,779.00							47,310.00
<u>To Capital Plan</u>									
Sale From Fixed Assets									23,72,540.00
<u>Revenue Expenditure General</u>									65,956.00
<u>To Office and Admin Expenses</u>									94,200.00
Man Power Supply- N(ICI New Delhi									33,043.00
Reversal of Bank Charges General									37,361.00
Travelling Expenses/Allowance General									1,70,209.00
Office Expenses Mis General									8,86,686.00
LTC Expenses									2,04,004.00
<u>Revenue Expenditure Salary</u>									43,864.00
<u>To Salary Expenses Salary</u>									9,763.00
Reversal of Bank Charges Salary									4,125.00
LTC Expenses									2,46,775.00
<u>To Office and Admin Expenses</u>									1,48,261.00
Reversal of Bank Charges Salary									4,49,651.00
LTC Expenses									5,89,799.00
<u>To Office and Admin Expenses</u>									1,08,123.00
Reversal of Bank Charges Salary									3,09,527.00
LTC Expenses									81,179.00
<u>By Payment Against Schemes</u>									
Drug Abuse Prog & Mont System General									23,04,369.00
Media Works General									
Old Age Program Expenses General									49,72,984.00
Social Defence Program General									
Payment to Sundry Creditors									33,80,036.00
NSDEPDA									
<u>Revenue Expenditure General</u>									
<u>By Office and Admin Expenses</u>									
Bank Charge General									6,420.00
Computer Repair & Maintenance General									
Conveyance Charges General									9,375.00
Electrical & Water Expenses General									49,680.00
Help Line Related Expenses									
Meeting Expenses General									
Honorarium Expenses General									
News Papers Books & Periodicals General									38,637.00
Annual Maintenance Contract General									
Office Repair & Maintenance General									2,36,714.00
Office Security & House Keeping General									8,93,772.00
Office Printing & Stationery Exp General									2,57,832.00
Postage and Courier Charges									59,757.00
Professional Charges General									2,08,905.00
Staff Welfare General									
Telephone Charges General									2,56,153.00
Travelling Expenses/Allowance General									2,80,920.00
TA Claim & Advance General									
Vehicle Running & Maintenance General									
Vehicle Hiring Charges									8,03,363.00
Wages General									1,75,692.00
Office Expenses Mis General									11,48,120.00
Website Maintenance General									3,39,046.25
Advertisement Expenses									
Cleaning Exp General									5,680.00
Man Power Supply- N(ICI New Delhi									16,67,057.00
<u>By Salary Expenses General</u>									
Leave Salary & Pension Contribution General									18,893.00
Medical Reimbursement General									
Salary Expenses General / Consultants Fees General									11,01,858.00
Salary / Arrears / DA Arrears / Bonus General									
Tuition Fees Non General									
Washing Allowance									5,860.00
Consultant Fee- National Survey									



Revenue Expenditure Salary				
By Office and Admin Expenses				
Bank Charges	2,329.00			3,529.00
Earned Leave Encashment Salary	1,33,702.00			1,24,894.00
Honorarium Expenses Salary	55,000.00			35,000.00
Record Maintenance Exp Salary				2,139.00
News Papers Books & Periodicals Salary	15,449.00			
Office Expenses Mis Salary	47,034.00			
Telephone Charges Salary	29,002.00			
Travelling Allowance Salary	42,430.00			
LTC Expense Salary	2,08,450.00			
By Salary Expenses Salary				
Leave Salary & Pension Contribution Non Plan	1,67,897.00			74,18,813.00
LTC Expenses Salary	58,636.00			10,922.00
Medical Reimbursement Salary	98,609.00			1,80,290.00
Salary Expenses Salary	2,68,95,730.00			1,02,39,853.00
Salary Basic / Arrears / Increments / Bonus Salary	72,432.00			64,37,215.00
Tuition Fees Salary	2,55,900.00			2,52,170.00
Reimbursement Salary				44,830.00
Consultant Fee Salary	26,28,438.00			
Interest On CPF General	2,60,268.00			
By Current Liabilities				
Expenses Payable and Other Liabilities				34,994.00
Closing Balance				
Cash-in-hand	2,501.00			2,501.00
Syndicate Bank 406				1,73,348.00
Syndicate Bank 2455 (Salary)	85,961.00			85,961.00
Syndicate Bank 4973 (General)	1,72,25,604.12			1,57,80,476.40
Syndicate Bank 47988 (Salary)	1,31,86,333.61			1,20,15,014.17
Syndicate Bank 968 (General/NSDEPDA)	1,12,41,511.00			7,52,421.00
Total	39,45,50,511.98	26,84,17,223.57	26,84,17,223.57	26,84,17,223.57

As per separate report of even date annexed



For and on behalf of NATIONAL INSTITUTE OF SOCIAL DEFENCE

Abalath
ANAND KATOCH (Director, NISD)

S.K. Mishra

S.K. MISHRA, (Dy. Director General, Admin., NISD)

Placidus Lakra

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